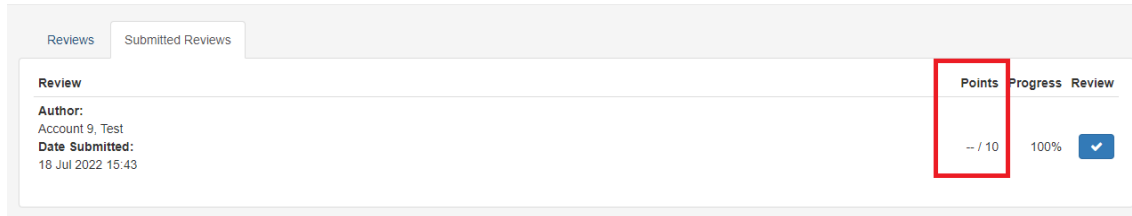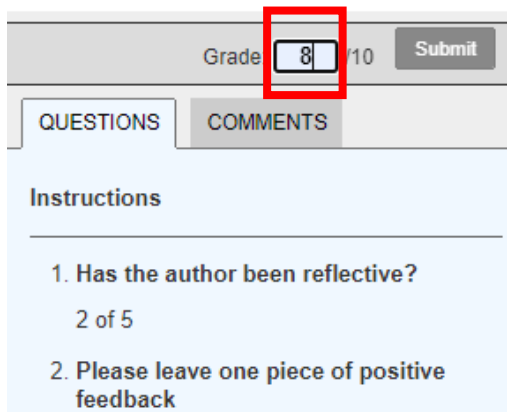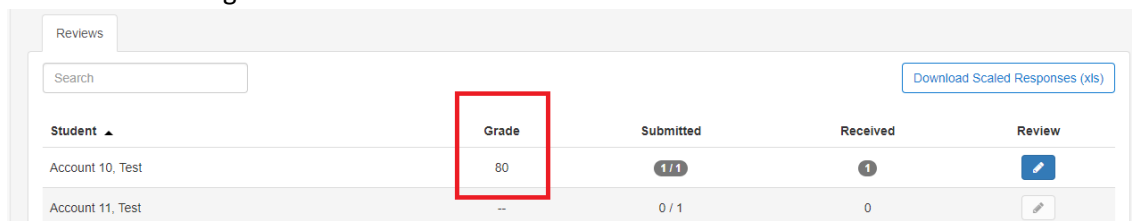# PeerMark Grading - a staff guide

1. The Instructor can see all the reviews and award a grade by selecting the entry in the **Points** column for that student.

2. A pop-up window will appear where a **grade** can be added; click the **Submit** button when complete.

3. This will then create an overall **Grade** (the grade given expressed as a percentage) in the PeerMark assignment.

4. Overall grades from PeerMark **do not sync with Learn Grade Centre** and are **not exportable**. If you need a record of these grades, you need to record them manually. If you need them to appear in the Grade Centre, you need to add them manually.

If you need this in an alternative format contact the Turnitin Service Team via IS Helpline