**Purpose of the Committee**

The CMVM Research Staff Committee acts in partnership with the College Research Office and the College Researcher Experience Committee (see Figure below). It brings together College and University academic and professional staff involved with the support and training of early career research (ECR) staff with representatives of the ECR community, to discuss and develop issues relating to researcher experience and support. For this purpose ECRs are identified as post-docs, other grade 6, 7 & some grade 8 research staff & clinical research associates. The role of the committee is to develop and co-ordinate support for ECRs and to disseminate information relating to ECR experience (including Training & Development, Careers in and beyond Academia, Funding, Translational & Entrepreneurship Opportunities, Health and Wellbeing, Research Culture, Citizenship, Teaching Opportunities and Accreditation, Mentoring, Equality, Diversity and Integration, Open Science, Widening Participation, Public Engagement) for the College of Medicine and Veterinary Medicine.

**Aims**

To maintain, assure and improve

(1) Quality of ECR support and provision across the College, both for the role in CMVM and in preparation for the next career stage, in line with the University commitment to the Concordat for the Career Development of Researchers.

(2) Equality of ECR experience and opportunity across the College.

(3) Support for staff involved in ECR training across the College.

**Remit**

* To review periodically its own remit within the context of the University’s overarching remit and recommend any changes to the remit to the College for approval. The College should determine the coverage of the Board’s remit.
* To advise on management objectives as they relate to ECR activity.
* To take a proactive approach to the development and implementation of ECR strategy and activity, including the harmonisation of operations across the College.
* To identify and promote good practice in ECR support in the College.
* To consider and respond to any relevant documentation or issues requested by University committees.
* To receive reports from other College Committees, as appropriate.
* To convey guidance and advice to schools/ Deaneries/ Institutes/ Centres on ECR matters.

**Governance**

The Research Staff Committee (RSC) is associated with the CMVM Research Office (RO) and the CMVM Researcher Experience Committee (REC). It is convened by the Head of the ECR Experience for Edinburgh Medical School and the Head of ECR Experience for Easter Bush. Actions agreed at RSC are implemented by the Committee and reported to RO and REC as appropriate. Information is transmitted through the publication of minutes on a SharePoint site, available to approved participants and, as appropriate, through direct communication with relevant students and staff. The RSC will report to Head of College Office and CMVM Dean of Research.

**Operation**

RSC meets in person every 2 months. Extra meetings can be convened as required by the Committee. Business can also be conducted electronically between meetings if required and deemed appropriate by the convenors. It does not have any standing sub-committees to undertake elements of the remit but will identify and approve individuals/ teams to take on specific cases, utilising expertise of the CMVM Research Office where appropriate.

Agendas, minutes and papers will be published on SharePoint as appropriate but information and data will be redacted, where appropriate, to maintain compliance with GDPR.