On your first visit to the AV loans page, after logging in via EASE, you will be presented with the form shown below.

Fill in your first and last name, with middle name if appropriate. Your email will be entered automatically and cannot be edited. Ignore the section on Enrolments.

The terms and conditions may be viewed by clicking on the referencing text and must be accepted by clicking on the toggle to the left before clicking Submit.

You will receive an email confirming that you have submitted your registration, followed by a further email once your account has been activated. On future logins you will be taken straight to the dashboard page, bypassing this form. See the full user guide for details.