

Permission to contact local authority schools for research purposes

In addition to ethical approval from MHSE, many local authority schools require additional permission from the council for research access. Please allow sufficient time for this process to happen.

Edinburgh Schools:

To conduct studies **in Edinburgh schools**, you must get permission through the City of Edinburgh Council. The contact person as of 2017 is Anne.Fitzpatrick@ea.edin.sch.uk. Contact this person to get the latest guidance and the application form. Other notes:

- This process can take up to 4 weeks.
- You will be required to provide evidence of ethical approval for your project.
- You will be required to provide evidence of valid disclosure or PVG scheme (dated within one year of your application to the council), if necessary.

Glasgow Schools:

To conduct research in **Glasgow Schools** you must get permission through the Glasgow City Council. See this link for further information
<https://www.glasgow.gov.uk/index.aspx?articleid=18238>.

Other local authority schools:

It is your responsibility to check if schools in other local authorities require council permission in advance of undertaking research.