Visa Application Guidance

Student Route – Inside the UK

Extending your Student visa in the UK using ‘UK Immigration: ID Check’ app

Disclaimer: This document was created and revised in November 2022. It is important to note that the application format and how questions are phrased can be altered or changed by the UKVI at any time. This document should only be used as a guide for understanding the application process, and it addresses any questions, which are frequently asked by our students applying for their Student route visa. Please be aware that the order of questions on the application form can change or new questions may be added by the UKVI in the future. If you notice anything significantly different on the application form, which is not in this guide then please inform us.

This guide is for the University of Edinburgh students who are completing their Student route visa application from inside the UK. You will need to have received a CAS from the University of Edinburgh prior to starting your visa application. You can use the link below to our website for more information on the application process from inside the UK.

Applying for a Student route visa inside the UK | The University of Edinburgh

It is very important to answer all the questions honestly and accurately according to your situation and personal circumstances.

There is also some guidance and further information within the form to help you understand the questions.
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STEP 1: Applying as a Student & screening questions

To apply for a Student route visa you will need to visit - https://www.gov.uk/student-visa/apply

Once you have read the information on this page, under ‘Apply inside the UK’ section, you will see links to ‘extend’ your Student visa or ‘switch’ to a Student visa as shown in the screenshot below.

If you are switching to Student visa from a different visa category, please click on ‘switch to a Student visa’ to find out if you can switch to Student visa from your current visa inside the UK and start your application.

If you already in the UK on a Student visa and are applying to extend your visa to continue your course or start a new course, please click on ‘extend your Student visa’ as shown in the screenshot above. Please read the information on the webpage to follow and click ‘Start now’ under ‘Apply’ section to start your application.

You’ll need to answer the following questions to proceed with your application.
Are you intending to live in one of the Crown Dependencies of the United Kingdom?

Answer to this question will be “No”, as you will be expected to live near the University campus if you are obtaining a Student route visa.

Do you have a current EU, EEA or Swiss passport?

Answer this question as applicable.

If your answer is “No” to this question then go to next question, “Do you have a UK biometric residence permit (BRP)?” – see pg.6

Information for EU/EEA nationals*

*This information is only applicable to EU, EEA or Swiss passport holders.

If you are an EU/EEA national, and have a current EU, EEA or Swiss passport, you will be taken through a number of screens to identify if you can use the free UK Immigration: ID Check app to scan your passport with a biometric chip and upload a photo of yourself. If you are able to use the app then you’ll complete your entire application online. If you cannot use the app then you’ll need to go to attend an in-person appointment after you apply. Your visa will be granted as a ‘Digital Status’ and you’ll receive an email confirmation once the application is successful.

Please see the screen shots below for your information.
If you cannot use the app or the online process then you will need to go to a visa application centre after you apply instead. Visa application centres are not available in all countries.

Please use the link below to find your nearest visa application centre: https://www.gov.uk/find-a-visa-application-centre

Do you have a UK biometric residence permit (BRP)?

You will need your BRP to confirm your identity using the immigration ID check app to proceed with your application. If you do not have a BRP card or have lost your BRP card then please select “No”. You will then be redirected to a version of the application which you will be able to complete without needing your BRP card.
If you cannot use the app then you’ll need to go to attend an in-person appointment after you apply online.

**Are you 17 years old or younger?**

Answer this question as applicable. If on the date of your application, you are 17 years old or younger then please select “Yes”.

**Do you have any children applying with you?**

Please read the additional explanation underneath the question and answer as applicable.

**Is your name on your biometric residence permit the same as on your current passport?**

The answer to this question should be “Yes” as the name on your BRP card should match your passport.
Check you can use the app

Please read the information on the website to ensure that you have a compatible phone/handset to be able to use the app to proceed with your application. If you don’t have a compatible phone, you can ask a friend or family member and can use their device to complete the ID check using the app. The app does not store/save any personal information and simply a mean to complete the biometric ID check.

If you can use the app then please click ‘Continue’ to proceed with your application.

If you do not have access to a compatible phone or cannot use the app then please click the links available and you will be directed to the standard old version of the application form.

*Please note that this guide only covers the application process when using the ID check app. If you are not able to use the app and completing a standard version of the application, you should still be able to use this guide for assistance on the questions in the application as the visa application questions would more or less be the same. The order in which they appear and how they are phrased may differ slightly. Please see more information on the steps for applying if you cannot use the UK Immigration: ID Check app on the link below:

[How to apply for a Student visa from the UK | The University of Edinburgh](#)
STEP 2: Creating a UK Visas and Immigration account

Click ‘Create an account’ to continue with your application.

You’ll be required to answer the following questions (as shown in the screenshots below) to create your account. Please answer them accurately to proceed with your application.

**Who is completing this application form?**

Please select ‘The applicant’ if completing the application yourself.

**What is your country of nationality?**

Please type in and select your nationality from the drop down menu list.
Enter your biometric residence permit details

Please use your current valid BRP card and provide the required details.

What is your date of birth?

Please provide your date of birth.

What is your name?

Please provide your name as requested.
**What is your email address?**

Please provide your personal and reliable email address. You should use an email address that you can access and check regularly. This email address will be used by UKVI for any communications related to your application.

We recommend you use an internationally recognised email server such as Outlook, Hotmail, Yahoo, Gmail or similar, if possible, to avoid difficulties with firewalls for local servers.

Please check your email and verify your email using 6-digit security code received in an email.

**What is your phone number?**

Please provide your mobile number in the required format.

Please check your phone and verify your phone number using 6-digit security code received by text message.

**Do you need to give someone access to your application?**

If you would like someone else to have access to your application, you can do that by answering this question. Please note that you are not required to give someone access, if you do not wish to or to proceed with the application. You’ll need to provide their email address and mobile number. You will **need** verification security code from them to be able to continue with your application.
Please check all the details you have provided are correct before confirming. Click ‘Create Account’ to create your visa application account.

**STEP 3: Signing in to your UKVI application account**

Once the account is created, click ‘Sign in’ to sign in to your application account.
**What identity document did you use in your application?**

Please select “Biometric residence card or permit”.

For **EU/EEA nationals**, this will be your Passport so please select “Passport” and proceed accordingly.

**What is your biometric residence card or permit number?**

Please provide your BRP card number.

**What is your date of birth?**

Please enter your date of birth.
How do you want to receive a security code?

Please select “Phone” or “Email”. You will be sent a security code on the selected option, which you will need to enter to continue with your application.

Your applications

You will be shown the created application and the “Unique application number”, which is the reference number for your application.

Click ‘Continue application’ to proceed with your application.
STEP 4: Confirming your identity using ‘UK Immigration: ID Check’ the app

Click ‘Confirm your identity’ to complete the biometrics process using the ‘UK Immigration: ID Check’ app.
Download and open ‘UK Immigration: ID Check’ app on your phone.

If you select ‘QR code’ then you will need to scan the QR code on your laptop or computer screen using your phone to connect the app.

If you select ‘Connection code’ then you will need to enter the code shown on your phone in the app, on your laptop or computer screen to connect the app.

Please see the screen shot on next page.

After this you will see the following on your app.
You may see a message on your screen once the app is connected. Please don’t be alarmed if you don’t as sometimes it may not appear. As long as you are able to proceed on the app at this stage, it should be fine.

Using the ‘UK Immigration: ID Check’ app:

You will see the following screens on your app and will be required to:

- take photo of your BRP card (back and then front)
- scan your BRP card
- scan your face
- take a photo (selfie) of yourself

*Please see screenshots on the next page.*
Please complete and submit everything on the app and then continue the application online. You can continue your application on your phone, if you wish, but it is advisable to complete the remaining application on your laptop or computer for ease.

Please note that you will be required to ‘Sign in’ again and confirm verification, using security code on your email or phone, to access the application again on your laptop or computer. You should have received an email from UKVI with a link to ‘sign in’ to your application. Please use the link in the email to access your application again on the laptop or computer.
STEP 5: Completing the visa application form

Apply as a Student
You need to complete every section.

1. Identity and contact
   - Confirm your sign-in email address
   - Confirm your sign-in phone number
   - Confirm your identity
   - Immigration adviser details
   - Contact preferences
   - Other names and nationalities

2. Prepare application
   - People applying with you
   - Your location
   - Personal details
   - Family and relationships
   - Travel history
   - Immigration permission
   - Criminality
   - Study details
   - English language ability
   - Account security questions
   - Declaration

3. Pay and submit application
   - Immigration health surcharge
   - Application payment

4. Provide evidence
   - Evidence upload
Section 1. Identity and contact

1.1 Immigration adviser details

1.1.1 Are you using an immigration adviser based in the UK?

Please select “No” unless a solicitor or legal adviser is helping you to complete the application form.

1.2 Contact preferences

1.2.1 Which email address can we use to contact you?

Please confirm your email address that can be used to contact you. Please note your decision email and other application correspondence will be sent to this email.

1.2.2 Which phone number can we use to contact you?

Please provide your contact number on which you can be contacted, preferably a UK contact number.

1.2.3 What is your address?

Please provide the postcode and select your address from the drop down list to confirm your correspondence address. Ideally it will be the address where you are currently living but it does not necessarily have to be. This can be your correspondence address. Your BRP card will be sent to the address, which you provide here.

If you would prefer your BRP to be sent to a different address than your current living address (e.g. a friend’s address) then add the postcode and address where you would prefer your BRP to be sent.

1.3 Other names and nationalities

1.3.1 Any other names

- In addition to the names already provided, are you now or have you ever been known by another name?

If you are or have ever been known by any other names, please select “Yes” and provide the details as required in the following questions.
1.3.2 Your identity card
• Do you have a valid national identity card?
  o National identity card number
  o Issuing authority
  o Issue date (if applicable)
  o Expiry date (if applicable)

Please provide the details if you have an identity card from your home country. Please note that this is not referring to your passport or driving licence.

Please note that your identity card (if you have one) will not be required for the visa application. If you do not have a valid national identity card or details with you then you can answer “No” to this question.

1.3.3 Your other nationalities
• Do you currently hold, or have ever held, any other nationality or citizenship?

Please select “Yes” if you hold any other nationality and provide information, as required.
Section 2. Prepare Application

2.1 People applying with you
2.1.1 Are your partner or children applying with you?

If you don’t have any dependant partner or children, please select “No”.

If you have dependant partner or children, please select “Yes” and answer the following questions, as applicable, if they will be applying as your Dependant and provide their details. Please note that if you have any dependant(s) then they will need to complete their application separately.

Please see more information on the following link: Bringing your family | The University of Edinburgh

2.2 Your location
2.2.1 Where is <APPLICANT NAME> applying from?

- Enter the country in which <APPLICANT NAME> is making their application

Please type in United Kingdom and select it from the options.

Please note that you are required to provide correct details of where you are applying from. You shouldn’t be making this application from outside the UK. If you are not in the UK, please select the country where you are applying from. It is likely that you will not be able to progress with your application if applying outside the UK.
2.3 Personal details

2.3.1 Your sex
- Select the sex that is on your passport or travel document
Please enter the details as shown in your passport.

2.3.2 Your country of birth
- Enter the name of the country as it was when you were born.
Please enter the details as shown in your passport.

2.3.3 Enter your passport details
- Passport number
- Place of issue
- Issue date
- Expiry date

Please use your current passport to complete this section. Please ensure that the passport number on your CAS matches with your current passport. If you cannot supply your current and valid passport as part of your application then please contact us for assistance.
2.3.4 Your home address
- **Do you live at this address?**
- **When did you start living at this address?** MM-YYYY

You provided your address in your answer for one of the questions in 1.2 **Contact preferences** section. You will be asked to confirm if you live at this address. If you do, please select “Yes” and provide the month and year you started living at this address.

Please select “No” if it is not your current living address. You will then need to provide the postcode and confirm your address where you are living.

If you are planning to change address before you get a decision on your application, please contact us.

2.3.5 About your home

Please select the relevant option and provide details about your living address. If you are renting then your will be required to provide details of your landlord or letting agency.

2.3.6 Previous address history

If you haven’t lived at the address provided for 2 years then you will be required to provide your history of your previous address covering last 2 years from the date of your application.
2.4 Family and relationships

2.4.1 Your relationship status
- Do you have a partner?

Please select the option as applicable to you.

2.4.2 Your previous relationships
- Have you previously been in a marriage or civil partnership?

Please answer this as applicable. If you answer “Yes” for this question then you will be required to answer further questions about your previous relationship.

2.4.3 Your parents
- Can you provide details about at least one of your parents?

Please answer this question as applicable and provide details about your parents in the questions to follow.

Complete the details using one of your parent’s details. It does not matter which one you choose first.
2.5 Travel history

2.5.1 Police registration

- *During your current or last grant of leave in the UK, were you required to register with the Police?*

Please answer this question, as applicable. If during your current or last visa permission in the UK, you were required to register with police then you should answer “Yes”.

Please note that this question may get removed in due course because from 4 August 2022, the Home Office has suspended the requirement to register with the Police with immediate effect. You are no longer required to register with the police.

If you are required or asked to provide the police registration certificate in the ‘Evidence’ section then you will not need to upload your police registration certificate. Not providing your police registration certificate should not affect your visa application’s outcome.

You can find more information on [Police Registration Scheme here](#).

2.5.2 Time in the UK

- *How long have you lived in the UK?*

Please enter the number of years and months you have been in the UK in total. You should enter the amount of time for which you have had valid and continuous visa/leave to remain in the UK. You do not need to exclude any short visits or travels outside the UK.
2.5.3 Time spent outside the UK

- Since you started living in the UK have you spent time outside the UK?

Please only select “Yes” if you have spent any time outside the UK for over 2 weeks. Therefore, if you have been outside the UK for 15 days or more, please select “Yes”. If answered yes, you’ll need to provide the details in the following section.

This question is partly to assess if you have spent more than 3 months outside the UK in the last 12 months before the date you submit the application. If you have spent more than a total of 3 months outside the UK during this period, it is likely that UKVI will assess that you do not automatically meet the financial requirements and will want to see financial documents that meet the requirements. You should declare all travel you have made outside the UK, including to your home country since you started living the in the UK.

2.5.4 Details of your time spent outside the UK

- Where did you spend time outside the UK for more than 2 weeks?
- When did you leave the UK?
- When did you return to the UK?
- What was the reason for the time spent outside the UK?

Please provide the details requested accurately. If you are not sure of the exact travel dates then please provide the closest dates you can remember to the best of your knowledge. You can confirm this in the text box with the details, if you provided estimated travel dates.
2.5.5 Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

- How many times have you visited the following places in the past 10 years?
  - Australia
  - Canada
  - New Zealand
  - USA
  - Switzerland
  - European Economic Area (do not include travel to the UK)

Please select “Yes” if you have been to any other countries in the past 10 years that are not - UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area.

If you have answered yes then the following question(s) will ask for details about where you have been in section titled ‘Details of your world travel history’.

Please complete this section correctly and include all of your trips in the past 10 years from the date of your application. We understand that students often travel back to their home country multiple times during vacation period. Over a few years this can amount to a large number of trips. If it is difficult to remember all the details then please declare your most recent trips that you can remember and add a note to inform that there were several visits over the last few years to the same destination (home country).

Please note that you will need to select ‘Other reason’ for the ‘reason for your visit’, which will activate a free text box for you to provide the explanation that you don’t have full details of all the visits. You should also confirm the purpose of the visits in your explanation from what you can remember.

If you haven’t been to any of the countries listed above then you can select “No”.
2.5.6 Details of your travel

- Which country did you visit?
- What was the reason for your visit?
- Date of visit (MM-YYYY)
- How long was your visit?

Please provide the details as required.

2.5.7 World travel history

- Have you been to any other countries in the past 10 years?

Please select “Yes” if you have visited any countries other than UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area in the past 10 years. If not then select “No”.
2.5.8 Details of your world travel history

- Which country did you visit?
- What was the reason for your visit?
- When did you enter this country?
- When did you leave this country?

Please provide the requested details about your travel, as required.

2.5.9 Any other world travel history

- Have you been to any other countries in the past 10 years?

Please select as applicable and provide details if you have more countries to include.
2.5.10 Medical treatment in the UK

- Did you receive medical treatment in the UK?
- Were you told that you had to pay the hospital, clinic or doctor’s surgery for your medical treatment?

The next set of questions are about any medical treatment you have previously received in the UK. The reason for this is to identify applicants who may have unpaid debt to the National Health Service (NHS), which can be grounds for visa refusal. Although you must answer each question fully, remember that if you paid the Immigration Health Surcharge for your previous visa application then you will not be liable for any NHS bills. Only treatment received from the National Health Service (NHS) is relevant – **you do not need to declare any treatment at private clinics etc.**

Please answer this question, as applicable. If you visited a doctor (GP), clinic or hospital, even for a minor check-up, this counts as having medical treatment. Therefore, you should select “Yes” if it applies and answer any follow up questions accordingly. If you answered “Yes” then you will be required to provide details of your visit/treatment in the next section.

*It is understandable that you may not remember every treatment that you may have had or details of your every visit to the GP. In this situation, you should list all the treatments that you can remember to the best of your knowledge.*

2.5.11 Details of previous medical treatment in the UK

- Where did you go for your previous medical treatment in the UK?
- Name of hospital, clinic or doctor’s surgery
- Postcode
- When did you start receiving this medical treatment?
- When did you stop receiving this medical treatment?
- Are you still receiving medical treatment?

Please provide the required details. You should select the appropriate option and provide the name and address of the hospital or doctor’s surgery where you received treatment.

There isn’t any specific guidance on completing this section but the expectation is for you to complete all the instances/visits to the best of your ability. If you cannot remember all the dates then you should provide the details of the visits that you can remember.
2.5.12 National Insurance numbers
- Do you have a UK National Insurance number?
- What is your National Insurance number?

Please select “Yes” if you have a National Insurance number in the UK. If you have been working in the UK then you should have a National Insurance number. Please select as applicable and provide details if you have a National Insurance number.

If you have applied for a National Insurance number but don’t have it at the time of completing your application, please select “No”.

2.5.13 Driving licence
- Do you have a UK driving licence?

Please select “Yes” if you have a UK driving licence, and provide your driving licence number.

2.5.14 Public funds
- Have you received any public funds (money) in the UK?

Please use the link here to find out what ‘public funds’ are?

Normally one of the restrictions of being on a ‘Student’ or ‘Tier 4 (General)’ immigration permission (visa) is that you are not entitled to public funds. Those on Student route visa are not allowed to receive any public funds. This includes benefits for people on low incomes, housing or child benefits. If you are receiving scholarship from the University then that is not counted as ‘public funds’.

Please select “No” if you never accessed any public funds in the UK.
2.6 Immigration permission

2.6.1 Your UK immigration status

- Do you have a visa, leave to enter or remain or other permission to be in the UK?

Please select “Yes” and provide details in the following questions. If you do not have visa to be in the UK then please contact us.

- What is your current visa?

Please answer this question as applicable.

For most of the students, you’ll either have a Tier 4 General or Student visa so please select ‘Student general’. For any other visa permission if switching to Student visa, please select ‘Other’ and provide details of your visa.

- When did your visa or leave to remain start?

Please provide the ‘Valid from’ or ‘Start date’ of your current visa as shown on your BRP card, or visa permission if you have a digital status or visa vignette.

- Do you have any other applications in progress to stay in the UK?

In most cases, you will not have any applications in progress. If you have any pending applications then please contact us.
2.7 Criminality

2.7.1 Immigration history

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select “No”. If you have then select “Yes” and answer the following questions. Please note that it is important to declare any previous refusals. Failure to declare any previous refusals could potentially lead to refusal on deception, which would carry a 10 year entry clearance ban. If you need assistance with declaring a past refusal, please contact us.

2.7.2 Breach of UK immigration law

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select “No”. Please contact us if you need to answer “Yes” to this question.
2.7.3 Convictions and other penalties

Please read this question carefully and answer accurately. If you are unsure whether your issue is defined as a 'conviction' or 'penalty' it is safer to declare it here, so that it is clear that you are not trying to hide anything from UKVI.

2.7.4 War crimes

Please answer this section accurately. There is guidance available in the section to help with understanding of war crimes.
2.7.5 Terrorist activities, organisations and views

Please answer this section accurately. There is guidance available in the section to help with understanding of terrorist activities, organisations and views.

2.7.6 Extremist organisations and views

Please answer this section accurately. There is guidance available in the section to help with understanding of Extremist organisations and views.
2.7.7 Person of good character

Please answer this section correctly. If you select “Yes” for any of the questions, you will have to provide further details.

2.7.8 Employment history

Please answer the question asked below correctly.

If you have worked for any of the types of organisations listed, select the appropriate one. You will be asked to provide further information.

If not, select “No”.
2.8 Study details

2.8.1 Your Confirmation of Acceptance for Studies
- Do you have a Confirmation of Acceptance for Studies (CAS) number?
- Confirmation of Acceptance for Studies reference number

You will need a CAS to make your Student visa application. You cannot use a CAS that was used previously. Please select “Yes” and provide your CAS number to progress with your application. Please ensure that your CAS is valid when making your visa application.

2.8.2 What type of sponsor will you be studying with?

Please select “Higher Education Provider with a track record of compliance”. Please note that this is an important question so please pay close attention to select the correct option.

2.8.3 Study as a doctor or dentist
- Are you going to be a postgraduate doctor or dentist on a recognised Foundation programme?

The University of Edinburgh does not offer sponsorship under this programme. Therefore, please select “No”.

2.8.4 UCAS details

- Did you apply for your course through UCAS?

Only answer “Yes” if you applied for your course through UCAS. If you applied to the University of Edinburgh directly, or through an agent, please select “No”.

If you applied through UCAS then you’ll need to provide your UCAS number. Please check communications/emails or information from UCAS portal for your UCAS number.

Please note that this question is not asking about or referring to your CAS number.

2.8.5 Academic Technology Approval Scheme (ATAS)

- Do you need to obtain permission from the ATAS?

This is the reference number on the ATAS clearance certificate issued to you by the Foreign, Commonwealth and Development Office.

If your course requires ATAS clearance, you’ll need a valid ATAS certificate and must include the details in this section. You can find out if you need an ATAS certificate on your CAS/Offer Letter.

You’ll need to upload the ATAS certificate in the evidence section.

2.8.6 Sponsor licence number and address

- What is your sponsor licence number?
  
  23CYGN5K3

- Postcode
  
  EH8 9YL

- Address
  
  University of Edinburgh
  
  Old College
  
  South Bridge
  
  Edinburgh
2.8.7 Primary site of study

- Is this where the majority of your study will take place?

Please select “Yes” to answer this question.

2.8.8 Course information

- Name of sponsor institution (school/college/university)
- Course name
- Qualification you will get

Please enter the information as is stated on your CAS. Please note that the qualification in your CAS will refer to SCQF level. SCQF refers to the equivalent Scottish qualification which is used at the University of Edinburgh. Please check your CAS and select the relevant ‘SCQF’ level stated on your CAS.

- Are you going to be a student union sabbatical officer?
Please select “No” unless you are going to be a student union sabbatical officer.

2.8.9 Course dates

- Course start date
- Course end date

Please copy this information from your CAS statement.
2.8.10 Financial sponsors

You need to tell us about any money you have got or you will get from an official financial sponsor. This includes money for a scholarship, internship, fellowship or training programme.

Examples of official financial sponsors include:
- governments
- universities
- international companies or organisations

2.8.11 Have you received money from a financial sponsor for either this current year or the past year (from January 2021 to January 2022)?

Please note that the reference to dates for this question will change depending on the time when you are making your application.

If you have an official financial sponsor, which is a government or international scholarship agency for your current course, or have received money from such an organisation in the last 12 months, you will need to provide their consent for you to make your visa application to stay in the UK.

If you have received scholarship from the University of Edinburgh, you will not need to provide a consent letter with your visa application.

2.8.12 Will you get money from an official financial sponsor for your course?

If you will be receiving money from an official financial sponsor for continuing your studies then select “Yes”.

If you are extending your permission for a new course, which is fully or partly covered by the University scholarship then select “Yes”.

You will then have to answer the following questions:
• Will your financial sponsor pay for the whole of your course?
• Does your CAS show payment for the whole of your course?

Please answer these questions as applicable.

2.8.13 Course fees
• What are your course fees for your first year?
• Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please check your CAS and provide the amount of course fees confirmed on your CAS.

If any payments have been made towards your course fees by you or your parents then please select “Yes” and confirm the amount paid. Your CAS will show if you have made any payments towards your tuition fees.

If you made any payments after your CAS was issued and it is not shown on your CAS, please contact us to get your CAS updated before making your visa application.

2.8.14 Student loan
• Are any of the funds required for this application in the form of a student loan?

If you are relying on any funds which are in the form of a student loan, to show any maintenance funds for your visa application, then please select “Yes”, otherwise select “No”.

2.8.15 Scholarships
• Do you hold a Marshall, Chevening, or Commonwealth scholarship?

Please only select “Yes” if you have received one of the three scholarships mentioned in the question.
2.9 English language ability

2.9.1 Do you have a medical condition which prevents you taking the English language test?

Please answer this question as applicable.

2.9.2 Have you provided evidence of your English language ability in a previous application?

Please select “Yes” as you would have provided evidence of your English language ability in a previous application. If that is not the case then please answer as applicable and answer the following questions accordingly.
2.10 Account security questions

Please answer one question from each set and keep your answers secure as these will be used for security purposes in case UKVI contacts you.

Note: Please ensure that you check your answers before proceeding further as you will not be able to make any changes after completing the ‘Declaration’ section.

2.11 Declaration

Please read through the conditions listed and confirm you understand and accept them.

On the next page, please read through the declaration and select the appropriate option.
Section 3. Pay and submit application

3.1 Immigration health surcharge

The next steps will be to first pay the Immigration Health Surcharge (IHS), then pay the visa application fee.

Please see screenshots below for reference.

You will need to complete any missing details in this section of the form before paying the Immigration Health Surcharge (IHS). Please cross check the details and ensure everything is correct.

Please ensure that you select “No” to the question “Staying in the Isle of Man, Jersey or Guernsey?” If you select “Yes” to this, it will calculate a charge of £0 for the IHS and UKVI will then send you a top-up link by email later in the application process, giving you a deadline to pay the correct amount. This could lead to delays with your application.

Please see the screenshots on the next page.
3.2 Application payment

You will now pay the visa application fee. You can select the service option of your choice and pay the relevant applicable fees. Please read the information carefully so that you are aware of the process and decision times.
Your visa application will be submitted after this section and a deadline will be given to upload the required evidence in the next section. Please make a note of this deadline and check your email for the payment confirmations.

### Section 4. Provide evidence

#### 4.1 Evidence upload

After completing the payments, you should now be able to click on the link below to upload your supporting documents:

Click on ‘Evidence upload’ section to proceed and complete the application. You are required to upload the relevant supporting documents before the deadline provided in the previous section for your application to be processed. If you have all the relevant documents ready then you should proceed to complete this section as soon as possible.
Please see the information on our webpage for help on the documents you will be required to upload.

Please note that the list of documents you may get asked to provide or upload can be confusing. It is important to read the information carefully.

Your application will qualify under ‘Differential evidence requirement’, which means that you will not need to submit any financial evidence with your visa application. However, if you are asked by the Home Office to provide financial evidence then you’ll need to provide the evidence in the required format showing that you met the financial requirements before submitting your application otherwise the application will be refused. Therefore, you must ensure that you have the required funds and the relevant evidence before submitting your visa application.

This will only apply to you if your nationality is listed in para 22.1 of Immigration Rules: Appendix Student. Please see details on the following link: Financial evidence for Student and Child Student route applicants - GOV.UK (www.gov.uk)
Please note that where you are applying for a Student visa to study at degree level or above (i.e. RQF level 6 or SCQF level 10 – Undergraduate degree or higher, such as Masters or PhD), you will not be required to provide evidence of any previous qualifications. This also includes English language qualifications as well.

The University of Edinburgh is a Higher Education Provider with a track record of compliance, therefore you are not required to provide any academic qualifications or certificates with your visa application. The relevant details are provided on your CAS, which the UKVI will be able to check on your CAS.

Please see the screenshot below:

Once you have uploaded all of your supporting documents, please click ‘Confirm and upload’ to complete your application. If you don’t have anything to upload then simply proceed by clicking ‘Confirm and upload’ to complete your application.
When you log back into your UKVI account, you application will appear as shown below:
Further actions

- Once you have submitted your application, you must not travel outside the UK until your application is decided and the visa is granted. Your application will be treated as withdrawn if you travel outside the Common Travel Area (UK, Republic of Ireland, the Channel Islands and the Isle of Man) after you have made your immigration application. To return, you will have to make another application from outside the UK.
- Keep your log in details safe.
- It is recommended to download and keep a copy of your visa application, document checklist and the documents you have uploaded with your application for future reference.

Find out more on what to do after submitting your visa application

Contact Us

We hope that you have found this guide useful.

If you have any questions or need further assistance, please feel free to contact us.

You can find more information on the useful web links below:

Confirmation of Acceptance for Studies (CAS) | The University of Edinburgh

Applying inside the UK: document checklist | The University of Edinburgh

Financial requirements | The University of Edinburgh

Can I apply from the UK? | The University of Edinburgh

When to apply for a Student visa from the UK | The University of Edinburgh

How to apply for a Student visa from the UK | The University of Edinburgh