

Learning Spaces Technology AudioVisual Loans Service

Privacy Statement

Information about you: how we use it and with whom we share it

The information you provide will be used by the University to manage and check eligibility for use of the Learning Spaces Technology AudioVisual Equipment Loans Service.

The University uses an external company to host the equipment catalogue and booking service on the University's behalf.

We are using information about you because in order to provide the equipment booking service we need to be able to ascertain user eligibility, track use of the service and avoid misuse. This processing of your personal data is necessary for the performance of a contract for using this service.

Information about you will be shared with Siso Software Ltd (the provider of the online service). The Siso Software Ltd privacy statement can be viewed here: [Link to Privacy Statement](#) and the GDPR compliance statement can be viewed here: [Link to GDPR Statement](#)

We will hold the personal data you provided us for two years after last login to the loans portal. Accounts are deactivated after one year then all data deleted after one further year.

We do not use profiling or automated decision-making processes. Some processes are semi-automated (such as anti-fraud data matching) but a human decision maker will always be involved before any decision is reached in relation to you.

If you have any questions, please contact Learning Spaces Technology Service Team Manager, learningspacestechnology@ed.ac.uk

This privacy statement is continued
[Continued privacy statement](#)