

Visa Application Guidance

Student Route - Outside the UK

Disclaimer: This document was created in March 2022. It is important to note that the application format and how questions are phrased can be altered or changed by the UKVI at any time. This document should only be used as a guide for understanding the application process, and it addresses any questions, which are frequently asked by our students applying for their Student route visa. Please be aware that the order of questions on the application form can change or new questions may be added by the UKVI in the future. If you notice anything significantly different on the application form, which is not in this guide then please <u>inform us</u>.

This guide is for the University of Edinburgh students who are completing their Student route visa application from outside the UK. You will need to have received a CAS from the University of Edinburgh prior to starting your visa application. You can use the link below to our website for more information on the application process from outside the UK.

Applying for a Student route visa outside the UK | The University of Edinburgh

Please ensure the information on your CAS is accurate before proceeding with your application. You **must** apply either:

- in your country of nationality, or
- in the country in which you are living (this means a country you are currently living in (or are present in) lawfully for a reason other than a short-term visit or holiday.

It is very important to answer all the questions honestly and accurately according to your situation and personal circumstances.

There is also some guidance and further information within the form to help you understand the questions. You can select to review and amend questions you have already answered.

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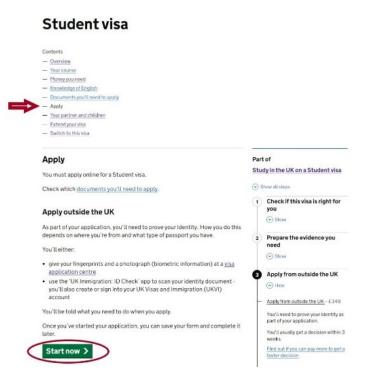
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Application Form & Registering an account

To apply for a Student route visa you will need to visit - https://www.gov.uk/student-visa/apply

Once you have read the information on this page under '**Apply**' section, click the '**Start now**' link (as shown below)



You'll need to answer the following questions to proceed with your application:

Where are you planning to live?

Please select "England, Scotland, Wales or Northern Ireland", as you will be expected to live near the University campus in Edinburgh if you are obtaining a Student route visa.



Do you have a current EU, EEA or Swiss passport?

Answer this question as applicable.

HT GOV.UK	
BETA This is a new service.	
< <u>Back</u>	
Do you have a current EU, EEA or Swis passport?	S
The EEA includes the EU countries and Iceland, Liechtenstein and Norway	
Yes No	
Continue	
Should Langly to the EU Settlement Scheme instead?	

Information for EU/EEA nationals*

*This information is **only** applicable to EU, EEA or Swiss passport holders.

If you are an EU/EEA national, and have a current EU, EEA or Swiss passport, you will be taken through a number of screens to identify if you can use the free **UK Immigration: ID Check app** to scan your passport with a biometric chip and upload a photo of yourself. If you are able to use the app then you'll complete your entire application online. Your visa will be granted as a 'Digital Status' and you'll receive an email confirmation once the application is successful.

It is important that you do not travel to the UK outside the validity of your Student route visa permission. You must check the validity of your Student visa permission and enter the UK on/after the date your visa is valid from.

🖽 GOV.UK BETA This is a new service. < Back COV.UK **Confirm your identity** BETA This is a new service. You will need a passport with a biometric chip. < Back Scan your passport and upload a photo of yourself To confirm your identity, you will use the free UK Immigration: ID Check app Does your passport have a biometric to scan your passport with a biometric chip and upload a photo of yourself. chip? If you are applying for someone else, the applicant needs to confirm their identity - you can help them use the app. If you cannot use the app to confirm your identity If your passport has a biometric chip, it will have this symbol: You will need to go to a visa application centre after you apply instead. Visa application centres are not available in all countries. Continue No Continue

Please see the screen shots below for your information.



If you do not have a phone

Ask a friend or family member if you can use their phone. No information is stored on the app or phone after you close it.

You do not have to apply on the phone - you can do the rest of your application on your computer or another device.

We will send your decision letter by email – this can be your email or someone else's. You do not use your decision letter to prove your status.

Continue

Leannot use the app Lam applying in the UK and Leannot receive my decision letter by email

If you cannot use the app or the online process then you will need to go to a visa application centre after you apply instead. Visa application centres are not available in all countries.

Please use the link below to find your nearest visa application centre: <u>https://www.gov.uk/find-a-visa-application-centre</u>

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BETA This is a new service.

application.

Create a UK Visas and Immigration account

If you can use the app then click

'Continue' and then 'Create an account'

on the next page to start your online

To use this service, you need to create an account.

Once you have an account, you can use it to confirm your identity, apply and use other Home Office services.

What you need

You will need your:

- date of birth
- passport
- email addressphone number
- phone number

If you need to give someone application access so they can apply for you, you also need their email address and phone number.

Who can create an account

You can create an account for yourself or someone else in some cases - for example, your young child.



I need to apply to the EU Settlement Scheme

Sign in

If you applied before October 2020, you do not have an account (unless you applied to the EU Settlement Scheme).

To sign in, you need your identity document number and date of birth, and access to your phone or email.



The Home Office will use the personal information you provide to create your account. Find out <u>how the Home Office will process your personal</u> information.

Select a country to provide your biometrics

Enter the country in which you are making your application and wish to provide your biometrics.

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Select a country to provide your biometrics

To complete your application, you must provide your biometrics (fingerprints and facial photograph). This may involve attending a visa application centre (VAC) operated by one of our commercial partners.

Visas and Immigration

We need to know which commercial partner will manage your biometrics appointment. This is so we can transfer you to the correct website after you have submitted your visa application.

Enter the country where you would like to provide your biometrics. This will usually be the country you are in now. If there is no VAC in your selected country, you will be able to choose an alternative location.

If you believe you are unable to provide your biometrics at any location, you should still choose a location. You will then be told how to proceed.

	A
\rightarrow	Afghanistan
	Aland Islands
	Albania
	Algeria
Next	American Samoa
	Andorra
	Angola
	Anguilla
	Antigua and Barbuda
	Argentina
	Can Lenter any country2
	Next

Check available visa application centre locations

Read the information carefully and select the option appropriate to your circumstances

GOV.UK Visas and Immigration

Check available visa application centre locations

To check the availability of services at your preferred application centre you can find more information by visiting the website of our commercial partner <u>VFS Global</u> who operates our centres around the world.

You can find all VAC locations by checking the <u>Find a visa application centre</u>' page on GOV.UK. They are also listed on our commercial partners' websites.

You will not be able to change the location after you have submitted your application.

There may not be a VAC in your preferred location. Try an alternative location if this is the case

You must select a location even if you believe you are unable to provide your biometrics at any location

China

I have identified the location where I will provide my biometrics (or I am unable to provide my biometrics at any location).

I want to choose a different location.

Next

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Visas and Immigration

Student visa

Use this form to apply from outside the UK for a Student visa.

You cannot add family members ('dependants') to this application. You must complete a <u>separate form</u> for your dependants.

Before you apply

Before you start your application, read the guidance on:

- eligibility
- how to apply and required documents
 fees

How long it takes you to complete the application will depend on your particular situation. You will be able to save your application and come back to it at another time if you need to.

If you are inactive for 25 minutes you will be automatically logged out.

How we use your data

The Home Office will use the personal information you provide to decide whether to grant your application. We may also share your information with other public and private sector organisations in the UK and overseas. For more detail please see the <u>Privacy Notice for the Border. Immigration and Citizenship system</u>. This also sets out your rights under the Data Protection Act 2018 and explains how you can access your personal information and complain if you have concerns about how we are using it.



On the next page, read the information carefully and scroll down to the bottom of the page. Click '**Apply now**'

1. Start

1.1 Register an email

You will now need to register your email address. You should use a reliable email address that you use and check regularly. Please create a secure and memorable password that you will be able to remember because you will need this to log back in to your application. You will receive an email with a link to access your account within few minutes. Please keep this email secure to be able to login to your UK Visa application account.

🏟 GOV.U	К	Visas and Immig	gration													
1.Start 2.Ap	plication 3. Docum	ents 4. Declaration	5. Pay 6. Further actions													
Register	r an email															
		o you can save your an k in to your application	swers. You will then be at a later point, if													
		elect the option to 'Re r latest saved applicati	turn to this application on.													
Email address		7														
]	UK visa application: sign in	ł	etails	etails	etails	etails	etails	etails	etails	etails	etails	etails	etails	etails
Create a passwo	ord		noreply@visas-immigratio	n.	.service.gc	.service.gov.uk	.service.gov.uk	.service.gov.uk	.service.gov.uk	.service.gov.uk	.service.gov.uk	.service.gov.uk	service.gov.uk	service.gov.uk to Reply to F	service.gov.uk	Service.gov.uk ↔ Reply ≪ Reply All → Forv
Your password n following:	nust be 10 characters	or longer and must con		9	ie is displayed	je is displayed, click here to view	e is displayed, click here to view it in a web brow	e is displayed, click here to view it in a web browser.	je is displayed, click here to view it in a web browser.	je is displayed, click here to view it in a web browser.	e is displayed, click here to view it in a web browser.	ie is displayed, click here to view it in a web browser.	e is displayed, click here to view it in a web browser.	e is displayed, click here to view it in a web browser.	e is displayed, click here to view it in a web browser.	
uppercase										omeone outside the University. ents if you are certain that the email is genuine and the content is safe.						
 lowercase l a number 	letter		UK Visas & Immigration Your visa application has been save													
 a symbol 			Use this link to sign in to your application	i	on:	on:	on:	on:	on:	on:	on:	on:	on:	on:	on:	on:
]	Student visa													
Repeat your pas	sword		UK Visas and Immigration													
]	PLEASE DO NOT REPLY TO THIS	N	IAIL	/AIL	AIL	/AIL	/AIL	IAIL	IAIL	/AIL	AAIL	AAIL	AIL	AAIL
			This email was sent to process is available on the visas and	Im				as a user of the UK Visas and Immigratio migration pages of the gov.uk website.								as a user of the UK Visas and Immigration (UKVI) visa application service. Read our Privacy Policy. Information about the visa app migration pages of the gov.uk website.
Save and cont	inue		This service is provided by GOV.UK	the	website	website for the UK go	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.	website for the UK government.

You do not need to complete all your questions in one session. If you prefer, you can return to your application at a later date. Please use the drop down on the top right hand corner to save your application in order to return to it later.

	✓Application menu	
	Student visa	
actio	Return to this application later	
	Download PDF	
	<u>Sign out</u>	

2. Application

2.1 Contacting you by email

• Who does this email belongs to?

Please confirm that the email provided belongs to you or someone else.

2.2 Additional email

• Do you have another email address?

You can provide an additional email, if required. Please answer accordingly and you can provide another email used by you.

2.3 Your telephone number

You will also be asked to provide a telephone number. If using a non-UK telephone number, please include the international dialling code before the number.

Again, please use a telephone number which you can access in case UKVI need to speak to you about your application.

2.4 Any other telephone numbers

• Do you have any other telephone number?

You can provide an additional telephone number, if applicable.

2.5 Contacting you by telephone

• Are you able to be contacted by telephone?

Please select "I can be contacted by telephone call and text message (SMS)" unless it is not the most appropriate option for you.

2.6 Scholarships

• Do you have a Marshall, Chevening or commonwealth scholarship?

Do you have a Fulbright, Marshall, Chevening, or Commonwealth scholarship?
Check the postgraduate scholarship guidance, if you do not know.
Yes No
Save and continue

Please select "No" unless you have a Fulbright, Marshall, Chevening or commonwealth scholarship. You should also select "No" if you have a scholarship not listed above.

2.7 Your Confirmation of Acceptance for Studies (CAS)

• Do you have a Confirmation of Acceptance for studies (CAS) number?



Your CAS is provided to you by the University of Edinburgh. When you select "Yes", you will be asked to insert your CAS reference number. This can be found on your <u>CAS</u>.

Please ensure that your CAS is **valid** at the time of your application.

2.8 Your name

• Enter your name as shown on your passport or travel document. Use the English spelling of your name where provided.

	as shown on your passport or travel document. Use the English ame where provided.
You must tell us y	our full name.
Given name(s)	
with your given na	is usually your first name. If you have middle names, include these ame. If your name has a suffix (e.g. J/), include this with your given a patronymic name, include it with your given name. You must tell ames.
Jon	
Family name	is the surname shared by your family.
Family name	is the surname shared by your family.
Family name Your family name Doe	is the surname shared by your family.
Family name Your family name Doe I do not have a cu If you do not h	
Family name Your family name Doe I do not have a cu If you do not h residence per If you are a rec	rrent nassport or travel document ave a passport or travel document, you can use a biometric

Enter your name as shown in your passport. If your CAS does not reflect the same information as your passport, you must get your CAS updated. Please <u>contact us</u> to get your CAS updated.

Please note that middle name (if you have one) should also be included. There is not a specific field to enter the middle name so you will need to include it in the 'Given name(s)' field.

In case you don't have a separate given name and family name, please click on "I do not have a current passport or travel document" and then click on "I do not have both a given and family name" to add your details.

2.9 Any other names

• In addition to the names already provided, are you now or have been ever known by another name?

If you are (or have been) known by any other names, please select "YES" and provide the details.

2.10 Your sex and relationship status

- What is your sex, as shown in your passport or travel document?
- What is your relationship status?

Mate Femate Unspecified	What is your relationship status?
What is your relationship status?	Single
am unsure of my current relationship status	Married or a civil partner
"Single" means that you have never been married or in a civil partnership, and that	Unmarried partner
you do not currently consider yourself in a relationship.	Divorced or civil partnership dissolved
"Unmarried partnership" means that you currently consider yourself in a	Separated
relationship but are not married or in a civil partnership.	Widowed or a surviving civil partner

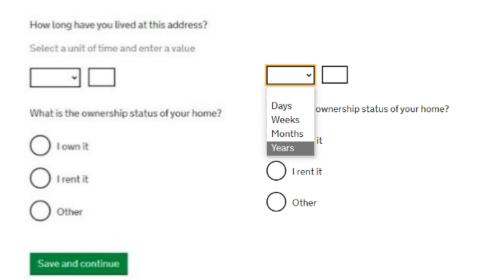
Please answer these questions as applicable.

2.11 Your address

Please provide the address where you currently live. You will also be asked if the address you provide is your correspondence address. If your answer is "Yes" you do not need to provide a further address. However, if you prefer to receive post or communication from UKVI at another address, select "No" and provide your correspondence address.

2.12 About this property

- How long have you lived at this address?
- What is the ownership status of your home?



You will need to specify how long you have lived at the address provided along with the ownership status of your home. This is for the address where you are currently living, not for the correspondence address.

Please note that you may need to provide addresses where you have lived at in the past 2 years, if you have lived at your current living address for less than 2 years.

2.13 Your passport

- Passport number or travel document reference number
- Issuing authority (on your passport this could also be referred to as 'country of issue' or 'place of issue')
- Issue date
- Expiry date

Please use your current passport to complete this section. *If you cannot supply your current and valid passport as part of your application then please contact us for assistance.*

Remember, the passport you use in your visa application **MUST** be the same as the one noted in your CAS.

Please note that your passport only needs to be valid at the time of your visa application and when you intend to travel to the UK. You do not need to have a minimum amount of validity on your passport to apply for a UK Student route visa.

2.14 Your identity card

- Do you have a valid national identity card? (This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here.)
- National identity card number
- Issuing authority (on your identity card, this could also be referred to as 'country of issue' or 'place of issue')
- Issue date (*if applicable*)
- Expiry date (*if applicable*)

Please provide the details if you have an identity card from your home country.

Please note that your identity card (if you have one) will not necessarily be required for the visa application. If you do not have your identity card or details with you then you can answer "No" to this question.

2.15 Your nationality, country and date of birth

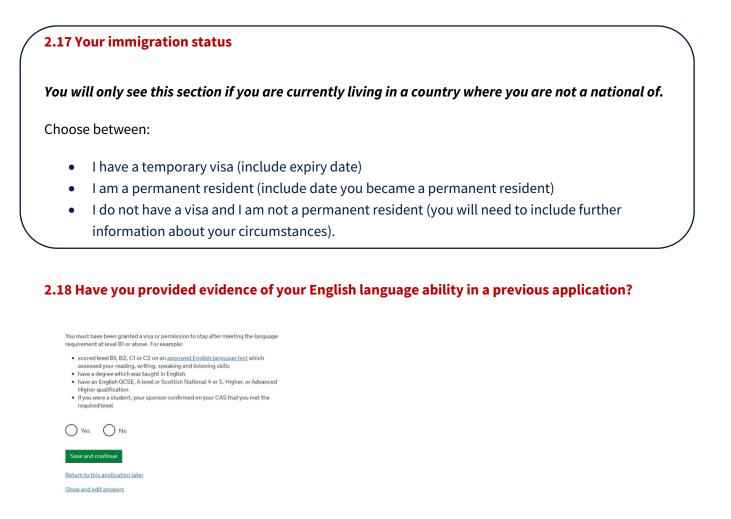
- Country of nationality (Enter your country of nationality or citizenship, as shown on your passport or travel document. If you have previous or additional nationalities or citizenships, you will be able to add these later in the application.)
- Country of birth
- Place of birth (Enter your place of birth (for example, the city or province), as shown on your passport or travel document.)
- Date of birth

Please enter the details as shown in your passport.

2.16 Your other nationalities

• Do you currently hold, or have you ever held, any other nationality or citizenship?

Select "Yes" if you hold any other nationality and provide information, as required. You must provide all the nationalities that you currently hold or have ever held.



Please note that this question may not appear for the nationals of majority English speaking countries.

The next set of questions are about your English level.

Have you provided evidence of your English language ability in a previous application? You can answer yes to this question if:

- You have previously obtained a UK visa, and
- You had to prove your English language ability as part of that visa application, and
- The level that you had to evidence previously was at CEFR B2 (IELTS 5.5) or higher

Otherwise, select "No". If you select "No", you will see further set of question regarding English language ability later in the application.

2.19 Spoken language preference

• We may have to talk to you about your application. Which language would you prefer to use?

We may have to talk to you about your application. Which to use?	anguage would you prefer
English	
Other	
Save and continue	

Although there is an option to choose a language, but you must select '**English**' for this question as you are expected to have required level of English language ability.

2.20 English qualification from a UK school

• Do you have an English language or literature qualification from a UK school? (This must be from a school you attended when you were under 18. You will need to provide your exam certificate. You can use a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification.)

You can answer yes to this question if:

- You have a GCSE, A level, National 4 or 5, Higher, or Advanced Higher qualification in English language or English literature **and**
- This qualification is from a UK based school and
- You were under 18 when you studied for the qualification and
- You can provide the certificate or transcript from the awarding body

Otherwise, select "No".

2.21 English language assessment

• Are you coming to the UK to study at a higher education provider with a track record of compliance? (See the Register of Student sponsors to confirm whether a Higher Education Provider has a track record of compliance. A Higher Education Provider with a track record of compliance will have the status 'Student Sponsor - Track Record'.)

The University of Edinburgh is a **Higher Education Provider with a track record of compliance**. Please select "Yes".

• Does your Confirmation of Acceptance for Studies (CAS) statement indicate that your English language ability was assessed by your institution or that you are a 'gifted' student?

Unless your CAS is for a pre-sessional programme, the University will assess your English language ability and this will be confirmed on your CAS.

If you are a *continuing student*, your CAS will confirm your English language ability. In either case, you can select "Yes" if your CAS indicates that your English language ability was assessed by the University.

2.22 Your current partner

- Given names
- Family name
- Date of birth
- Country of nationality
- Do they currently live with you?
- Will they be travelling with you to the UK?

You will only see this section based on your response to your relationship status, for example, if you selected married or civil partnership. Please use your spouse or partner's passport or travel document, if they have one, to complete this section.

2.23 People financially dependent on you

• Does anyone rely on you for financial support?

Include both those travelling with you and those who are not. This could include:

- children under 18
- children over 18 who live with you at home
- children who you look after all the time
- older relatives who need you for accommodation or other support

Please answer this question accordingly, considering all those who will be travelling with you and those who are not.

If your partner and / or dependants will be travelling with you to live in the UK, you must ensure they meet the criteria to do so. They will need to apply separately after you have submitted your visa application. You can find more information on our <u>Dependant's webpage</u>.

2.24 About your dependant

- What is this person's relationship to you?
- Given names
- Family name
- Date of birth
- Does this person currently live with you?
- Is this person travelling with you to the UK?

Please provide the details, as applicable, using your Dependant's passport.

2.25 Give details about your first parent

- What is this person's relationship to you?
- Given names
- Family name
- Date of birth
- Country of Nationality
- Have they always had the same nationality?

Complete the details using one of your parent's details. It does not matter which one you choose first.

If you do not know their details then click '**What if I do not have my parent's details?**' You may have to explain why you do not have their details, if asked.

2.26 Give details about another parent

Complete the details using one of your parent's details. If you do not know their details then click '**What if I do not have my parent's details?**' You may have to explain why you do not have their details, if asked.

2.27 Family who live in the UK

- Do you have any family in the UK? *This includes:*
- *immediate family such as spouse, civil partner, parents or children*
- grandparents or grandchildren
- your spouse or civil partner's family
- your child's spouse, civil partner or partner
- your partner, if you have lived with them for 2 out of the last 3 years

If you have family in the UK, select "Yes". You will be asked to provide further information on the next page. If not, select "No".

2.28 Travelling as part of an organised group

• Will you be travelling to the UK as part of an organised group?

Please select "Yes" if you are travelling as part of a travel company, sports, work or study group – you'll be asked to provide name of the company or the group. If not, select "No".

2.29 Travelling with another person

• Will you be travelling to the UK with someone who is not your partner, spouse or dependant?

Please select "Yes" if you will be travelling to the UK with someone who is not your partner or dependant. You will need to provide the details of only one of your travel companions, even if you are travelling with more than one person. If not, select "No".

2.30 Where will you stay in the UK

• Do you know where you will be staying in the UK?

If you have already arranged accommodation for when you arrive in the UK, please select "Yes" and you will be provided with the opportunity to enter your accommodation's address. If you are staying in University accommodation but you have not yet been allocated a room, for your accommodation address please use: **Pollock Halls of Residence, 18 Holyrood Park Rd, Edinburgh EH16 5AY**.

If you have not yet applied for your University accommodation, please select "No". If you answer "No", on the next page, you will be asked to provide your accommodation plans. An example of your accommodation plans could be *"I plan on staying in a hotel when I arrive in the UK. During this time, I will search for appropriate accommodation for my needs"*. Please provide as much detail of your plans as you can.

You may see another question, "Will you be staying anywhere else in the UK?", if you have already provided your address where you'll be staying in the UK. Please read the question and answer according to your circumstances, as applicable.

You do not need to have your accommodation confirmed to apply for your visa.

2.31 UK travel history

• Have you been to the UK in the past 10 years?

Please select "Yes" if you have travelled to the UK in the past 10 years. You will then be asked to enter the number of times you have been to the UK, and you will be required to provide details of your visit.

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the 'Additional information about your application' section with free text box at the end of the application form to explain this.

Please select "No" if you have not travelled to the UK in the past 10 years, and **skip to "2.39 UK visa application"** question.

2.32 Medical treatment in the UK

• Have you ever been given medical treatment in the UK?

The next set of questions are about any medical treatment you have previously received in the UK. The reason for this is to identify applicants who may have unpaid debt to the National Health Service (NHS), which can be grounds for visa refusal. Although you must answer each question fully, remember that if you paid the Immigration Health Surcharge for your previous visa application then you will not be liable for any NHS bills. Only treatment received from the National Health Service (NHS) is relevant – **you do not need to declare any treatment (medical or dental treatment) at private clinics etc.**

Please answer this question, as applicable. If you visited a doctor, clinic or hospital, even for a minor check-up, this counts as having medical treatment. Therefore, you should select "Yes" if it applies and answer any follow up questions accordingly. If you answered "Yes" then you will be required to provide details of your visit/treatment in the next section.

2.33 Details of previous medical treatment in the UK

• Where did you go for your previous medical treatment in the UK?

You should select the appropriate option and provide the name and address of the hospital or doctor's surgery where you received treatment. There isn't any specific guidance on completing this section but the expectation is for you to complete all the instances/visits to the best of your ability. If you cannot remember all the dates then you should provide the details of the visits that you can remember. You can use the '**Additional information about your application**' section with free text box at the end of the application form to declare that you have had several visits that you don't remember the dates for and have included the details of your most recent visits in the 'medical treatment' section. You will be able to add details of any additional medical treatments after you click 'Save and continue'.

You will be able to add details of any additional medical treatments after you clic 'Save and continue'
Accident and Emergency (A&E) at a hospital
O To a doctor, clinic or hospital for non-emergency treatment
Name of hospital, clinic or doctors's surgery
Address
This address must be in the UK
Town/City
Enter a UK postcode
When did you start receiving this medical treatment?
Enter date in the format MM YYYY
Month Year
When did you stop receiving this medical treatment?
Enter date in the format MM YYYY
Month Year
I am still receiving this medical treatment

Where did you go for your previous medical treatment in the UK?

Have you ever been given medical treatment in the UK?

This does not include the Immigration Health Surcharge

treatment

Yes No

Yes No

Have you paid the full amount?

Yes No

For example, if you visited a doctor, clinic or hospital, this counts as having medical

Were you told that you had to pay the hospital, clinic or doctor's surgery for your

2.34 Any other medical treatment in the UK

• Have you ever been given any other medical treatment in the UK for which you were told you had to pay, but have not yet paid the full amount?

Please answer this as applicable and provide further details as required.

2.35 UK leave to remain

• Have you applied for leave to remain in the UK in the past 10 years?

"Leave to remain" is an application made whilst in the UK asking permission to stay in the UK.

If you have made any application in the UK, as asked in the question, then please select "Yes". You will be required to provide the date of the application and its result.

If you didn't make any application for leave to remain in the UK in the last 10 years from the date of your application, please select "No".

2.36 National Insurance numbers

• Do you have a UK National Insurance number?

Please select "Yes" if you have a National Insurance number in the UK. If you have worked in the UK then you should have a <u>National Insurance number</u>. If you have one, you will be required to provide your National Insurance number in the next question.

If you do not have a National Insurance number or have applied for one but haven't yet received it, please select "No".

2.37 Driving licence

• Do you have a UK driving licence?

Please select "Yes" if you have a UK driving licence, and provide your driving licence number.

2.38 Public funds

• Have you received any public funds (money) in the UK?

Those on Student route visa are not allowed to receive any public funds. This includes benefits for people on low incomes, housing or child benefits. If you are receiving scholarship from the University then that is not counted as 'public funds'. If you have ever claimed certain types of state benefits (please see below) in the UK, please contact us for advice.

Public funds definition

Please answer this question and skip to "2.40 Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area" question.

Have you	applied	for leave	to remai	n in the	UK in	the past	10 years?

Yes No

Date of application
Enter date in the format MM YYYY
Month Year
What was the result of your application?
Approved Refused

2.39 UK visa applications

• Have you been issued with a UK visa in the past 10 years?

Please select "Yes" if you have been issued a UK visa in the past 10 years. You will then be asked when your last visa was issued.

Please select "No" if you have not been issued a UK visa in the past 10 years.

2.40 Travel to Australia, Canada, New Zealand, USA, Switzerland or the European Economic Area

- How many times have you visited the following places in the past 10 years?
 - o Australia
 - o Canada
 - o New Zealand
 - o USA
 - Switzerland
 - European Economic Area (do not include travel to the UK)

If you have travelled to the above countries in the past 10 years, select the appropriate option. Please note that you should not count or include any visits to the UK when answering this question. You will then be asked to provide details of your most recent travel.

If you have not, select "Zero".

If you are unsure of which countries are part of the European Economic Area, you can click on the link provided which will list the countries for you.

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the '**Additional information about your application'** section with free text box at the end of the application form to explain this.

2.41 World travel history

• Have you been to any other country in the past 10 years?

If you have travelled to any other country in the past 10 years, select "Yes". You will then be asked to provide details of your most recent travel. You are not required to include any visits to the UK, USA, Canada, Australia, New Zealand, Switzerland or the European Economic Area when answering this question.

If you have not, select "No".

Please declare every trip to the best of your ability. If you cannot remember the details of a particular trip (e.g. exact dates), you should put dates that are as close as possible to when you travelled. You can use the '**Additional information about your application'** section with free text box at the end of the application form to explain this.

2.42 Your planned travel information

• Date you plan to arrive in the UK

Please enter the date you plan to arrive in the UK. Don't worry if your travel date ends up being a few days before or after the date you have provided, as long as you are travelling during the validity of your visa permission (vignette) granted.

2.43 Immigration history

- For either the UK or any other country, have you ever been:
 - o Refused a visa
 - Refused entry at the border
 - o Refused permission to stay or remain
 - o Refused asylum
 - \circ Deported
 - o Removed
 - o Required to leave
 - Excluded or banned from entry

Date you plan to arrive in the UK

Enter date in the format DD MM YYYY

Day	Month	Year

Why is this information important?

If your application is successful, you will be granted a visa to enter the UK. The visa will only be valid for entry to the UK for 30 days. if your visa expires before you travel to the UK, you will have to apply for a replacement visa.

After you arrive in the UK, you will collect a <u>biometric residence permit</u>, which will show that you have permission to remain in the UK.

Save and continue

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select "No". If you have then select "Yes" and answer the questions that follow. Please note that it is important to declare any previous refusals. Failure to declare any previous refusals could lead to refusal on the grounds of deception, which would carry a 10 year entry clearance ban. If you need assistance with declaring a past refusal, please <u>contact us</u>.

2.44 Breach of UK immigration law

- Have you ever:
 - entered the UK illegally
 - o remained in the UK beyond the validity of your visa or permission to stay
 - o breached the conditions of your leave, for example, worked without permission or received
 - o public funds when you did not have permission
 - o given false information when applying for a visa, leave to enter, or leave to remain
 - o breached UK immigration law in any other way

Please answer this section accurately and provide details as required. If you have not been subject to any of the actions listed above then select "No". Please contact us if you need to answer "Yes".

2.45 Convictions and other penalties

- At any time have you ever had any of the following, in the UK or in another country?
 - \circ A criminal conviction
 - A penalty for a driving offence, for example disqualification for speeding or no motor insurance
 - o An arrest or charge for which you are currently on, or awaiting trial
 - o A caution, warning, reprimand or other out-of-court penalty

- A civil court judgment against you, for example for non payment of debt, bankruptcy proceedings or anti-social behaviour
- A civil penalty issued under UK immigration law
- \circ $\;$ No, I have never had any of these $\;$

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.

Please answer this section accurately and provide details as required. Only select one answer at a time. If you need to give more than one answer, you can do so on another page. If you have don't have any convictions to declare then select "No". Please contact us if you need to answer "Yes".

2.46 War crimes

You must read all of the information on this page before answering.

• In either peace or war time have you ever been involved in, or suspected of involvement in, war crimes, crimes against humanity, or genocide?

Please answer this section accurately. There is guidance available in the section to help with understanding of war crimes.

2.47 Terrorist activities, organisations and views

You must read all of the information on this page before answering.

- Have you ever been involved in, supported or encouraged terrorist activities in any country?
- Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?
- Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist or other serious criminal acts?

Please answer this section accurately. There is guidance available in the section to help with understanding of terrorist activities, organisations and views.

2.48 Extremist organisations and views

You must read all of the information on this page before answering.

- Have you ever been a member of, or given support to, an organisation which is or has been concerned with extremism?
- Have you, by any means or medium, expressed any extremist views?

Please answer this section accurately. There is guidance available in the section to help with understanding of extremist organisations and views.

2.49 Person of good character

• Have you, as a part of your employment or otherwise, undertaken paid or unpaid activity on behalf of a non-UK government which you know to be dangerous to the interests or national security of the UK or its allies?

- Have you ever engaged in any other activities which might indicate that you may not be considered to be a person of good character?
- Is there any other information about your character or behaviour which you would like to make us aware of?

Please answer this section correctly. If you select "Yes" for any of the questions, you will have to provide further details.

2.50 Your employment history

If you have worked for any of the types of organisations listed, select the appropriate one. You will be asked to provide further information.

If not, select "I have not worked in any of the jobs listed above".

2.51 Sponsor licence number and address

• What is your sponsor licence number?	This information is on your Confirmation of Acceptance for Studies (CAS) statement, or contact your sponsor to get their licence number.		
23CYGN5K3	What is your sponsor licence number? 23CYGN5K3		
Sponsor's address	Sponsor's address The University of Edinburgh Old College		
The University of Edinburgh	South Bridge		
Old College South Bridge	Town/City Edinburgh		
Edinburgh	Postcode EH8 9YL		
EH8 9YL	Save and continue Cancel		

2.52 Place of Study

	The <u>Register of Student sponsors</u> sets out what type of sponsor each institution on the register is. A Higher Education Provider with a track record of compliance will have the status 'General Student Sponsor – Track Record'.		
• What type of sponsor will you be studying with?	O Independent School		
Please select "Higher Education Provider with a	Higher Education Provider		
track record of compliance" to answer this question.	Higher Education Provider with a track record of compliance		
	Overseas Higher Education Provider		
	Publicly Funded College		
	O Private Provider		

What type of sponsor will you be studying with?

2.53 Primary site of study

• Is this the site where the majority of your study will take place?

The University of Edinburgh Old College South Bridge Edinburgh EH8 9YL

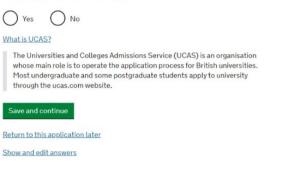
Please select "Yes" to answer this question.

2.54 UCAS details

• Did you apply for your course through UCAS?

Only answer "Yes" if you applied for your course through UCAS. If you applied to the University of Edinburgh directly, or through an agent, select "No".

If you applied through <u>UCAS</u> then you'll need to provide your UCAS number. Please check communications/emails or information from UCAS portal for your UCAS number. Did you apply for your course through UCAS?



Please **<u>note</u>** that this question is **not** asking about or referring to your **CAS number**.

2.55 Academic Technology Approval Scheme (ATAS)

- Do you need to obtain permission from the ATAS?
- What is your Academic Technology Approval Scheme (ATAS) reference number?

This is the reference number on the ATAS clearance certificate issued to you by the Foreign, Commonwealth and Development Office.

You can find out if you need an <u>ATAS</u> certificate on your CAS/Offer Letter.

If your course requires ATAS clearance, include the details here, and upload the ATAS certificate with your supporting documents.

Students of certain sensitive subjects, knowledge of which could be used in programmes to develop weapons of mass destruction or their means of delivery, will need to apply for an ATAS certificate before they can study in the UK. You can <u>find</u> out if you need an ATAS certificate here.

Do you need to obtain permission from the ATAS?



e and continue

winac is yo	Ir Academic Technology Approval Scheme (ATAS) reference numbe
This is the	eference number on the ATAS clearance certificate issued to you by
the Foreig	and Commonwealth Office.

Please note that **certain nationalities are exempt from ATAS requirement** and do not need an ATAS certificate. Please check the information on <u>our website here</u>.

2.56 Future official financial sponsor

• Will you be receiving money from an official financial sponsor for your continuing studies?

If you will be receiving money from an official financial sponsor, select "Yes". A financial sponsor can be the British Council, the British government or your home government, an international organisation or company (with an office in more than one country) or a university.

In the follow up question, select the appropriate option out of the following, as applicable.

- My Student sponsor has confirmed this information on my CAS
- Letter of official financial sponsorship
- I am not being wholly sponsored

2.57 Course information

- Name of sponsor institution (school/college/university)
- Course name
- Qualification you will get

Please enter the information as is **stated on your CAS**. Please note that the qualification in your CAS will refer to **SCQF level**. SCQF refers to the equivalent Scottish qualification which is used at the University of Edinburgh. Please check your CAS and select the relevant '**SCQF**' level stated on your CAS.

• Are you going to be a student union sabbatical officer?

versity)	RQF1/SCQF4
	RQF2/SCQF5
	RQF3/SCQF6
	RQF4/SCQF7
	RQF5/SCQF8
Name of sponsor institution (school/college/	RQF6/SCQF9/10
The University of Edinburgh	RQF7/SCQF11
The oniversity of Edinburgh	RQF8/SCQF12
Course name	CEFR A1
	CEFR A2
Qualification you will get	CEFR B1
This is the level of the qualification you will re-	CEFR B2
If you are unsure about the level of your qualif levels mean here or ask your sponsor instituti	CEFR C1
	CEFR C2
v	Postgraduate Doctor or Dentist
Are you going to be a student union sabbatica	Aviation gualification
What is a student union sabbatical officer?	
Yes No	
Yes No	

Please select "No" unless you are going to be a

student union sabbatical officer. A sabbatical officer is a full-time officer elected by the members of a students' union (or similar body such as students' association, students' representative council or guild of students), usually at a higher education establishment such as a university.

2.58 Course dates

- Course start date
- Course end date

Please refer to your CAS for this information, and ensure that you enter the 'start' and 'end' date of your course accurately. This will be used for granting your visa duration correctly.

2.59 Accommodation payments

• Have you or your parent(s)/legal guardian(s) already paid any money to your sponsor for accommodation?

This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement. Please see <u>guidance</u> <u>here</u>.

Only select "Yes" if you are staying at the University accommodation and have paid money to the University of Edinburgh. Your CAS will also confirm if you have paid any fees for accommodation so please check that.

If you are staying in private accommodation, with family or in any other accommodation, please select "No".

Accommodation payments
Have you or your $\mbox{parent}(s)/\mbox{legal guardian}(s)$ already paid any money to your sponsor for accommodation?
This is only money paid to your sponsor. For example, this does not include money paid to a private landlord or housing organisation. There is a limit on how much of this will count towards your maintenance requirement, and this is set out in the guidance <u>here</u>
• Yes No
How much has been paid?
Save and continue Cancel

2.60 Course fees

• What are your course fees for your first year?

If your course is 12 months or shorter, state the total course fee. This information is on your Confirmation of Acceptance for Studies (CAS) statement.

Please refer to "1st Year Course Fees" field on your CAS for this information, and enter the amount shown on your CAS.

• Have you or your parent(s) or legal guardian(s) already paid any of your course fees?

Please select "No" if you (or your parent(s) or legal guardian(s)) have not yet paid any of your course fee or if your course does not have a fee on the CAS.

Please select "Yes" if you (or your parent(s) or legal guardian(s)) have paid some or all of your course fee. You will then need to answer the following supplementary questions:

• How much has been paid?

Please refer to the "Course Fees Paid to Date" field on your CAS to check if any payment made towards your course fees is shown on your CAS.

If you have paid tuition fees since your CAS was issued and have not used it for your visa application, please <u>contact us</u> for updating your CAS.

Once your CAS has been updated with your tuition fee payment, you can select '**My sponsor has confirmed this information on my CAS**'.

/hat are your course fees for your first year?
your course is shorter than 12 months, state the total course fee. This iformation is on your Confirmation of Acceptance for Studies (CAS) statement. Iternatively, you can contact your sponsor for this information.
lave you or your parent(s) or legal guardian(s) already paid any of your course fees?
lease select No if your course does not have a fee.
Yes No
How much has been paid?
£
How can you prove this amount has been paid?
O My sponsor has confirmed this information on my CAS
Receipts

2.61 Student Loan

• Are any of the funds required for this application in the form of a student loan?

If you intend to use a student loan to cover your course fees, and living costs for you (and any dependants) then please select "Yes". If not, select "No".

2.62 Maintenance funds

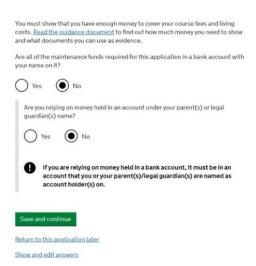
• Are all of the maintenance funds required for this application in a bank account with your name on it?

If the money for the maintenance funds is held in your personal bank account, please select "Yes".

If you are financially sponsored for your tuition fees and/or living costs by an 'official financial sponsor' then you can select "No" for this question, even if your sponsor has already transferred the funds to you.

If you are relying on your parent(s)' or legal guardian(s)' bank statement, then please select "No". You will be asked to provide further information as shown.

Please note that if you will be using your parent(s)' or legal guardian(s)' bank statement, you will also need to provide a consent letter from the account holder. Please carefully read the information available on <u>our website</u> to check how you can meet the maintenance requirements and the financial documents you will need to submit as evidence of this.



2.63 Additional Information about your application

Finally, in this section, you will be given the opportunity to include additional information about your application. Only complete this section if you feel you need to inform UKVI of your personal circumstances that may affect your visa application.

To complete the "Application" section, you will be asked to review the information you have provided. Please check this page carefully to ensure that the information provided is accurate. If you needed to add more information about your application but were not able to, you can write it here.

If there is no further information you want to add, click the 'Save and continue' button.

Add further details:



Return to this application later Show and edit answers

3. Documents

Evidence showing the required maintenance funds

Please enter the name of the Bank and the type of evidence you will be using to provide evidence of your required maintenance funds.

If you are using evidence from multiple bank accounts then you will have the opportunity to add more evidence in the next section.

Please **note** this section may not appear for those who are a national of a country listed in the <u>differential</u> <u>evidence requirement</u> of the student rules.

This section will list the documents you may have to provide with your visa application. It will be split into "Mandatory Documents" and "Other Documents". Use this and the checklist as a guide for documents required, instead of the form provided by the local visa application centre.

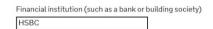
Please note that you will need to tick each box to confirm you will provide the requested document and to be able to progress further.

You may see the following in the document list – "If you provided any qualification evidence to your sponsor for them to issue your CAS, you must submit this evidence (including translations). For example, you might have sent your sponsor your certificate of qualification or transcript of results." If you are studying at degree level or higher, you will not need to provide any qualification documents with your visa application as the University of Edinburgh is a highly trusted sponsor. You must provide evidence showing that you have the required maintenance funds to cover living costs and fees for you and any of your dependants while you are in the UK.

For information on how much money you need to show, <u>refer to the guidance document here.</u>

Enter details about the financial evidence you will send. You will be able to provide details of several evidences if you need to.

What evidence is accepted



Type of evidence



Building society passbook

Letter from a bank, building society or other recognised financial institution

You do not need to provide evidence of your qualifications or finances as you are a national of a country listed in the differential evidence requirement of the Student rules. Occasionally, UK Visas and Immigration (UKVI) may request this evidence while your application is being considered. If the evidence is requested, your visa application may be refused if you do not provide it.

Mandatory documents

These documents are mandatory and you must provide them as part of your application. Tick the box to agree that you will provide each document:

The passport or travel document for Jon Doe from China

After you submit your application, you must provide your documents to our commercial partner. You can provide your documents by:

- uploading copies of your documents yourself through our commercial partner's website, free of charge
- taking your documents (originals or copies) to your appointment where our commercial partner will scan them for you, for a fee

If you choose to pay for the assisted scanning service, all documents (originals or copies) need to be A4 size or you may be charged to make them suitable for scanning.

If we require passports, you must take the originals to your appointment. If you have self-uploaded copies on our commercial partner's website you must still take your original passports, but will not be charged for scanning.

Tuberculosis test results

You may need to be tested for tuberculosis (TB). If your test shows that you do not have TB, you will be given a certificate which is valid for 6 months from the date of your x-ray. Include this certificate with your UK visa application. <u>Check</u> if you need to get tested.

Save and continue

Later on in the application process, you will be invited to upload your documents to UKVI's commercial partner's website. If you do not have access to a scanner, you can take your documents with you to your appointment where UKVI's commercial partner can scan them for you.

Information for applicants from the United States of America:

Please note that the Student route visa application process in the United States of America is slightly different. You are advised to familiarise with the process on the following link: <u>Apply for a UK visa in the USA - GOV.UK (www.gov.uk)</u>

Tuberculosis test results

You'll need to have a tuberculosis (TB) test:

- if you're coming to the UK for more than 6 months, and
- are resident in or have been in any of these <u>listed countries</u> for more than six months immediately preceding your Student route visa application.

If your test shows that you do not have TB, you'll be given a certificate which is valid for 6 months from the date of your x-ray. Please include this certificate with your UK visa application.

You shouldn't need a TB certificate if:

• you're applying overseas and have lived for at least six months in a country where TB screening isn't required by the UK

Please check you have the required documents and no further changes are required. Once you have continued and completed the 'Declaration' section, you will not be able to make any changes to your application.

4. Declaration

Conditions

Please read through the conditions listed and confirm you understand and accept them.

On the next page, please read through the **declaration** and select the appropriate option.

You will then be provided with the opportunity to review your answers.

If your application is successful, there will be conditions on your visa or leave to remain. This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- You will not be allowed to work
- You will not be able to rent a home
- You will not be able to claim any benefits and can be prosecuted if you try to
- You can be charged by the NHS for medical treatment
- You can be denied access to a bank account
- DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

Save and continue

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting evidence

I understand that the data I have given can be used as set out in the privacy policy

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I understand that any passports/travel documents submitted in support of my application, which remain uncollected after 3 months from the date they were ready for collection, will be returned to an office of the authority that issued the document. If this happens, the Visa Application Centre will be able to advise where the document has been sent.

I have discussed with any other applicants that I am acting on behalf of, and confirmed that the contents of the application are correct and complete.

I agree to the terms and conditions.

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

I confirm that:

I am the applicant aged 18 or over

I am the applicant aged under 18

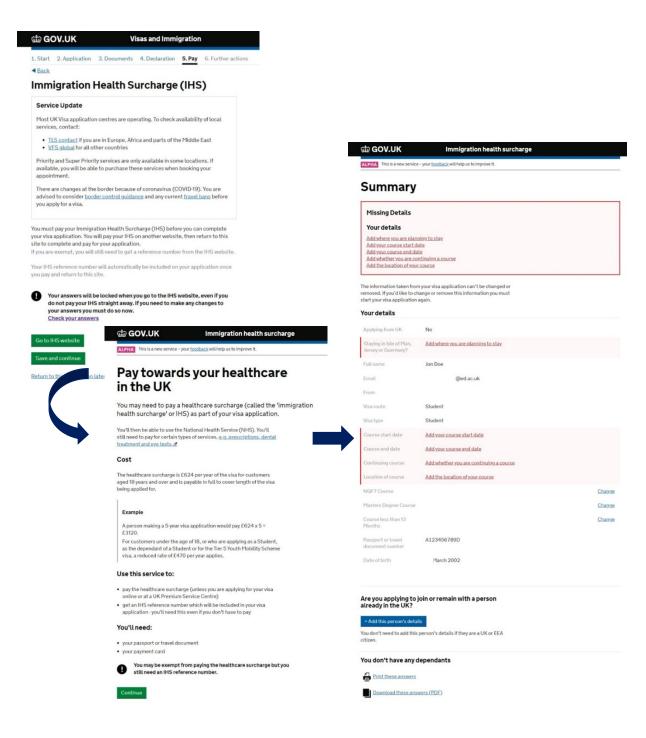
I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf

) I am submitting the form on behalf of the applicant

accept the above

5. Pay

Immigration Health Surcharge (IHS)



The next steps will be to first pay the Immigration Health Surcharge (IHS), then pay the visa application fee.

Once payment is completed, you will be able to download your '**document checklist**' and '**application form**', which you should save for future reference.

BRP Collection in the UK

After your IHS payment, you will be prompted with the following information on where to collect your BRP from, once you have arrived in the UK. *Please note that UKVI is planning to transition to eVisas /digital visa grants from 2024 so this information may change when the new process takes effect.*

"If you have a sponsor, they may have made arrangements to receive your BRP, and they will give you an Alternative Collection Location (ACL) code to enter below. Otherwise, you will need to collect your BRP from a UK Post Office. Enter a UK postcode below to find out where your nearest UK Post Office will be."

We strongly advise you to select "**Collect from an alternative location**", and enter the ACL code - **2HE529** - for the University of Edinburgh*. It is important that you enter the correct code for your BRP to be delivered to the University. This will instruct UKVI to deliver your BRP to the University of Edinburgh, where we can arrange for you to collect it.

*Please note that if you request your BRP to be collected from the University, you'll be able to collect it only during the main International Check-in during the Welcome week. In case you are planning to travel early, it may not be possible to collect your BRP outside the main International Check-in. You may wish to opt for your BRP to be collected from the Post Office if you wish you wish to collect it soon after arrival in the UK.

If you are **under 18 years old**, please make sure you select "**Collect from an alternative location**". If you select any other option you must have a nominated adult accompany you to collect your BRP card.

Please make sure you make a note about the collection point of your BRP card. If you do not use the ACL code then your BRP will be available for collection at the Post Office. Please note down the details so that you know where to collect your BRP from upon arrival in the UK.

6. Further actions

- On this page, you'll have the option to download your **'Document Checklist'** and **'Application form'**. It is advisable to download and keep a copy of these documents safely for future reference.
- Keep your log in details safe.
- Take your original passport to your appointment.
- It is recommended to keep a copy of your application, document checklist and copy of the documents you have uploaded with your application.

Contact Us

We hope that you have found this guide useful. If you have any questions or need further assistance, please feel free to <u>contact us</u>. You can find more information on the useful web links below: <u>Confirmation of Acceptance for Studies (CAS) | The University of Edinburgh</u> <u>Student route visa requirements and evidence | The University of Edinburgh</u> <u>Financial requirements | The University of Edinburgh</u> <u>Applying for a Student route visa outside the UK | The University of Edinburgh</u>



THE UNIVERSITY of EDINBURGH

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