

Completing Equality and Diversity learning – top tips

This suite of courses is set up by the publisher to ensure UoE staff

- engage with **all** the content of the course,
- Pass the Test Your knowledge test with a **score of at least 80%**
- are provided with a **completion certificate**

Once completed, your course home screen should look like this:



The circles next to the course sections (in this example *What is unconscious bias?* & *Taking action*) should be filled with a blue colour – any white areas showing in the circle mean that the section is incomplete, and the course will continue to show as being “in progress”.

Test your knowledge should show a score of more than 80%

You should view the *course completion certificate*, and the following page in the course to ensure this activity is also marked as complete.