Social Responsibility and Sustainability (SRS) Staff Project Grant 2019

Application Form

The University of Edinburgh has promised to improve people’s lives and always protect our planet. We do this with our neighbours, partners, teachers, researchers, professional staff, and students.

The Social Responsibility and Sustainability Staff Project Grant can provide funding of **up to £500** for members of University staff looking to develop and implement projects and initiatives that will promote sustainability awareness within the University.

Have you got a great idea for a project that could engage staff in your area about social responsibility and sustainability issues?

Using this application, please explain how your project matches Social Responsibility and Sustainability themes, outlining specific project requirements and measures of success or if its part of a larger project, explain how this money might help towards the end goal.

Following completion of the project we ask you to report back on how it went. A template poster will be sent you together with this application. If you have not received this, contact [Jane.Rooney@ed.ac.uk](mailto:Jane.Rooney@ed.ac.uk).

|  |  |  |
| --- | --- | --- |
| Contact details | | |
| First name |  | |
| Surname |  | |
| Staff number |  | |
| Mobile number |  | |
| Other contact number |  | |
| Name, staff number, contact details of second individual (secondary contact) |  | |
| Project details | | |
| Project start date (dd/mm/yy) |  | |
| Estimated project end date  (dd/mm/yy) |  | |
| Project title |  | |
| Please describe your project (max. 200 words) |  | |
| Please describe how your  project will contribute  to social responsibility  and sustainability themes, see below.  (max . 200 words) |  | |
| Please describe how your project will involve other staff, students or members of the community (max. 200 words) |  | |
| Please describe how  you will monitor the  impact of your project (200 words) |  | |
| Please highlight one or more categories your project falls under. The more categories your project meets, the likelihood of funding success will increase | Saving energy and carbon | Reducing waste |
| Community, welfare and wellbeing | Promoting sustainable travel |
| Fair trade and purchasing | Sustainability in research, learning and teaching |
| Other (please detail) | |
| PROJECT FINANCES  Amount requested  (maximum £500 for grant applications) |  | |
| Breakdown of requested  funding |  | |
| By working in collaboration with other teams/people, do you have alternative source(s) of sponsorship for this project? If you do, please provide details. If you do not, is this an area you need time to explore before proceeding? (We can hold your application on file in the meantime).  If you are successful we would ask that you acknowledge the funders of you project – this helps support the continuity of the grant. The SRS department can provide a suitable logo for your project on request. |  | |
| Date funding is required |  | |
| eIT supplying school |  | |
| Sub-unit |  | |
| Name of Receiver |  | |
| Or societies accounts |  | |

Thank you for completing the application form for the SRS Staff Project Grant. Please submit application forms to [Jane.Rooney@ed.ac.uk](mailto:Jane.Rooney@ed.ac.uk) with the subject title ‘Application - SRS Staff Project Grant’.

By submitting this application form you agree that you have provided information which is accurate to the best of your knowledge.

You agree to provide the department with a post project poster, which outlines the overall successes and lessons learnt from the project implementation. A template will be provided to you with this application. The completed poster will be on display at the annual SRS Sustainability Awards in the following spring of your application.

The Department for Social Responsibility and Sustainability reserves the right to withhold or withdraw funds in exceptional circumstances.

Further information can be found at [www.ed.ac.uk/about/sustainability/staff/funding-and-support/staff-project-grant](http://www.ed.ac.uk/about/sustainability/staff/funding-and-support/staff-project-grant)