**Reference Request form**

**Instructions to applicants:**

Fill in the first box only with your name and send the form to two referees of your choice.

**Instructions to referees:**

Please fill in the form for the applicant indicated below.

Send the completed form to [**wt-hpgh@ed.ac.uk**](mailto:wt-hpgh@ed.ac.uk) in pdf format by 12 noon on **Thursday 12 January 2023.**

For further information, please contact the Hosts, Pathogens and Global Health Programme administrator (wt-hpgh@ed.ac.uk).

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Applicant’s name: |  | | | | | | | | | | | | | | | | |
| University to which the applicant is intending to apply |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Referee details: |  | | | | | | | | | | | | | | | | |
| Title *(e.g. Dr)* |  | | | | | | | | | | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | |
| Address |  | | | | | | | | | | | | | | | | |
| Present post |  | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| How long have you known the applicant and in what capacity? | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Please rate the following attributes of the applicant: (*Insert X in box, 1=lowest – 10=highest)* | | | | | | | | | | | | | | | | | |
|  | | 1 | 2 | 3 | | 4 | | 5 | | 6 | | 7 | 8 | | 9 | | 10 |
| motivation and enthusiasm | |  |  |  | |  | |  | |  | |  |  | |  | |  |
| initiative | |  |  |  | |  | |  | |  | |  |  | |  | |  |
| reliability | |  |  |  | |  | |  | |  | |  |  | |  | |  |
| practical skills | |  |  |  | |  | |  | |  | |  |  | |  | |  |
| communication skills | |  |  |  | |  | |  | |  | |  |  | |  | |  |
| personal interaction | |  |  |  | |  | |  | |  | |  |  | |  | |  |
|  | | | | | | | | | | | | | | | | | |
| What final grade do you expect the applicant to achieve and/or what is their ranking in the class? | | | | | | |  | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | |
| Please rank the applicant – are they in the top 5/10/15/20/50% of students you have known? | | | | | 5% | | | | 10% | | 15% | | | 20% | | 25% | |
| *Insert X in box* | | | | |  | | | |  | |  | | |  | |  | |
| Please indicate among how many students. | | | | |  | | | | | | | | | | | | |

|  |  |
| --- | --- |
|  | |
| Would you encourage this person to study for a PhD in your lab?  *Insert Yes or No* |  |
|  | |
| Letter of recommendation | |
| *Please include comments on the following attributes of the applicant:*   * *motivation and enthusiasm for science* * *initiative* * *reliability* * *practical skills* * *communication skills* * *personal interaction*   *Please paste the letter of recommendation into the space below:* | |