

Request to Offer Proxy Service Form

The following form must be submitted to Information Services by any University Department or Sponsored Organisation before offering a proxy service to any other organisation or individual. Please print out the form, which requires signatures to be valid.

Section A

To be filled in by the University department

Name of department:

Name of departmental contact for this proxy:

eIT Number:

The undersigned requests that the proxy connection described below is added to the University's JANET licence. I understand that all support for this connection rests with the department, and I agree to meet the Information Services charges outlined in section D.

Name of Head of Department:

Signed (Head of Dept only):

Date:

Section B

To be filled in by the External Organisation or Individual

Name of organisation or individual:

Address of Organisation or individual:

Name of Managerial Contact:

Position:

Tel. Number:

Fax No:

The organisation or individual named will indemnify the University of Edinburgh, JANET and the Higher Education Funding Councils for England, Scotland and Wales for any and all losses caused to them by improper use of the facilities granted to the organisation as a result of this application.

I attach a signed copy of the University of Edinburgh Computing Regulations.

Signed (by management contact only):

Date :

Section C - Technical Information

To be completed jointly by proxy and University department

Type of service (ring all that apply):

WWW pages

Host account

Dial-in

Note: if dial-in through the Information Services service is required to access WWW pages held on a departmental server or a departmental host account, then a separate application should be made through the normal Information Services channels (an additional charge will be made, as this is not intended to provide a cheap general Internet access service).

For a host account

Name of host:

For WWW pages

Name of host where pages will be held: [must be in ed.ac.uk domain]

WWW name: [must not be in ed.ac.uk or dept.ed.ac.uk domain]

Is WWW name already registered [y/n]:

If no then a registration fee is required - see section D

Is EUCS required to provide primary nameservice [y/n]:

If yes then the EUCS name registration charge applies?

Section D - Charges & Fees

Basic initial registration (per proxy account)	£20.00
Subsequent year renewal fee	£10.00
Primary Domain Name service fee (annual)	£50.00

Note that Information Services will charge University departments directly and not third parties. It is up to the department to absorb the charge or pass it on to the proxy.

Where a Domain Name requires to be registered, the proxy is required to undertake such registration directly with the relevant registration organisation. These are:

- For ac.uk and gov.uk: JANET. Details can be found at <http://www.ja.net>. The current charge for the creation of a new domain name is £94 including VAT.
- For all other .uk names: Nominet, the internet registry for .uk domain names Details may be found at <http://www.nic.uk/registrants/>.