

The UNIVERSITY of EDINBURGH

Internship Agreement (Convention de Stage / Convenio de Colaboración document)

1. Agreement between the three parties:

1. Represented by Eilidh Steele (Careers Service)
2. (Name of intern) (email address) (matric number)
(course title)
3. (Company name and address),
Represented by (contact person) (title) (email address)

The agreement commences on XX Month Year (start date) and shall not exceed twelve months in duration.

2. Length and duration of the internship

The internship will take place from XX Month Year (insert date) to XX Month Year (insert date) included.

3. The intern's duties

For the duration of the internship, the intern remains a fully enrolled student at the University of Edinburgh and agrees to abide by all of the University's Ordinances, Regulations and Rules. In addition (he or she) is obliged to respect all of the company's local regulations. The University of Edinburgh shall not be liable in any way for the acts, errors or omissions of the intern.

In the event of any breach of discipline the company reserves the right to terminate the internship after having informed The Academic Registrar of the University of Edinburgh.

The intern may break the internship agreement after having communicated the decision to the company and the Academic Registrar of the University of Edinburgh

4. Various costs

Following a preliminary agreement between the company and the intern, any costs ensuing as part of the intern's activities for the company shall be payable by the company including any possible training costs required by the course.

5. Insurance

The intern shall obtain the appropriate insurance policy prior to commencing the placement where such insurance is not to be covered by the organisation providing the placement. The company shall inform the University of Edinburgh of any accident involving the intern but the University shall not be liable for any resulting costs of the accident.

Intern	Company	Careers Service