Editing marks in Turnitin’s Learn integration

# Background

There will be occasions when it is necessary to amend a mark within Turnitin for an inbox that has already released the feedback and marks, for example, adjustments for late submissions or to apply other penalties.

It is recommended that when editing a grade within Turnitin, that you synchronise the Turnitin Inbox with the Learn Grade Centre to ensure that the amended grades have been updated.

# What you need to do

1. In your course in Learn, go to Course Tools > Turnitin Assignments in the left hand menu.
2. Find the relevant inbox in the list.
3. Open the submission in Turnitin’s document viewer
4. Amend the mark in the total grade field found in the top right-hand corner of the document viewer.
5. Click elsewhere within the document viewer to save the change to the field
6. Close the document viewer and return to the inbox.
7. Refresh the web browser on the inbox page and check the changed grade is now showing.
8. Go to Course Tools > Turnitin Assignments in the left hand menu.
9. Find the relevant assignment in the list.
10. Click the **Sync Grades** link to the right of the assignment name.
11. Go back to the Grade Centre, and check that the grades appear. You should find that the marks in both systems are the same.