Digital Skills

Digital technologies, processes and systems now play a role in almost every part of university activity. This requires a workforce, guided by leaders and managers, with digital skills and capabilities that allow us to maximise these technologies and use them in the appropriate way. We all have a responsibility in relation to this and we have summarised the resources available to help.

Option and Audience	Purpose
• The Digital Skills Framework - provides structure and explains the six elements of digital capability • **Discovery tool** - self-assessment questionnaire to evaluate your digital skill levels across the six different elements of digital capability. • **Digital role profiles** - these demonstrate the specific digital skills that you need to be effective in your role. The Digital Leader profile should be of particular interest to Edinburgh Manager participants. • **Resource finder** - portal providing access to over 600 resources and training courses to develop your digital skills, offering a variety of learning formats and activities.	Leaders should contextualise the information and share the context and goal of this, incorporating relevant elements into strategies, plans and objectives. Managers should communicate the relevant information to their work areas and host facilitated discussions at team meetings and one to one discussions where relevant. All staff should access the digital skills framework to evaluate their current levels of digital capability, reflect on their development needs, plan their development path and find resources to help them develop their skills.
The Digital Manager An introduction to developing digital capabilities as a manager, aiming to prompt thought on the topic. This session covers the responsibilities of you as a manger in embracing digital and cover the benefits to you and your team.	Providing guidance to managers on how they can utilise the resources and tools available to support their staff to develop digital skills. Encouraging network and good practice sharing across the management community.
Advance HE Resources • Rethinking delivery models for quality HE for all (webinar recording, video provocations, blogs) • Creating Socially Distanced Campuses and Education (Capstone report)	Leaders and Managers should communicate the relevant information to their work areas and host facilitated discussions at team meetings and one to one discussions where relevant.

Learning and Organisation Development also offer support on **Change, Equality, Diversity & Inclusion, Health and Wellbeing, Values-Led Approach, Academic Context** and **Meaningful Conversations.**