



## Erasmus+ Supplementary Grant: Eligibility Criteria and How to Apply

### University of Edinburgh guidelines 2018-19

#### **What is the Erasmus+ supplementary grant?**

For 2018-19, a supplementary grant is available for students from lower-income backgrounds who are undertaking an [Erasmus+ study placement](#) or [traineeship](#). It is designed to be a top-up to the standard [Erasmus+ grant](#), which is paid to all students undertaking an Erasmus+ placement, as a contribution towards living costs. The supplementary grant is paid to students as part of their standard Erasmus+ grant.

#### **How much is the Erasmus+ supplementary grant?**

The 2018-19 supplementary grant rates are as follows:

- Study placements: €120 per month (€4 per day)
- Traineeships: €20 per month (€0.66 per day)

#### **Am I eligible to receive the Erasmus+ supplementary grant?**

Eligibility for the supplementary grant depends primarily on your fees status:

##### Home/ Rest of UK (RUK) Students

Students from with either home (Scotland) or RUK fees status are eligible for the supplementary grant if their annual household income is £25,000 or less.

##### EU/International Students

Students with EU or international fees status are eligible for the supplementary grant if their annual household income is below the average annual wage for their relevant country.

To find the average income for your country, please use the Trading Economics website: (<http://www.tradingeconomics.com>) and take the following steps:

1. Go to the 'Countries' column of the table on the homepage and click on the relevant country. This will take you to the 'Economic Indicators' page for that country.
2. Scroll down to the 'Wages' indicator under the 'Labour' heading of the table. This will show you the average wages for the selected country
3. If the wage is stated in weeks/months, calculate the annual wage. If your household income is less than the annual average annual wage, you will be entitled to the supplementary grant.

#### **What is taken into account when assessing my household income?**

##### Students aged under 25

If you are aged under 25, we will normally take into account the income of your parent(s) when assessing your household income. Some points to remember are:



- If your parents live together, we will use both of their incomes.
- If your parents are separated, divorced or no longer live together, we will use the income of the parent you normally live with
- If your parent lives with a partner or you have a step-parent, we will use their income as well as the parent you live with
- We will not take into account any income you earn whilst studying (e.g. through a part-time job), even during the holiday periods
- If you have a dependent child under the age of 18, or if you have no parents living, we will assess you as if you were aged 25 or over (please see below)

### Students aged 25 or over

If you are aged 25 or over, we will **not** take into account the income of your parent(s) or guardians. Instead, we will only take into account your own income, and that of your spouse or co-habiting partner (if applicable).

### How do I apply for the Erasmus+ supplementary grant?

How you should apply for the supplementary grant depends on your fees status:

#### Home/ Rest of UK (RUK) Students

**Home (Scotland) and RUK students do not normally need to submit an application for the supplementary grant.** You can simply email [workplacements@ed.ac.uk](mailto:workplacements@ed.ac.uk) with your full name, student number and bursary award letter (SAAS or Student Finance) and we will check your eligibility from our Registry and Fees department.

#### EU/International Students

**EU/International students are required to submit a supplementary grant application form and supporting evidence to the Go Abroad Office.** This is because we do not receive loan/bursary information from non-UK funding bodies that would enable us to assess your eligibility.

#### **To apply, please take the following steps:**

1. Download and complete the supplementary grant application form (available on the Go Abroad Website: <https://www.ed.ac.uk/global/exchanges/finances/erasmus-grant> )
2. Read the section in the application form which outlines the supporting evidence you will need to provide, and gather the appropriate documents
3. Submit the completed application form, along with your supporting evidence to [erasmus.outgoing@ed.ac.uk](mailto:erasmus.outgoing@ed.ac.uk) (for study placements) or [workplacements@ed.ac.uk](mailto:workplacements@ed.ac.uk) (for traineeships)

**The deadline for submitting your application and supporting evidence is 2 weeks before your work placement is due to begin.** If you submit your application after the deadline, it is very likely that there will be a delay in us paying your supplementary grant.