Please return your report **without delay (under 5 working days) after the oral examination** and return it as an email attachment to:

**<College email address>**

(emailed reports need not be signed but will require verification)

**Alternatively, a paper copy may be returned by post to:**

**<College Office address>**

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| --- | --- | --- | --- |
| **Name of student** |  | **UUN** | S |
| **Chair’s name** |  | | |
| **Date of oral examination** |  | | |

Please indicate your assessment below by placing an “X” in the appropriate box and adding your comments in the spaces provided. (*The space will expand as required in the electronic version. If using paper, please continue your comments on a separate sheet.)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Are you satisfied that the examination was conducted in accordance with the regulations and procedures of the University? If not, please explain the reasons for any concerns | Yes |  | No |  |
| Comments: | | | | |

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| --- | --- | --- | --- | --- |
| Did you provide advice to the examiners or student? If so what advice did you give? | Yes |  | No |  |
| Comments: | | | | |

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| Did the examiners raise any matters in relation to the conduct of the examination? | Yes |  | No |  |
| Comments: | | | | |

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| Did the student raise any matters in relation to the arrangement or conduct of the examination? | Yes |  | No |  |
| Comments: | | | | |

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| Name of NEC |  |
| Signature |  |
| Date |  |