

<ul style="list-style-type: none"> • Action – AN to liaise with Bryony Budd re: following up on the Emma Saunders link. • Former Fairtrade Intern noted the importance of combining 4th and lower years in school visits to preserve and sustain links after individual students graduate. • Noted City of Edinburgh Group to make school visits part of its Education Sub-Group (to which Dorothy Watson from the International Office belongs). Noted that it would need to be clear what the University could offer in terms of these visits in order to ensure it could satisfy demand. 	AN
<ul style="list-style-type: none"> • Action – ALL to contact secretary re: involvement in the Schools event by 4th February. 	ALL
<ul style="list-style-type: none"> ○ <u>Other City events</u> • Noted Fairtrade Brunch on Saturday 9th March, to include jazz and 10 stalls; attendance open to all. • Noted potential for UoE/EUSA stall celebrating ‘Edinburgh – Fair Trade City’. • Action – ALL, once details firmed up, to promote event and encourage contacts to attend. • Noted Edinburgh City of International Learning offering potential link to students. 	ALL
<ul style="list-style-type: none"> ○ <u>UoE events</u> • Action – AN to arrange for a speaker to tie in with Fair Trade Café on the Mondays. • Noted cashew nut producer from the Indian organisation ‘Elements’ for Traidcraft and Equal Exchange would be available to attend on the 4th March, 12:00 – 14:00. Noted the need to be clear about times as producers would be on a tightly scheduled programme. • Noted discussion of holding the talk in the auditorium, with notification of the event on the door, as moving upstairs could lose attendees and make it too formal to encourage questions. • Noted the University would be hosting the AGM of the Chartered Institute of Purchasing and Supply on Thursday 7th March, 6pm for 6:30, in the Raeburn Room, followed by Fair Trade wine tasting in partnership with South Queensferry FTSG and tour of Old College. Noted request for speakers. Noted potential speaker from Scotmid to tie in with the wine supplied. • Noted Tedex launch in the week after FT14, which would heavily advertise its food and drink as fair trade. • Noted discussion of marketing around the People & Planet Fairtrade Football event, and the event as a good opportunity for the Sports Union to tie in and get involved. • Noted the potential to expand outwith FT14 and possibly develop into a football league. • Noted People & Planet had not yet discussed a date but recognised that Saturday 2nd March would be better to ensure an even spread and not take focus away from City events. • Noted discussion of the possibility of organising walks or runs to tie in with the theme ‘take another step’, including walking tours highlighting fair trade vendors in the city, though the organisation and red tape involved would be considerable. • Noted the Meadows Marathon on 3rd March would fall within FT14 and that all admin associated with the start of the race was to be hosted in the Dome. Noted scope for promotion if ideas could be crystalized in time. • Noted potential tie in for Hearty Squirrel Co-op. 	AN

	<ul style="list-style-type: none"> • Noted concern about the lack of any unsolicited contact regarding FT14, which had become less important to students since the fees issue arose. • Noted discussion of communications around fair trade received by students as part of the induction process. ○ <u>Alumni</u> • Noted the Principal's Tea Party had gone well, and that tea and coffee had been identified as fair trade. • Noted all events would be open to alumni. • Action – SH to communicate with alumni re: fair trade football and feed back to LW. ○ <u>Retail and Catering</u> • Noted EUSA Retail Manager Paul Vincenti usually builds a fair trade display in front of the Dome shop with tie in promotions on chocolate and fruit but was keen to do something different this year. • Noted discussion of issues around point of sale promotional material. • Action – JR to order Cafédirect samples. • Noted EUSA Catering Manager Chris Shrive keen to promote hot beverages without conflicting with Ian Macaulay's promotions. • Noted discussion of Switch & Save style coffee and a bun promotions given associated impact on profit and EUSA embargo on bake sales given allergens and related legal issues. • Action – LW & DG to liaise re: possibility of Ubuntu Cola tasting or similar event. • Noted Keepcup promotion still offering 10% discount in UoE outlets. • Noted discussion of tailored menu options featuring fair trade fruit and veg. • Noted Hearty Squirrel fair trade workshop on 1st March led by Astrid Mooney. • Noted discussion of the possibility of repeating last year's successful Afternoon Tea event hosted by ChocSoc, SocieTea and the Baking Society. • Action – SW to take the lead on organising Afternoon Tea. • Noted Chaplaincy could host if EUSA venues were out. • Noted possible events around the second producer (cotton), though this had not been confirmed yet. 	<p style="text-align: center;">SH</p> <p style="text-align: center;">JR</p> <p style="text-align: center;">LW / DG</p> <p style="text-align: center;">SW</p>
3 - 6	<ul style="list-style-type: none"> • Additional agenda items carried forward to next meeting. 	
<p>Date of next meeting: Monday 4th February 14:00 – 15:30 Seminar Room 1, Chaplaincy</p> <p>Fairtrade Café open for lunch 12:30-1:30 - http://www.eusa.ed.ac.uk/societies/society/fairtradecafe/</p>		

Note: The Fairtrade Foundation has advised on use of its brand name i.e. any commodities or services not accredited by the Fairtrade Foundation should be termed 'fair trade' (two separate words no capital "F" or use **both** words with a capital)