Research Data Linkage Service Application Pathway

**Contact ECTU**

1. **Advice/Referral**
   - Complete Safe Haven contact form and send to ECTU

2. **Submit Contact Form**
   - SH team will decide if your study falls within our remit and scope

3. **Internal Discussion**
   - Meetings to discuss options, data definitions, costs, other ECTU services

4. **Discussion With Researcher**
   - Make a formal application to use the Safe Haven

5. **Formal Application**
   - Application approval by the Safe Haven Operating Group

6. **User Agreement**
   - Complete standard user agreement and project specification

7. **Approvals In Place**
   - Once all approvals have been obtained the linkage process will begin

**Post Approval**

1. **Data Acquisition**
   - Researcher dataset(s) sent to Safe Haven

2. **Linkage**
   - Dataset(s) will be linked and anonymised

3. **Agreed Processing**
   - Dataset(s) will be processed according to project specification

4. **Quality Assurance**
   - QA process initiated prior to release of data to safe and secure platform

5. **Export to Analysis Platform**
   - Linked and anonymised datasets will be imported into the Safe Haven environment

6. **User Acceptance Form**
   - A user agreement will be signed, setting conditions of use for the project dataset(s)

7. **Output Disclosure Check**
   - Disclosure control will be required for medium and high risk projects

8. **Post Analysis Data Management**
   - Linked dataset(s) will be stored by agreement within the Safe Haven