

University of Edinburgh – Quality Year Planner 2020/21

	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
Enhancement-led Institutional Review					4 th Deadline: Reflective Analysis and Advanced Information Set		3 rd Planning Visit	22 nd – 26 th Main Review Visit				
			Engaging and briefing students and staff who will meet the review team during the visits									
Annual monitoring, review and reporting			30 th Deadline: programme monitoring reports	20 th Deadline: School annual quality reports 27 th Deadline for College annual quality reports	8 th SQAC sub group reviews School and College reports 17 th Outcomes reported to SQAC							
External Examiners (EE)		30 th Deadline: UG reports (extended)	Respond to UG reports within 6 weeks	30 th Deadline: PGT reports	Respond to PGT reports within six weeks							
					SQAC: EE themes annual report (UG)		SQAC: EE themes annual report (PGT)		SQAC: total EE reports and responses			
Accreditation		Forms an appendix to annual SFC report by 30 th									Schools advise AS of programmes reviewed by other bodies the previous academic year	
Student Support Services Annual Review				13 th Deadline for service reports	17 th outcomes reported to SQAC							

SQAC = Senate Quality Assurance Committee SFC = Scottish Funding Council PGT = postgraduate taught UG = undergraduate AS = Academic Services

Ongoing throughout the year: internal periodic review; student support thematic review; student engagement (student representatives, student-staff liaison committees, student feedback); and engagement with Enhancement Themes.