Degree Transfers

STAGE 1

Check the Degree Programme Table for the degree that you want to transfer to. Check whether you have taken all the necessary compulsory courses. You can find this on DRPS: http://edin.ac/2MtcSzI

If you have not taken some of the required courses, your application will be considered, but in that case it is particularly important that you give detailed reasons for your transfer application. You may be asked to take some courses from earlier years as a condition of your transfer or you may need to complete a repeat year.

STAGE 2

Work out where to apply:

- If you are not currently a student in the College of Arts, Humanities and Social Sciences, you should apply directly to the College Office: http://edin.ac/2MtXCme
- If you are missing so many compulsory credits for the degree that you will require a full-time repeat year, then you should apply directly to the College Office.
- If you are a current student in the College of Arts, Humanities and Social Sciences, you should apply directly to the Student Support Office in the School that owns the degree you wish to transfer to.
- For undergraduate degrees in the School of Philosophy, Psychology and Language Sciences, you should fill out the online application form: https://edin.ac/2FmLKxA

STAGE 3

For students applying to transfer to a PPLS degree:

Once you have submitted the form a confirmation message will be displayed on your screen. You will not receive an email confirmation.

Your request will be considered in the summer once all exams are finished and results are available. If you have resits in August, then you may have to wait until your results are available for the outcome of your application. You will be informed of the outcome of your request via a note on your Euclid record.
Degree transfers: What you need to know

Degree Programme Tables

Before submitting the application, you will need to check that the courses you have taken or are taking are those that are required for your desired degree.

Degree Programme Tables for undergraduate degrees in the School of Philosophy, Psychology and Language Sciences are available online: https://edin.ac/2FmH22R

A guide to reading Degree Programme Tables is also available: http://edin.ac/2MzNHfa

Timeline

Degree transfer applications open in semester 2. Applications will be considered in summer once all exams are finished and final results are available. If you have resits in August, then your application may not be considered until these have been completed and final results are available.

Requests to transfer to a PPLS degree will be considered up until the end of the second week of teaching in semester 1 of the next academic year. This is a strict deadline and no applications received after this will be considered. Please note that other Schools may have an earlier deadline. Applications submitted via the College Office should refer to the deadlines published on their website: http://edin.ac/2MtXCme

You will be informed of the outcome of your request via a note on your Euclid record.

Other important information

- Any change to degree programme may have implications for fees, funding or visas. If you have not yet checked this then please get in touch with The Fees and Student Support Team (fees@ed.ac.uk) and/or the Student Immigration Service (http://edin.ac/2Q8L1CO) and EUSA’s Advice Place (http://edin.ac/2jvbOso)
- If you have not taken some of the required courses you may need to complete a repeat year. This can be part-time or full-time. Most repeat years include taking non-compulsory courses, alongside your required courses:
  - Part-time repeat years are between 40 and 80 credits.
  - Full-time repeat years are between 80 and 120 credits.
- Applications are considered by the School’s Senior Tutor.
- If you have questions about transferring to a PPLS degree then please contact the Student Support Office (ppls.sso@ed.ac.uk)