**Honours Study Skills Self Audit**

Key

1 = strongly disagree

2 = disagree

3 = neither agree or disagree

4 = agree

5 = strongly disagree

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **I can . . .** | **1** | **2** | **3** | **4** | **5** |
| 1. **Discussing and presenting my ideas and interpretations in a clear and reasoned way**
 |
| - Develop a cogent argument within my own work, supported by evidence |  |  |  |  |  |
| - Structure my thinking and organise concepts |  |  |  |  |  |
| - Organise my ideas into a coherent structure when writing |  |  |  |  |  |
| - Write clearly and precisely in an academic style |  |  |  |  |  |
| - Contribute to my group seminars and classes |  |  |  |  |  |
| 1. **Demonstrating skills in information gathering, analysis, communication and presentation**
 |
| - Conduct searches for secondary literature e.g. academic journals |  |  |  |  |  |
| - Read at volume, summarising and making notes in my own words as I read |  |  |  |  |  |
| - Synthesise information from many sources |  |  |  |  |  |
| - Critically engage with the contested nature of knowledge in my subject |  |  |  |  |  |
| - Interpret and present quantitative and qualitative data |  |  |  |  |  |
| - Cite and referencing sources correctly |  |  |  |  |  |
| 1. **Undertake independent study and manage my time effectively**
 |
| - Manage my time to achieve a study/life balance |  |  |  |  |  |
| - Put effective study and learning strategies into practice |  |  |  |  |  |
| - Set priorities and plan my workload |  |  |  |  |  |
| - Ask for help and support when needed |  |  |  |  |  |

Adapted from various QAA Subject Benchmark Statements and Cottrell, S. (2014) Dissertations and Project Reports: A step by step guide. Palgrave Macmillan.