



THE UNIVERSITY of EDINBURGH
CAHSS Visiting Student Office

Visiting Student Undergraduate Handbook 2019-20

**A guide to studying abroad at the
University of Edinburgh**

The Edinburgh experience

Welcome

Scotland's inspiring capital will be the backdrop to your studies – an irresistible blend of history, natural beauty and modern city life.

Widely known as 'the Athens of the North', Edinburgh is home to two UNESCO World Heritage Sites and was the world's first UNESCO City of Literature.

Large enough to offer something for everyone, but small enough to feel like home, Edinburgh is a modern, sophisticated and beautiful European city with a diverse, multicultural community.

A single day could see you hillwalking in the morning, lazing on the beach in the afternoon, and enjoying the treasures of medieval lanes or Michelin-starred restaurants by night.

The friends you meet, places you discover and the lasting memories you create contribute as much to your university experience as your formal learning. Around 100,000 students call Edinburgh home, giving the city a unique buzz and ensuring you'll be in good company.

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@VSO_UoE

Note: The information contained in this guide was correct at the time of going to print. June 2019

A world-class university since 1583

The University of Edinburgh, established by Royal Charter in 1583, is one of the world's leading universities, currently ranked 18th in the QS World University Rankings 2018/19.

Our staff, students and alumni have been making their mark on the world for more than four centuries. They have explored space, revolutionised surgery, won Nobel Prizes, published era-defining books, paved the way for life-saving medical breakthroughs and laid the foundations for solving the mysteries of the universe.

Space exploration and Nobel Prize winning may prove a little difficult during your semester or year at Edinburgh, but we can assure you an intellectually rewarding and stimulating experience that will prove inspirational to the rest of your studies and future career. Hopefully we will be adding some of your names to our list of illustrious alumni in years to come!

This guide is designed to help you through the practicalities, academic life and culture of being a visiting student at the University of Edinburgh.

Every year, the University of Edinburgh welcomes around 1,600 visiting undergraduate students to study with us for a single semester, or an academic year.

Some visiting students come to Edinburgh through established exchange programmes with our partner universities overseas, switching places with one of our home students. The rest come as part of our study abroad programme, either independently through their university, or through one of our partner study abroad providers.

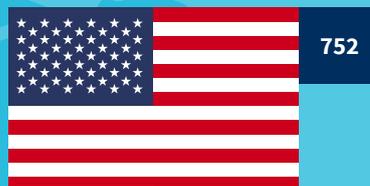
We hope your studies at the University of Edinburgh are successful and that you enjoy your time in our wonderful city!

Visiting Students 2018/2019

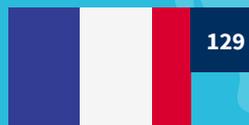
The College of Arts, Humanities and Social Sciences invites international undergraduate students to spend a semester or an academic year undertaking credits from a choice of hundreds of courses. The University of Edinburgh has European exchange agreements with around 180 universities in more than 20 countries and over 100 worldwide partners in around 18 countries.

Where do our students come from?

1. USA



2. France



3. China



4. Germany



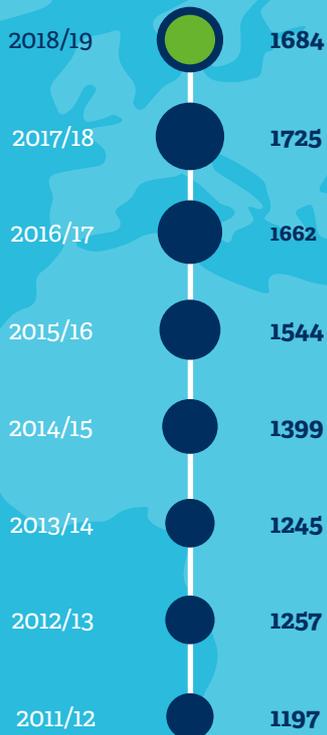
5. Spain



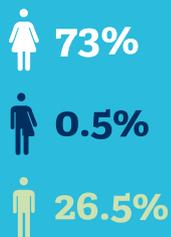
Canada	76	Sweden	20	Brazil	9
Australia	67	United Kingdom	17	Turkey	8
Italy	49	Belgium	14	Finland	7
Netherlands	32	Korea	14	Russia	7
Japan	30	Chile	12	Argentina	6
Austria	29	Hong Kong	12	Croatia	6
Denmark	26	New Zealand	11	Hungary	6
Singapore	21	Norway	11	Mexico	6

Other visiting nations include India, Poland, Slovakia, Switzerland, Thailand, Bulgaria, Ireland, Kenya, Malaysia, Morocco, Portugal, Taiwan, Czech Republic, Pakistan, Vietnam, Bosnia & Herzegovina, Estonia, Greece, Indonesia, Israel, Kazakhstan, Kuwait, Latvia, Lebanon, Malta, Mauritius, Montenegro, Nepal, Palestine, South Africa, St Kitts and Nevis and Ukraine.

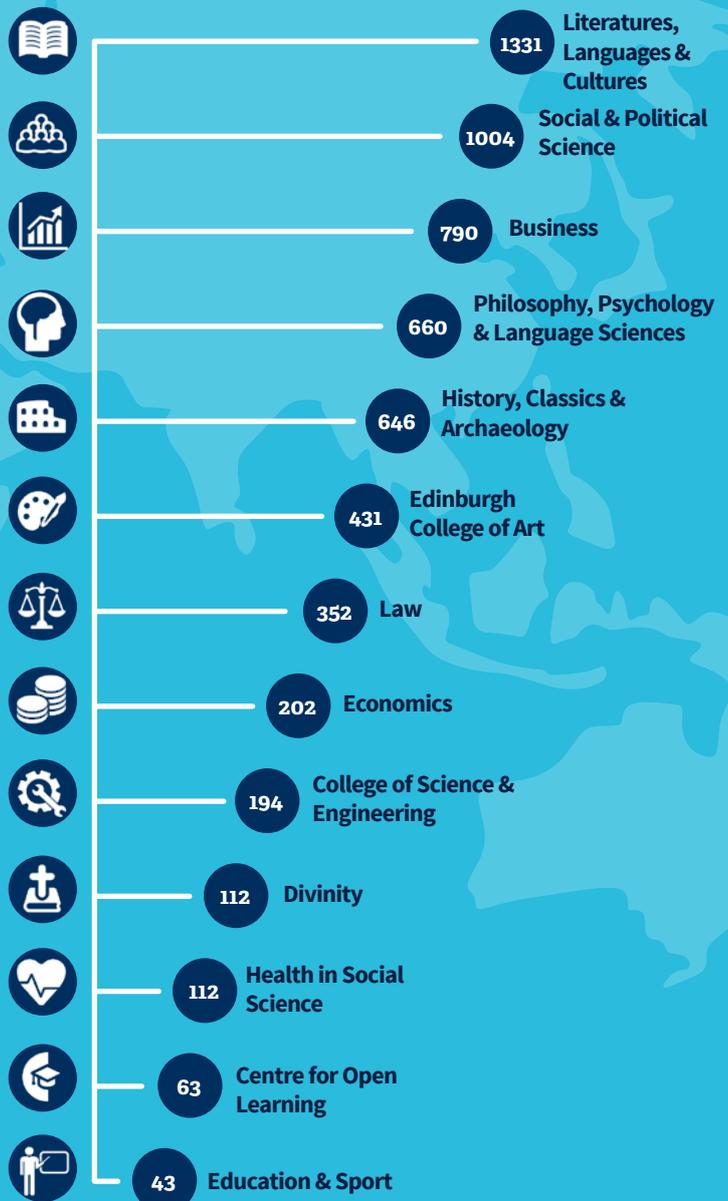
How many people are studying with us?



What is the gender balance?



What are our students studying?



Get prepared



Before beginning your study abroad adventure, take a moment to organise your departure. Doing some preparation now will save you time (and stress!) while you settle into life in Edinburgh.

Academic year 2019/20

	Date	Event
Semester 1	7-9 September 2019	Accommodation move-in
	9-15 September 2019	Welcome week
	16 September 2019	Semester 1 starts
	2-6 December 2019	Revision
	9-20 December 2019	Examinations
	20 December 2019	Semester 1 ends
Semester 2	6-8 January 2020	Accommodation move-in
	8-12 January 2020	January welcome
	13 January 2020	Semester 2 starts
	17-21 February 2020	Flexible learning week
	6-17 April 2020	Spring teaching vacation
	20-24 April 2020	Revision
	27 April – 22 May 2020	Examinations
	22 May 2020	Semester 2 ends

Make sure to arrange your flights around the academic calendar. Do not book return flights for a date prior to the end of the semester because you may have exams on the final date!

If you are a non-EU/EEA national, do not travel to the UK via the Republic of Ireland, and do not use an eGate on arrival at airport security, as doing either of those things will prevent you from meeting with immigration control.





Visas and immigration

One of the first steps to prepare for your arrival is to determine whether or not you require a visa to study in the UK. If you require a student visa, then the type of visa you need depends on your length of study and if you want to work.

Do you require a visa?

If...	Then...
You have a passport from a country in the European Union, Iceland, Liechtenstein, Norway or Switzerland	You do not require a student visa
You are from any other country	You are required to obtain a student visa

What type of visa should you apply for?

Programme of Study	Visa Required
Your course is 6 months or less, and has no work-based learning or work placement	Short-Term Study Visa (up to 6 months)
Your course is 6 months or less, and includes work-based learning or a work placement	Tier 4 General Visa
Your course is longer than 6 months	Tier 4 General Visa

Please note that for the Short-Term Study Visa, some nationalities will need to apply for this visa before leaving their home country, while other nationalities will receive the visa stamp in their passport upon meeting immigration control in the United Kingdom. Please note that you **MUST NOT** travel via the Republic of Ireland or use an e-Gate on arrival at airport security, or you will not receive the required visa stamp.

For detailed information about the different types of student visas and the visa application process, please contact the University's immigration advisors.

e: studentimmigration@ed.ac.uk

www.ed.ac.uk/student-administration/immigration

Health and insurance

All students on a full-time course of studies in Scotland are eligible for National Health Service (NHS) treatment. NHS treatment is provided to UK and EU/EEA nationals for free, although you may need to pay for dentistry and some more specialist services.

International students who come to the UK for more than 6 months must pay an immigration health surcharge (currently £300 per year) when making their Tier 4 visa application. This charge will allow international students equal access to the NHS as UK/EU nationals.

As an international student, your GP surgery will not have access to your previous medical history, and may not be able to prescribe the same medications (regulation of medications varies across countries). It is important you bring a summary of your medical record with you, especially if you suffer from an ongoing illness; you should also check any medication you bring is legal in the UK, and bring sufficient medication to cover the length of your studies if required.

For further details on how to register with a doctor, see Life in Edinburgh, p18.

Please visit the University's website for more health and insurance information:

www.ed.ac.uk/students/new-students/health-care

Student Disability Service and Student Counselling

If you have a disability, learning difficulty or health condition that may impact on your studies, please make contact with the Student Disability Service (as early as possible) to discuss your support needs. Documentary evidence of your condition is required before support arrangements or Learning Profiles can be created.

www.ed.ac.uk/student-disability-service

Student Counselling supports many students through one-to-one counselling, events and access to self-help resources. We suggest using this service if required.

www.ed.ac.uk/student-counselling

Get ready for your studies



You can take care of a few administrative matters before arriving in Edinburgh – this will help you make a start on the Top 6 Tasks that all new students must complete when you start your studies.

Get connected to the university systems

MyEd is the University's web portal to a wide range of student systems. For example, you can see your email inbox, find course information, view your timetable, and read University news. Mobile MyEd even offers a selection of University services that are optimised for use on smartphones.

www.myed.ed.ac.uk

As a new University of Edinburgh student, you will also need to activate and set up Office 365 to access your student email account. Make sure you routinely access this email account as the University will use this to contact you throughout your time of study.

www.office365.ed.ac.uk

Matriculation

You will be able to complete the online registration forms approximately 4 weeks prior to the beginning of your studies. You should complete this online form as soon as possible to start the matriculation process (see Your First Week, p14) and confirm your intention to begin your studies at Edinburgh. The form will be available in the Student Personal Details channel of your MyEd portal.

www.ed.ac.uk/student-systems/support-guidance/students/online-registration

The other stages of matriculation will begin after your arrival in Edinburgh.

Apply for student ID card

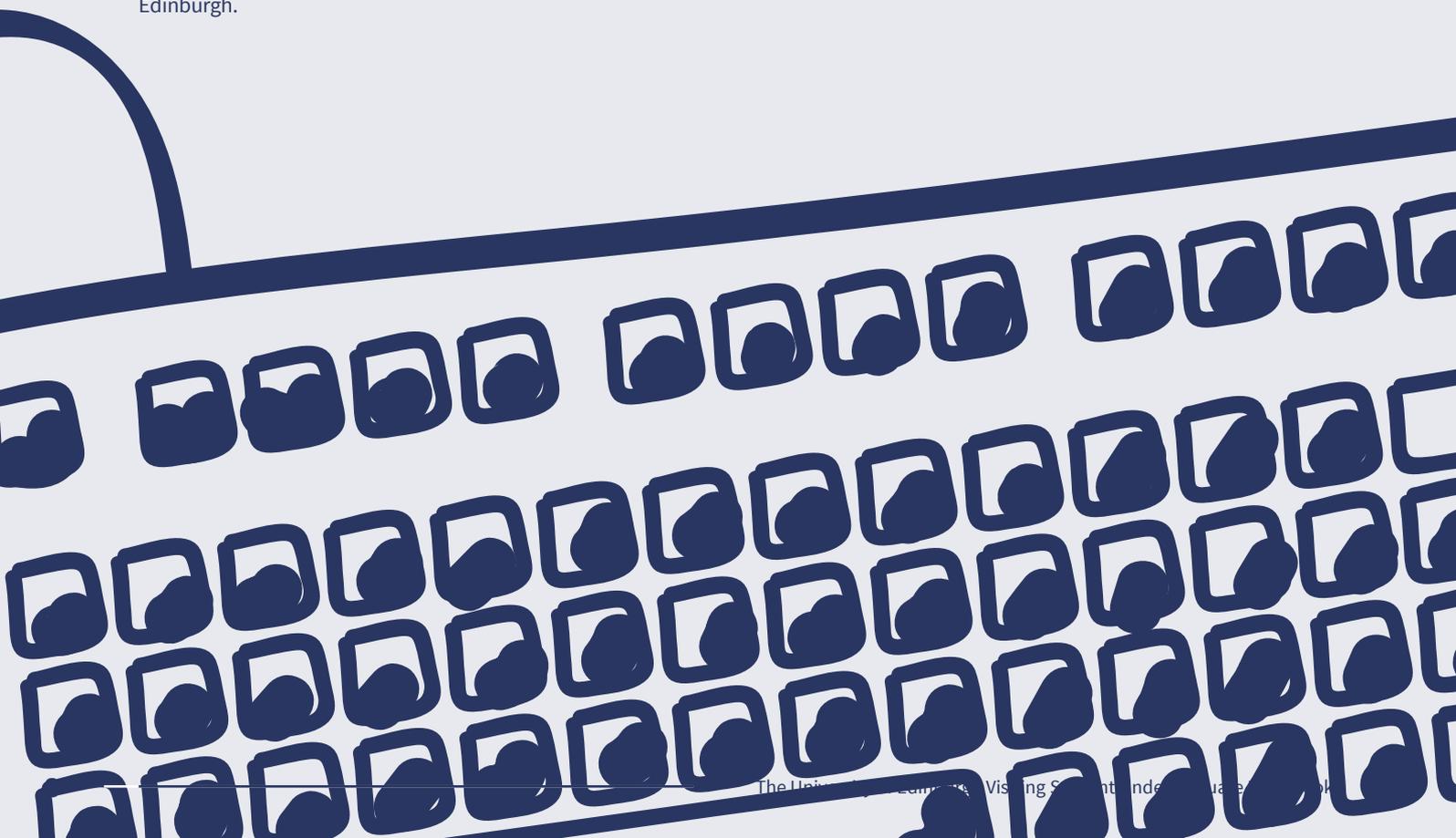
The University card is your student ID, which also serves as your library card and door access control card. You are required to carry it with you at all times when on University property. You will be sent an email informing you when and how to upload a photograph online for use in the production of your card. Please see Your First Week, p14 for information on how to collect your student ID card after arrival in Edinburgh.

www.ed.ac.uk/information-services/help-consultancy/card

New students website and events app

For further details about preparing for your studies at the University of Edinburgh, please see the New Students website – including arrival information, 'Getting Started' guides and lots of information about life in Edinburgh. We also recommend you download the Events app from the website to find out about all of the welcome events taking place at the beginning of your semester.

www.ed.ac.uk/students/new-students





“My advice to anyone considering studying abroad at the University of Edinburgh is to stay for the whole year and not just the semester, so you can enjoy everything the University and the city offer throughout the year.”

**Fernanda, Visiting Student 2018/19
Universidade de Coimbra, Portugal**

Have you forgotten anything ?

Activate your Office 365 email account.

Apply for student ID card.

Complete online registration form.

Book flights that arrive 7-8 September 2019, or 8 January 2020, for accommodation move-in. Make sure your return flight is not before the official end of semester!

Do not fly to the UK via the Republic of Ireland if you are a non-EU/EEA national.

Check the New Students website and download the Welcome App.

Contact the Student Disability Service and/or Student Counselling (if required).

Apply for a visa (if required).

Bring details of any ongoing medical conditions and buy private health insurance and/or medications (if applicable).

Pack your Letter of Acceptance and any relevant documents in your hand luggage.

Do not use an e-Gate on arrival at airport security if you are a non-EU/EEA national - you must meet in person with an immigration official



Apply for housing

Immerse yourself into life at a new university by applying for University of Edinburgh housing! Although visiting students are not required to stay in University accommodation, we recommend it.

- Locations close to campus
- Catered and self-catered options available
- Fantastic way to meet and mingle with other students

Search our Accommodation website to see the range of housing on offer.

www.accom.ed.ac.uk

Follow the simple steps to apply for housing:

- Accept your offer of admission via your Applicant Hub.
- Submit your housing application through the Accommodation Hub on MyEd by 16 August (Semester 1/ Full Year) or 30 November (Semester 2).
- Read the accommodation guarantees and information specific for visiting students on the Accommodation webpage

www.accom.ed.ac.uk/for-students/visiting-students

ERASMUS: Although single semester Erasmus students are not guaranteed accommodation, you may be lucky and secure an offer of housing. Our advice – apply!

Moving in

Don't get stranded walking around campus with a suitcase! Make sure to familiarise yourself with what to expect on arrival, in particular pay attention to where you collect your keys.

www.accom.ed.ac.uk/for-students/arrival-information/

Get your Accommodation Arrival Pass or take a screenshot on your phone.

Private housing

If you don't stay in University accommodation, then Edinburgh University Students' Association has useful advice on how to look for private housing.

www.eusa.ed.ac.uk/support_and_advice/the_advice_place/accommodation/looking

The University also has information on finding housing in the private sector:

www.accom.ed.ac.uk/for-students/private-housing

Council tax

Council tax is a charge made by the local authorities for each property in the area and is used to pay for services like road maintenance and rubbish collection. Students who are fully matriculated and on a full-time programme of study are generally exempt from paying council tax from the date your programme begins to the date your programme ends. If you live in University housing, then you are most likely already exempt from paying council tax.

However, there are different regulations for students living in private accommodation. For visiting students from the European Union, you might be asked to provide proof of your full-time student status with your home intuition, in addition to proof from the University of Edinburgh. Unfortunately, visiting students from outside the European Union who are living in private accommodation and studying in the UK for just one semester may be liable for council tax and must pay the bill.

Matriculated students can view, print and send their Council Tax Exemption Letter via the Launch self-service button on Personal Details in MyEd.

www.ed.ac.uk/students/new-students/accommodation/private-accommodation/council-tax



How much money?

Don't run out of money! Plan ahead by using the University's estimated cost of living guide to create a budget.

Living costs

Monthly Costs	Lower range	Upper range
Rent	£425	£795
Food	£155	£270
Gas/electricity*	£50	£85
Internet	£20	£65
Mobile phone	£10	£55
Laundry/toiletries	£10	£45
Study materials	£25	£55
Total per month	£695	£1,370

*Most University accommodation includes gas and electricity costs.

Initially, you may need extra money for settling into Edinburgh to cover one-off payments such as:

- Purchasing bedding and homewares
- Deposit and insurance for private housing
- Internet/TV access
- Joining University clubs and/or gym membership

Be prepared and visit the University's Edinburgh Global website as it contains advice on how to manage your finances. www.ed.ac.uk/studying/international/finance/cost-of-living

"I fell in love with Edinburgh – the rustic landscape, the beautiful city and the thought-provoking lessons – and made many new friends in my short stay here. I will be sure to come back soon!"

**June, Visiting Student 2018/19
Nanyang Technological University**



Travel to Edinburgh

Finding your way to Edinburgh and the University – whether it's by air, rail or road – is fairly simple. Don't worry, even if you are travelling abroad for the first time and by yourself.

By air

The Airport Welcome Team provided by the University will greet you at Edinburgh Airport from 08:00am until 10:00pm between 7th and 9th September. They can advise you on how to get to your housing and guide you to the local transport into the city e.g. bus, taxi or tram. The airport is around 30 minutes from the city centre.

Unfortunately, this service is not offered for students arriving in January.

If you arrive before/after the welcome period, then fear not – just head outside the terminal to the taxi rank, or order an Uber, for transport directly to your destination (taxis are usually £20-30 from the airport to the city centre, but costs will be variable).

Alternatively, catch the Skylink 300 – £4.50 single journey, and you can pay by cash/card at the kiosk or by using contactless card on the bus – for onward travel into the city.

The Skylink 300 bus travels from the airport to Cameron Toll, passing via the main George Square campus and then within a 10 minute walk from Pollock Halls student accommodation. It is also possible to get a taxi (variable costs) or Lothian bus (£1.70 single) onwards to your accommodation, and we recommend researching the bus routes ahead of time.

Airlink, Skylink and Lothian buses & trams
www.lothianbuses.com

Travelling via Ireland

If you are a non-EU/EEA national, please ensure you enter the United Kingdom via a UK port of entry such as **Edinburgh** or **Heathrow airport**.

You must not travel via the Republic of Ireland, as you will not meet with UK immigration control to receive permission to study in the UK.

By road

There are regular bus and coach services to Edinburgh from major towns and cities across the UK. St Andrews Square bus station is situated near the University in the city centre. The bus is handy if you are travelling on a budget.

Have a look at the **How to get here** webpages for instructions on getting to Edinburgh.
www.ed.ac.uk/visit/city/getting-here



 **Edinburgh**, the capital of Scotland, is a well-connected city with daily flights to/from major international airports such as London, Amsterdam, Paris and New York.

By rail

Edinburgh has excellent rail links throughout the UK. All trains arrive at Waverley Station in the city centre which is the closest station to the University.

Approximate travel times to Edinburgh by rail :

Glasgow | 50 minutes

Newcastle | 1.5 hours

Aberdeen | 2 hrs

Manchester | 3.5 hrs

London | 4.5 hrs

Cardiff | 7 hrs

For train times and ticket prices, visit:

National Rail: www.nationalrail.co.uk

National Rail Enquiry Service: 0845 748 4950

Scotrail: www.scotrail.co.uk



Live like a local!

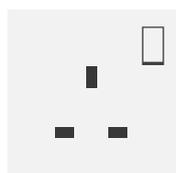
A wee bit of local knowledge to help you settle in

#1 Be punctual!

People expect you to be on time for meetings, appointments and lectures/tutorials.

#2

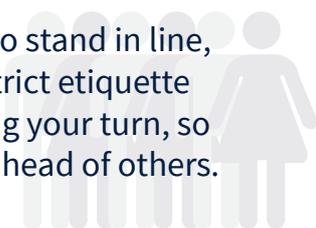
The currency is pounds sterling (GBP).



#3 Transform-a-plug

Electrical current in the UK is 230 volts and uses three-pin power plugs and sockets. If you come from a country that uses a different voltage, plugs and sockets, then please bring an appropriate transformer or adapter.

#4 The British love to stand in line, or queue! There is strict etiquette about politely waiting your turn, so please do not push ahead of others.



#5 There is a 5p charge for plastic carrier bags in shops. Save some money (and the environment!) by taking a reusable bag with you.



#6 Thank you kindly

Tipping for a service is not as widespread in the United Kingdom as it is in other countries. If you are satisfied with your service, then people usually tip 10% of the bill at restaurants, but it's not common to tip for drinks at bars.





Try not to get too bedazzled by all the fun activities during your first week! Please remember to complete the Top 6 Tasks to ensure your smooth transition into University of Edinburgh life.

www.ed.ac.uk/students/new-students/getting-started-resources/top-6-tasks

Welcome Meeting for Visiting Students

It is essential that you attend the Welcome Meeting for Visiting Students delivered by the Visiting Student Office (VSO).

This is a mandatory introduction to the University of Edinburgh for all undergraduate study abroad and exchange students in the College of Arts, Humanities & Social Sciences. The presentation will cover the University's academic norms, student life in Edinburgh, and the support services available. Details of the event will be included with your Letter of Acceptance.

Matriculation

Matriculation is the process by which you are fully admitted to the University and the following components must be completed:

- Register as a student online and accept the University of Edinburgh regulations.
- Attendance confirmed in person by Personal Tutor (PT) or Visiting Student Office (VSO).
- Complete International Check-In (if non-EU/EEA), which involves visa upload to MyEd and attend in-person check at the University.
- Make arrangements to pay tuition fees (if applicable).

Guidance on this formal process is available here: www.ed.ac.uk/student-systems/support-guidance/students/matriculation

Your matriculation status can be checked in the Student Details tab of your MyEd.

Meet your Personal Tutor

All students are allocated a Personal Tutor (PT) who is an academic staff member. Their role as PT is to provide support and guidance to their tutees. We encourage you to meet with your PT on arrival in Edinburgh as they can confirm your attendance and enrol you in courses if required (except courses with a visiting student quota).

Remember to download the Events app



Course enrolments

We recommend you finalise your course enrolments as soon as possible with your Personal Tutor (PT) or Visiting Student Office (VSO). However, students have until the end of teaching week 2 in each semester to make any changes, except for Full Year courses, which cannot be changed after teaching week 2 in Semester 1. **See Courses: How they Work, p20-22 for more information.**

The course load at the University of Edinburgh is 60 credits each semester. Students who would like to enrol in 3rd year courses in the following subjects must come in person to the VSO as they have visiting student quotas:

- English Literature
- History
- History of Art
- Law
- Philosophy
- Politics & International Relations
- Psychology

In addition, the VSO also administer enrolments for:

- The Highland Bagpipe
- Academic English for Visiting Students (AEVS)
- Legal English for Visiting Students (LEVS)
- Business English for Visiting Students (BEVS)
- Art and Design courses
- 1st & 2nd year Politics courses

Remember campus locations when considering enrolling for classes which are taught at the King's Buildings campus (Science and Engineering courses). It can take around 20 minutes to commute between locations, even with the UoE shuttle bus.

Tutorials

Most tutorials commence during teaching week 2 and you will attend the same group each week. If your course has tutorials, then you will be automatically allocated to a tutorial group that fits with your timetable.

If you need to change your allocated group, then you should submit the 'Group Change Request' form through the Timetabling section in your MyEd portal.



TEAM: Test of English at Matriculation

TEAM is only necessary for students whose first language is not English, and would like to enrol in:

- Academic English for Visiting Students (AEVS)
- Legal English for Visiting Students (LEVS)
- Business English for Visiting Students (BEVS)
- A 3rd year (Honours level) course that is not part of their exchange agreement subject area, e.g. nominated Modern European Languages students who would like to enrol for 3rd year English Literature courses.

Please come in person to the Visiting Student Office (VSO) to receive your TEAM score and to enrol in courses (if eligible). Check the English Language Education website for times/dates/location of TEAM.

www.ed.ac.uk/english-language-teaching/ele-courses/team-test

Biometric Residence Permits (BRP) and police registration

If you have a Tier 4 visa, then please collect your BRP within ten days of your arrival in the United Kingdom. When you applied for your visa, you will have specified where you prefer to collect your BRP: from either the University of Edinburgh, or a local Post Office.

Some students will have to register with the police. Your BRP will state if this applies to you. The police will visit the University to register students. Please check our Immigration website for dates and location.

www.ed.ac.uk/student-administration/immigration/while-you-are-here/police-registration

Student ID card collection

If you are staying in University housing then your student card should be waiting for you there. For everyone else, you can collect your student card from the Main Library in George Square.

Paperwork for your home university

If you need any documentation signed such as a Learning Agreement, Changes during Mobility, or Certificate of Arrival, then please come to the Visiting Student Office (VSO).

Alternatively, please email your documents to CAHSSvisitingstudents@ed.ac.uk

Have you forgotten anything?

Attend Welcome Meeting for Visiting Students

Matriculation

Tutorials

Course enrolments

Student ID card collection

Biometric Residence Permits (BRP) and police registration

Meet your Personal Tutor

TEAM: Test of English at Matriculation

Paperwork for your home university

Now you can get bedazzled!



The practical stuff

We know you will have fun studying abroad in Edinburgh, but there are also some practical issues to sort out while you are here.

Money

Tuition fees

Payment of tuition fees, in pounds sterling, can be made with one or a combination of the following options:

- Financial support/sponsor funding
- In advance and/or at registration
- By instalment

You can find out more about these payment options on the Finance website.

www.ed.ac.uk/finance/students/fees/self-funded

Opening a bank account

It may be useful to open a UK bank account once you arrive in Edinburgh. You might be limited by which banks will accept international students, especially those who are here for less than a year, but we suggest using a bank with a branch near the University.

You normally cannot open an account until after you arrive in the UK and you will need to take specific documents with you to the bank. To assist you in opening an account, the University can provide you with a bank introduction letter, which confirms your address and University attendance.

For detailed information on opening a bank account and how to obtain a bank introduction letter, please see the New Students website:

www.ed.ac.uk/students/new-students/finances/banking

Mobile phones

Buying a mobile phone in the UK can be confusing as there are different types of deals and contracts.

Pay monthly

A fixed monthly cost to include phone calls, texts and internet access. Contracts usually last between 12-24 months.

Pay as you go

Pre-pay for phone calls, texts and data by buying credit. There is no contract, so it can be a better option if you will be in the UK for less than a year.

Use price comparison websites, or phone shops in the city, to find the best deal.





Internet

There is internet access in most University accommodation (included in the rent) and you can access wireless internet at all University campuses.

You must first activate your Office 365 account before setting up your Wi-Fi service, see **Get ready for your studies, p8**. The Information Services website has details on computing facilities and wireless networking at the University. www.ed.ac.uk/information-services/computing

TV license

If you watch TV in the United Kingdom (on a television, or live online, or content on BBC iPlayer), then you must be covered by a TV licence. This policy also applies to students who live in University accommodation.

You may not require a TV licence if you do not watch or record live television, or watch any BBC content, but you still need to let TV Licensing know. For up-to-date costs, details and payment information, please visit the TV Licensing website: www.tvlicensing.co.uk

Post Office

There are Post Offices around the city and normal opening hours are Monday-Friday 9:00-17:30, and limited opening hours on Saturday. Postage rates are calculated based on weight, size, destination and the service required. A letter to an address within the UK should arrive the next working day with a 1st class stamp, and within three days with a 2nd class stamp.

Many Post Offices also offer the following services: foreign currency, travel insurance, MoneyGram money transfer, collection and return services, postal supplies, and photo ID machines.

www.postoffice.co.uk



Weather

One of the unique features of Edinburgh weather is how often it changes. The locals often describe it as four seasons in one day. It is common for a day to start with rain, hail, or fog and to end up in glorious sunshine. Or vice versa! Most people wear layers of clothes, so you can take some off if it gets too warm, and add more when it gets colder!

Spring and Autumn are generally warm, reaching around 15°C (60°F). High summer, July and August, are the warmest months, reaching around 25°C (86°F).



Winters can be cold, averaging about 1.5°C (35°F), though snow is uncommon. Winter provides some of Edinburgh's most glorious weather; incredibly cold, crisp mornings, with good levels of sunshine.

Daylight hours expand and contract considerably in this city, potentially more so than you may be used to. In high summer, it can be light in the evening until 10:00 at night. The sun can start setting in mid-winter, though, by as early as 3:00 in the afternoon.



The practical stuff

We know you will have fun studying abroad in Edinburgh, but there are also some practical issues to sort out while you are here.

Registering with a doctor

You should register with a doctor soon after your arrival in case you need medical advice/treatment while you are here. If you do not register, then you may have difficulty accessing National Health Service (NHS) care when you do need it.

The University Health Service is a General Practice (GP) based in the Central Area campus and provides comprehensive medical care for those who choose to register as patients and who live within the practice's designated area.

In September, new students can register at the practice during Welcome Week. The queues to register can be long, however it is recommended that you do register during Welcome Week as it fills up quickly with patients and it may not be possible to register afterwards.

The practice is located in the Richard Verney Health Centre at 6 Bristo Square.

www.health-service.ed.ac.uk

If you need to find a different GP, then the National Health Service (NHS) Lothian website has guidance.

www.nhsllothian.scot.nhs.uk/Services/GPs

Sustainable living

The University of Edinburgh won 'Sustainability Institution of the Year' in 2018, with lots of initiatives to help you live in a socially and environmentally responsible way – here are our top tips:

- Reduce waste and save money by shopping in charity and second-hand shops, whether you're looking for furniture for your new flat or new clothes for the Scottish weather! Charity shops, as well as the SHRUB Co-operative's end-of-term collections, are also a great way to find a new home for your belongings when you leave Edinburgh.
- Always pack your reusable water bottle, coffee cups and shopping bags to use around campus – you'll help reduce plastic wastage and avoid any extra charges for disposable ones.

Check out the Department of Social Responsibility and Sustainability on social media or their website for more information:

www.ed.ac.uk/about/sustainability/students

Travelling around the city

There are many transportation methods in Edinburgh to suit all needs.

Walk

Edinburgh is a compact city and walking is often the easiest way to travel. Sure, there is not much flat ground and you will always walk either uphill or downhill, but it is a great way to see the city and good exercise!

Cycle

Riding a bike is a cheap, quick and healthy way to travel. It is also a popular choice by students and there are many bike storage facilities across the campuses. Be careful on the cobblestones, though! See the following website for useful information about cycling and facilities at the University.

www.ed.ac.uk/transport/cycling

Public transport

The city has a tram, trains and extensive bus system. Students can buy discounted Ridacard travel passes that are valid on the city's tram and buses. If you get a Lothian Bus, then a single trip costs £1.70 to anywhere on the route.

www.lothianbuses.co.uk

Shuttle bus

Take advantage of the free shuttle bus that regularly travels between the Central Area and King's Buildings. It operates Monday – Friday and you will need your student ID card.

www.ed.ac.uk/transport/public-transport/buses/shuttle-bus





Shopping

Edinburgh has a large variety of shops that sell everything you will need while here, such as food, clothes, books and items for your home.

Food

You can buy food from supermarkets and local shops, and you will probably find foods and produce from your home country, or that are familiar. The main supermarkets in the United Kingdom include Sainsbury's, Tesco, Asda, Morrisons, Aldi and Lidl.

Clothes

The main clothing shops in the city centre are around Princes Street and George Street, with options for all budgets.

Books

Blackwell's and Waterstones are the main places to buy textbooks. For second-hand textbooks, which can be cheaper than new ones, the University has an official partnership with Better World Books, who are the world's biggest socially responsible used bookseller.

www.ed.ac.uk/estates/waste-recycling/a-z-waste/books-catalogues-journals

Home

For household items (including bedding), Argos, Primark, TK Maxx and Edinburgh Bargain Store are in the city centre, while IKEA is a short bus journey outside the city.

Please see **Accommodation and finances, p10**, for estimated living costs and expenses.

Staying safe

Edinburgh is a safe city with a low crime rate, but it is still important to pay attention to your personal safety and be aware of the laws. Here are some precautions to keep in mind:

- The legal age to drink alcohol and buy cigarettes is 18 years old.
- You cannot smoke in public places indoors, including bars, offices and University buildings.
- Take special care of your passport, visa and documents while travelling.
- Keep your home windows and doors closed and locked when you go out.
- Do not walk home alone at night, plan your journey in advance, and try to stay with friends.
- Keep your money, bank cards and valuables secure and out of sight.

Emergency services – call 999

In an emergency, call 999 (or 112) for the police, fire service and ambulance. Emergency services are available 24 hours a day, 7 days a week.

Non-Emergency Services

Police: Call 101, anywhere in Scotland

Fire: Call 0131 228 2401, in Edinburgh

NHS 24: Call 111, anywhere in Scotland

University of Edinburgh Security: Call 0131 650 2257



Courses: How they work



Scottish degree programmes are designed to give students a broad and flexible education, where you can study a range of subjects. The structure of your courses and your schedule will vary depending on what you choose to study.

Credits

The majority of semester-length courses at the University of Edinburgh are 20 credits each; however, there are some 10-credit courses and most year-long courses are worth 40 credits.

A full course load is 60 credits per semester, or 120 credits in an academic year. Credit overloads are not permitted.

The University's credits are double those of European Credit Transfer and Accumulation System (ECTS) credits. For example, 20 Edinburgh credits equates to 10 ECTS credits.

There are two credit levels of undergraduate courses at the University of Edinburgh:

SCQF Level 07 or 08: 1st/2nd year courses

SCQF Level 09 or 10: 3rd/4th year courses



Course structure

Courses at Edinburgh are made up of a combination of lectures, tutorials, seminars and in some cases, laboratories and studio-based classes.

Lecture

Talks or presentations, typically lasting an hour, delivered by an academic member of staff (lecturer). There may be 50-300 students in the lecture theatre and students are expected to listen and take notes while the lecturer presents the topic.

Seminar

A mid-sized group of students (15-30 students), where an academic member of staff discusses a topic. The level of participation is not as interactive as a tutorial, but more involved than a lecture.

Tutorial

A small group of students, led by an academic tutor, develop a better understanding of topics. A high level of participation is expected and students should have read about the subject in advance, in order to exchange ideas and views with other students and the tutor.

Laboratory

Practical sessions that are common in many science, engineering and health-related courses. In these sessions, students have the opportunity to put their theoretical knowledge into practice.

Studio

A dedicated workspace for Art, Design and Architecture students, where the focus is on project-based learning.



Choosing courses

Visiting students can take a range of courses in subject areas from 19 different schools, excluding Medicine and Veterinary Medicine.

Some subject areas are especially popular, which means entry can be competitive. As such, there is no guarantee of receiving a place in any particular course and prerequisites are stringent because there are many qualified students seeking entry into a limited number of places.

- Art and Design
- English Literature
- History
- History of Art
- Philosophy
- Politics and International Relations
- Psychology

There are also courses that are rarely available to visiting students who are not on a direct exchange in the subject area.

- Law
- Education
- Nursing
- Sport

You should use the Course Finder to browse the courses available to visiting students at the University of Edinburgh. Courses can be searched by title, course code, semester delivered, subject area, or credit level.

www.ed.ac.uk/global/study-abroad/course

Disclaimer: Although every effort is made to ensure the Course Finder is accurate and up-to-date, courses change from time to time, with some courses being modified, discontinued, or replaced. As such, we cannot guarantee that any particular course will be available.

Subject-specific exchanges

If you have been nominated for exchange in a specific subject area, then you are required to take two-thirds of your credits in the exchange subject. For example, if you are an Erasmus student who has been nominated for Business Studies, then you should take at least 40 out of 60 credits per semester from the Business School.

Edinburgh College of Art: Art, Design, Architecture and Landscape Architecture

Students who are nominated for exchange in one of the above subject areas will undertake practical/studio-based studies within Edinburgh College of Art. You will not take the normal academic courses at Edinburgh; instead, you will discuss your specific courses and projects with your Programme Director after your arrival to the University of Edinburgh.

Since you will be adjusting to a new university environment and academic culture, **we recommend that you take no more than two 3rd year courses per semester.**

Two 3rd year courses and one 1st/2nd year course per semester is a good course load for visiting students.



Don't worry if you are not enrolled in a full course load before your arrival to Edinburgh. All students at the University of Edinburgh have until the end of teaching week 2 of each semester to add/drop courses.

Course enrolment deadlines

Semester	Course Deadline
Semester 1 Full Year Block 1 & Block 2 Courses	Friday, 27 September 2019
Semester 2, Block 3 & Block 4 Courses	Friday, 24 January 2020

The deadlines are strict because from these dates onward, Student Administration starts to create the exam timetable to ensure that no student has two final exams at the same time.

Course enrolments in September and January

All course changes must be done in person with your Personal Tutor (PT), or the Visiting Student Office (VSO), after your arrival to Edinburgh. If you want to enrol in a course from one of the limited-space subject areas listed on page 14 then you must do so at the VSO.

Please note that unless instructed to do so by your PT or the VSO, it is not appropriate to contact Course Organisers directly for permission to take their course.

The start of each semester is the busiest time at the University and you may have to wait a few days for an appointment with your PT, or in a queue to see the VSO, so your patience is appreciated!

The Visiting Student Office does not administer waiting lists for courses.

If a course is full, then you will need persistence and keep checking in with us to see if a space has become available.

“My advice to anyone considering studying abroad at the University of Edinburgh is to stay for the whole year and not just the semester, so you can enjoy everything the University and the city offer throughout the year.”

Fernanda, Visiting Student 2018/19
Universidade de Coimbra, Portugal







The style of undergraduate teaching is based on a self-directed learning style, where you will have to be proactive, manage your own time and develop your independent study skills. Do not worry, though, we will provide help and guidance on how to effectively study and succeed in this new environment.

How you will learn

You will learn through a mixture of independent study, lectures, seminars, tutorials and other methods of teaching (such as practical labs, field trips, or studio space).

Please see **Courses: How they work, p20**, for definitions on some of these methods.

Depending on the courses you are taking, there may be only two hours of teaching time (also known as “contact hours”) per week, per course.

Although the amount of contact time can vary widely from course to course, the University recommends that for every 1 credit, you should aim to do around 10 hours of independent study. This means that for each 20-credit course, you should be putting in 200 hours of study per semester.

Personal Tutor

Every undergraduate student has a Personal Tutor (PT), a member of the teaching staff who provides academic guidance and support. They work with you to:

- Review your academic progress
- Reflect on how your learning can help you pursue your future development
- Engage with a community of learners
- Address any concerns or problems that might affect your studies

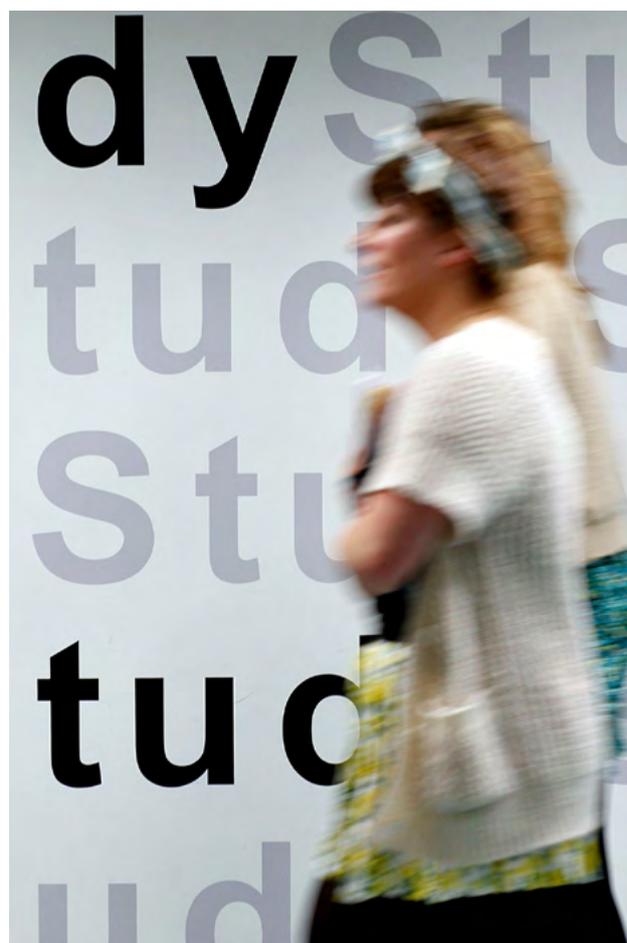
You will have a one-to-one meeting with your PT at least once each semester, usually during the first two weeks of the semester, and can make detailed notes of these meetings on the Personal Tutor channel in MyEd.

Attendance and engagement monitoring

All students are expected to actively engage with their studies. This means going to classes, answering emails from staff, attending meetings with your Personal Tutor, handing in coursework, and attending exams. Your engagement will be monitored because we have a duty of care towards you and want to help if you are having issues that affect your studies.

The Home Office also requires the University to monitor students who are sponsored to study in the UK. Students who have a Tier 4 visa must attend census point checks that are spread over the academic year. Please see the Immigration website for details regarding your Tier 4 visa rights, responsibilities and restrictions.

www.ed.ac.uk/global/immigration/while-you-are-here/rights-responsibilities-and-restrictions



LearnBetter: Learning resource

LearnBetter is an online self-enrol resource available in Learn, the university's Virtual Learning Environment (VLE). It aims to help you get the most out of your university studies, and to develop more effective working and learning strategies.

LearnBetter is available for all students to use and includes a wide range of general academic topics such as time management, note taking, reading, assignment writing, revision and exams.

www.ed.ac.uk/institute-academic-development/undergraduate/learning-resource



Grading scale and equivalencies

The University of Edinburgh operates the Common Marking Scheme, and the grading scale may vary considerably from that of your home institution. The pass mark is 40% and it is relatively unusual for students to regularly achieve marks of 70% or above. Most students achieve marks in the 60s. The table below explains the marking scheme at the University of Edinburgh.

University of Edinburgh marking scheme

Mark (%)	Grade	Description
70-100	A	Excellent (pass)
60-69	B	Very Good (pass)
50-59	C	Good (pass)
40-49	D	Satisfactory (pass)
30-39	E	Marginal Fail (fail)
20-29	F	Clear Fail (fail)
10-19	G	Bad Fail (fail)
0-9	H	Bad Fail (fail)

Suggested USA and European (ECTS) equivalencies

UoE Mark (%)	USA	ECTS
70-100	A	A
65-69	A-	B
60-64	B+	C
55-59	B	D
50-54	B-	D
40-49	C	E
35-39	D	FX
0-34	F	F

Assessments and exams

Your grade for each course can be made up of several components, which might include tutorial attendance, lab work/portfolio, essay and examination. Many courses require you to achieve a pass in each component in order to receive a pass overall, but your course handbook will provide specific details on the assessment format in your course. It is also likely to be listed in Path.

path.is.ed.ac.uk

Exams take place each semester at the end of teaching. The examination period, or diet as it's known, runs for about a month each semester, starting in December for Semester 1 and May for Semester 2. Exams do not take place at your normal lecture location and time, so you must re-check your exam details regularly to ensure you have the most up-to-date information.

The exam timetable will be published on Student Administration's website in the middle of each semester and it will include the date, time and location of your exam.

www.ed.ac.uk/student-administration/exams

Exams take place up until the last day of the semester, so we strongly recommend you do not book any flights home before this date!



Remember the date and time format!

DD | MM | YYYY

24-hour clock



Referencing

At the University of Edinburgh, you are expected to read and research, and then to use the ideas, information and data in your own academic work and assignments. It is important, though, to make it clear where each idea or piece of information comes from by referencing (providing your sources) in your own work.

Different academic subjects use different referencing systems, so make sure you know which one is used for each course you take. You should be able to find this information in your course handbook, but if you are unsure, then ask your Personal Tutor or one of the academics who teaches you.

Cite them right has a useful guide to several of the main referencing systems.

www.citethemrightonline.com

Plagiarism

Plagiarism is the act of copying or including in one's own work, without adequate acknowledgement, intentionally or unintentionally, the work of another or your own previously assessed original work.

The University takes plagiarism seriously and is committed to ensuring that it is detected and dealt with appropriately. In order to make sure that any work submitted is a student's own, many courses use Turnitin plagiarism detection software to assist in detecting possible cases of plagiarism. Further information on Turnitin is available from Information Services.

www.ed.ac.uk/information-services/learning-technology/assessment/plagiarism

Special Circumstances

If you encounter circumstances that are beyond your control and have negatively affected your ability to perform or complete a University assessment, such as coursework or examination, then the Special Circumstances procedure may be appropriate.

Special Circumstances will often relate to significant health issues, or severe personal circumstances, like bereavement.

If your academic performance is affected, then it should be reported to your Personal Tutor (PT) or the Visiting Student Office (VSO) as soon as possible. It is important to include evidence to support the request (such as a medical letter), since this is crucial to the Boards of Examiners when they consider the response they can make to the circumstances.

Library

As a fully matriculated student at the University of Edinburgh, you have full access and borrowing rights to all staffed University Library sites. Your student ID card serves as your library card, so you should always carry it with you.

The below information highlights the libraries you are most likely to use.

Library	Location	Collection
Main Library	George Square, Central Area	Arts, humanities, social sciences, medicine and informatics
Edinburgh College of Art Library	Evolution House, West Port	Fine arts, architecture, design, landscape architecture, visual communication and cultural studies
Noreen and Kenneth Murray Library	King's Buildings	Biology, chemistry, engineering, geosciences, mathematics, physics and statistics

DiscoverEd: Your one-stop shop for library resources

Use DiscoverEd to search the Library's collections and find books, e-books, e-journal articles and database content. You can use keywords to use the single search box, or use the advanced search option for a more focused search. Use your EASE login to sign into DiscoverEd to access your library account, manage loans, requests, fines, renewals and save search queries.



English language support

The University offers a wide range of resources to help students who are not native speakers of English to improve their language skills.

English Language Education (ELE) offers a range of credit and non-credit courses to help students improve their English, and free English language tests for students who do not have a formal IELTS or TOEFL test score. Their aim is to help students whose first language is not English achieve their full academic potential.

Courses for credit

Academic English for Visiting Students (AEVS) is designed to improve students' English language level and study skills.

Business English for Visiting Students (BEVS) aims to improve Business students' language skills through cooperative task-based work, reading business texts and exchanging knowledge of the business world.

Legal English for Visiting Students (LEVS) focuses on improving oral fluency, legal correspondence and writing case briefs for Law students.

ELE staff teach all three of these courses, but enrolments are organised by the Visiting Student Office (VSO).

The courses have strict English language requirements, so all students who are interested in AEVS, BEVS, or LEVS must take TEAM: Test of English at Matriculation.

See Your First Week, p14 and 15 for further information about TEAM.

Non-credit courses

English Language Support for International Students (EL SIS) are academic language skills courses for students who require English language support while studying at the University of Edinburgh. EL SIS courses include:

- Seminar discussion skills
- Better pronunciation
- Grammar for academic writing

There is currently no charge for EL SIS courses and materials. EL SIS courses are not for credit and therefore do not appear on students' transcripts. Please see the ELE website for further information.

www.ed.ac.uk/english-language-teaching

Study support and resources

Learning at the University of Edinburgh will often be different from your home university, and it may take some time to fully understand how to learn and study here. You will need to get used to the different kinds of learning required in certain subject areas, but the University provides help and guidance on how to study most effectively.

Institute for Academic Development (IAD)

Offers general study development to help undergraduate students make the most of their studies here. They provide workshops, development resources and appointments focusing on topics such as: time management, effective learning, and approaches to study, essay writing, revision and exams.

www.ed.ac.uk/institute-academic-development

Peer Learning and Support (PALS)

Developed and coordinated by Edinburgh University Students' Association, PALS aim to create peer-led, safe, confidential and informal spaces for students to get academic and social support from each other and the more experienced student volunteers.

www.eusa.ed.ac.uk/support_and_advice/peer_learning_and_support/

Peer Proofreading Network

Run by Edinburgh University Students' Association, Peer Proofreading is for students whose first language is not English. A network of student volunteers will proofread your work and help you with the vocabulary, grammar and general clarity of your written English.

www.eusa.ed.ac.uk/proofreading

Prepare for Success

A web learning tool for international students who are getting ready to come to the UK for study. It contains learning resources that help you find out about different aspects of academic life in the UK and the skills needed for effective study.

www.prepareforsuccess.org.uk



Health and wellbeing

Take care of yourself whilst studying abroad in Edinburgh! University can be busy and stressful at times, and this can affect your wellbeing, so take some time to focus on your health and wellbeing.

5 Ways to Wellbeing

The University is promoting these five distinct steps as a great tool for students and staff within our community to enhance their own, and each other's, wellbeing. Engaging with our 5 Ways to Wellbeing guide before you arrive will help you think about what wellbeing means to you now, how you deal with challenges, and how you will engage with your own wellbeing while at the University.

www.ed.ac.uk/students/new-students/student-support/managing-your-wellbeing

Connect: Talk and listen, be there, feel connected.

Be active: Do what you can, enjoy what you do, move your mood.

Take notice: Remember the simple things that give you joy.

Keep learning: Embrace new experiences, see opportunities, surprise yourself.

Give: Your time, your words, your presence.

The Advice Place

The Edinburgh University Students' Association has a professional advice team who offer free, impartial and confidential information on a range of matters.

www.eusa.ed.ac.uk/support_and_advice/the_advice_place/

Student Counselling

Please use our free and confidential Student Counselling Service. They offer one-to-one counselling, drop-in workshops and self-help resources to help you cope with difficult times.

www.ed.ac.uk/student-counselling

Student Disability Service

If you have not already been in touch with the Student Disability Service, then please do so if you need appropriate adjustments, e.g. if you require extra time in exams.

www.ed.ac.uk/student-disability-service

Chaplaincy

The Chaplaincy is for all faiths and none. You do not need to be religious to receive support and all students are welcome to make use of their services and expertise. They deliver Wellbeing and Mindfulness courses as well meditation, Tai Chi and Hatha Yoga. Pastoral and spiritual support is provided and they offer confidential, non-judgemental listening in time of crisis. Located by Potterrow, please visit the Chaplaincy any time you need emotional support in a calm quiet environment.

www.ed.ac.uk/chaplaincy

Sport and exercise

The University of Edinburgh has state-of-the-art sports facilities, which we encourage you to make use of, to boost your morale and keep you active.

www.sport.ed.ac.uk

Out of hours welfare support (emergency)

The University of Edinburgh offices are closed between 5pm and 9am, over weekends, and University recognised holidays (Christmas).

Please refer to the following services if you need urgent mental health assistance:

Big White Wall

Online community offering support and is completely anonymous.

www.bigwhitewall.com

Edinburgh Nightline

Anonymous and confidential listening service run for students by students in Edinburgh. Open 8pm-8am every night of term. Call 0131 557 4444 or chat online

ednightline.com

Samaritans

Confidential emotional support for people who are experiencing feelings of distress, despair or suicidal thoughts. Available 24 hours a day by phone, email or in person. Call 116 123 (freephone), or find your local branch online:

www.samaritans.org

Further information is available from our website.

www.ed.ac.uk/students/health-and-wellbeing



Get involved in Student Life

Your life in Edinburgh should not just be about studying. Make the most of your time here by taking part in the many social activities offered by the University and city (and they are great ways to make friends!).

Edinburgh University Students' Association

Run by students, for students, and here to help you get the most out of your time at the University of Edinburgh. The Students' Association represents your interests at all levels, from the University to parliament. It supports over 260 societies, runs four fantastic student union buildings and offers you advice on everything from accommodation and finance, to welfare and sexual health.

www.eusa.ed.ac.uk

Be a Class Representative

Class Representatives officially represent their class, acting as a link between students and staff at the subject level. They ensure that students' views on academic matters are heard and help ensure the University listens to and engages with students to improve teaching, learning and assessment. Class Reps are provided with training and support by Edinburgh University Students' Association. Read more about the role and benefits here.

www.eusa.ed.ac.uk/representation/yourrepresentatives/programmereps



Your role as Class Rep will be recognised on your University of Edinburgh Higher Education Achievement Report (HEAR), which is a supplement to your transcript!

Societies, sports clubs and intra-mural sport

One of the best ways to immerse yourself in student life – and make friends with other students – is to join a society, sports club or recreational sports team. There are 260+ societies, 64 sports clubs and 9 intra-mural sports that offer you the chance to develop your interests, network and meet like-minded people.

Societies | www.eusa.ed.ac.uk/activities/societies

Sports clubs | www.eusu.ed.ac.uk/clubs

Intra-mural sport | www.eusu.ed.ac.uk/organisation/Intramural

International & Exchange Student Society

The International & Exchange Student Society (IESS) is a student-run group that is open to all students. It runs regular activities that are designed to create new friendships, experience the best of Scotland and beyond, and to make every student's time at Edinburgh an unforgettable one. Throughout the year, the IESS organises themed events representing different countries, subsidised trips around Scotland and England, movie and pub nights, as well as campus-wide events.

To stay updated with what's going on at the IESS, send them an email (intstudsoc@gmail.com), or follow them on Facebook. www.facebook.com/iessedinburgh

Student unions: Teviot Row House, The Pleasance, Potterrow and King's Buildings House

Edinburgh University Students' Association has four iconic student buildings that offer a home away from home for students. Whether you are based in King's Buildings or the Central Area campus, there is an array of unique pubs, shops, cafes, and spaces to relax and study.

Fun fact

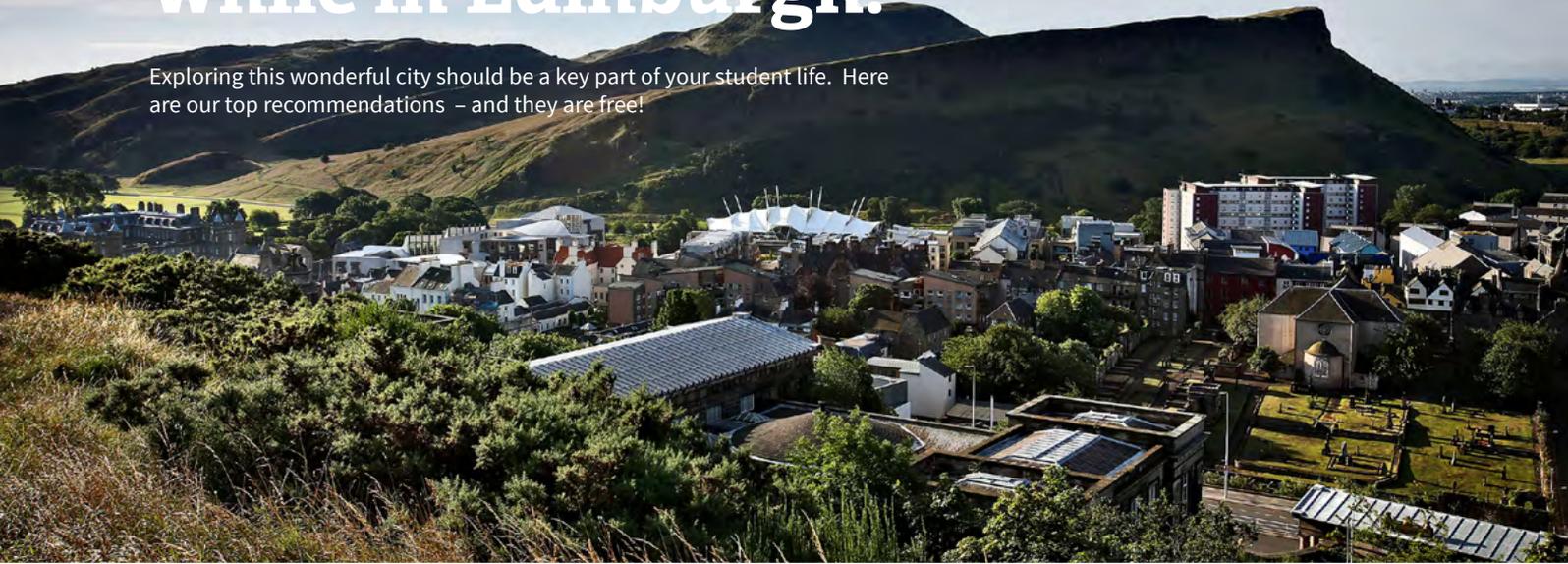
Gothic style Teviot Row House is the oldest purpose-built Student Union in the world! It opened its doors in 1889, and with its six distinctive bars, it remains one of the most popular Student Union venues in the country.



Top things to do while in Edinburgh!

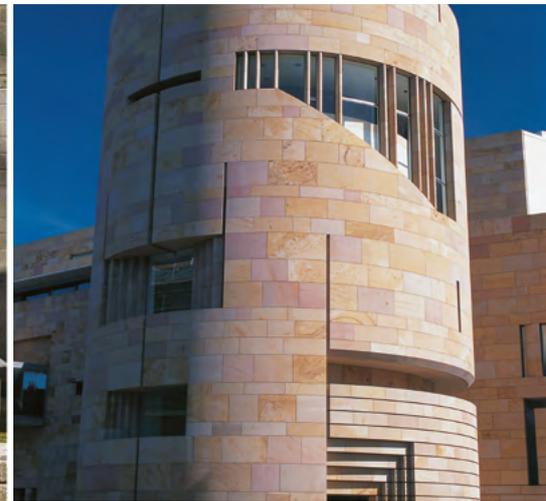
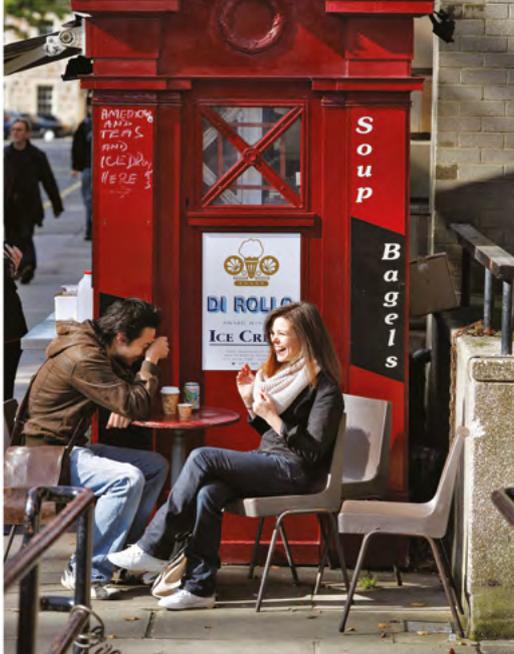
Climb Arthur's Seat: Get a 360-degree view of the city while trekking up a dormant volcano.

Exploring this wonderful city should be a key part of your student life. Here are our top recommendations – and they are free!



Chill out in The Meadows: There is always something interesting happening in this green space that is a short walk from the Central Area campus.

Sightsee along the Royal Mile: Located in the heart of Old Town (a UNESCO World Heritage site), it is the busiest tourist street in the city.



Spend an afternoon at the National Museum of Scotland: Its exhibits range from the history of Scotland to the scientific breakthrough of Dolly the Sheep. And don't miss the incredible views over Edinburgh from the rooftop terrace!



Dance at a ceilidh: Pronounced "kay-lee", you will experience a night of wild Scottish traditional dancing, folk music and storytelling.

The end of your studies

Well done!

You have made it to the end of your study abroad experience and we hope you enjoyed your time in the city of Edinburgh. Here are a few points to think about before you say cheerio.

Exam results

Your final grade for each course will be uploaded to MyEd around six weeks after the assessment period has ended. Don't worry if your results don't show all at once, as visiting students often take courses from various schools and marks can be uploaded at different times.

Academic transcript

Hardcopy official transcripts are automatically sent to your home institution in February for Semester 1 students and July for Full Year and Semester 2 students. Students can access an electronic version via the University's electronic document service, or order an additional hardcopy from Student Administration website:

www.ed.ac.uk/student-administration/order-documents/transcripts

Credit transfer

It is at the discretion of your home institution as to how they interpret and transfer credit awarded by the University of Edinburgh. Every transcript has a key to the Edinburgh grading system and recommended USA and ECTS equivalencies on the reverse. A course load of 60 University of Edinburgh credits equates to 30 ECTS credits. Please refer back to **Academic Life at the University of Edinburgh, p24** for our grading scales and suggested equivalencies.

Paperwork for your home university

If you need any documentation signed such as your Learning Agreement, Changes during Mobility or Certificate of Departure, then please come to the VSO before you depart. Alternatively, please email your documents to CAHSSvisitingstudents@ed.ac.uk

Your transcript will be sent to your home institution at the address you supplied in your online application. If in doubt, please check which address you provided with the Visiting Student Office (VSO).

Transfer enquiries

If you are interested in transferring to the University of Edinburgh to complete your undergraduate degree, then please contact the VSO in the first instance, before 1 February 2019 if you are a non-European Union (EU) student.

Students from within the EU will need to apply for admission via Universities and Colleges Admissions Service (UCAS).
www.ucas.com

**Yes,
you are alumni.**

Don't be sad!

Come back and enjoy our 10% alumni discount on postgraduate study!
www.ed.ac.uk/student-funding/tuition-fees/discounts/visiting-undergraduate

Visiting Student

Undergraduate Handbook

Visiting Student Office

College of Arts, Humanities and
Social Sciences
The University of Edinburgh
Room G.03, 57 George Square
Edinburgh, EH8 9JU

t: +44(0)131 651 1700

e: CAHSSVisitingStudents@ed.ac.uk

www.ed.ac.uk/cahss/visiting-students

 /universityofedinburgh

 /edinburghuniversity

 @VSO_UoE



THE UNIVERSITY of EDINBURGH
CAHSS Visiting Student Office