



Checklist

After you have accepted your offer to study at Edinburgh, there are essential tasks you need to do **before you arrive** and also **when you start** in order to become a student. To ensure that you get the important tasks done first and keep track of what you complete, this checklist is in priority order and is interactive when downloaded and saved. Page references refer to the Essential Getting Started guides online: www.ed.ac.uk/new-students/getting-started-guides

✓	TASKS TO DO BEFORE YOU ARRIVE (all students)	More info
	Read all relevant sections of the Essential Getting Started Guide	
	Read all emails received from the University of Edinburgh	
	Read all emails received from your school/programme	
	Read all emails received from the Students' Association	
	Download the UoE Events App (www.ed.ac.uk/new-students/eventsapp)	
	If can access, join relevant social media groups, including the UoE new students 2018/2019 Facebook group , your school/programme groups, your University accommodation groups	
	Activate your Office 365 email address	Page 05
	Familiarise yourself with how to use MyEd (including how to use each of the channels within it)	Page 05
	Register online as a student (you will need your home or term-time address)	Page 06
	Check your offer letter for any additional criteria to fulfil and make arrangements to complete this	Page 06
	Organise your financial assistance, if required, and send a copy of your sponsor award letter	Page 07
	Apply for your University student card	Page 08
	Access your personalised timetable and research your course options	Page 09
	Find your local Doctor (GP) and download Registration Forms	Page 10
	Check that you have got 2 x MMR vaccinations (you do not need evidence)	Page 19
	Receive or arrange to receive the Meningococcal ACWY (MenACWY) immunisation (only full time students under 25 years)	Page 19
	Apply for University accommodation (before 16th August 2018) and pay fees before you arrive	Page 12
	OR start searching for private accommodation (give yourself plenty of time to complete this)	Page 13
	Research what UK bank suits you best to open an account with	Page 14
	Plan your budget	Page 15
	Plan your journey (type of transport, time of travel, how to take items with you)	Page 16
✓	TASKS TO DO BEFORE YOU ARRIVE (additional for students outside the UK, if required)	More info
	Apply for a visa, if not already done so and if coming from outside the UK, EU, EEA or Switzerland	Page 11
	Upload personal details for International-Check In	Page 06
	Check if you require Tuberculosis screening and if you do, arrange to get your TB Certificate	Page 11
	Book your transport to arrive in Edinburgh for International Day (9th September)	Page 16

Tips about packing: Before you buy anything specific for your home, check what your accommodation provides already.

For more information on shopping when you get here: www.ed.ac.uk/global/shopping

Edinburgh also has a moderate climate that can change often. It is recommended that you bring essential clothing that will be comfortable in sunshine, cold wind, snow and heavy rain.

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✓	ITEMS TO HAVE WITH YOU WHEN YOU START (not all applicable to all new students)	
	Passport (proof of identity for all circumstances)	
	Driving licence (additional proof of identity, if in possession of one)	
	Proof of term-time address (for the purposes of registering with a GP)	
	Photocopies/saved scans of all of the above (just in case)	
	At least 3 months of prescribed medication and an explanation letter from your doctor (for registering with a GP)	
	Letter evidence of a disability, learning difficulty or health condition - written in English within last 6 months by a medical professional outlining disability and how it may affect learning. More information: www.ed.ac.uk/student-disability-service/new-students/evidence	
	Cash (recommended no more than one thousands pounds sterling)	
✓	ITEMS TO HAVE WITH YOU WHEN YOU START (additional for students outside the UK, if required)	
	Study visa (for all international students to be checked at a UK airport)	
	European Health Insurance Card EHIC (EU students only, if in possession of one, for registering with a GP)	
	2 x passport sized photos (for Police Registration, if applicable to your home country)	
	Printed copy of unconditional offer letter (for Police registration only, if applicable to your home country)	
	TB Certificate (if applicable to your home country and must carry in hand luggage)	
	Knowledge of the results of your English Test Score (IELTS or equivalent)	
✓	TASKS TO DO WHEN YOU START	More info
	Explore Edinburgh! Your new home!	Page 03
	Download the UoE Events App (www.ed.ac.uk/new-students/eventsapp) and go to events!	Page 04
	Attend all of your school/programme induction events (on UoE Events app and by email)	Page 04
	Pick up the Students' Association's 'What's On Guide' to find fun and social events	Page 04
	Get all of your devices connected to the University network	Page 05
	Confirm your attendance in your school/programme (details should be sent to you in advance)	Page 06
	Pay your tuition fees, if applicable	Page 07
	Collect your University student card (either from your University accommodation or the Library)	Page 08
	(UG Only) Attend the Academic Fair to further consider your course options with your PT	Page 09
	Go to a GP Practice to register (either in McEwan Hall during Welcome Week or find a local GP Practice through www.nhs24.com/findlocal)	Page 10
	Check in to your University accommodation and print your Arrival Pass	Page 12
	OR when moved into private accommodation, ensure address details are up to date	Page 13
	Go to chosen UK bank and open account (you may have to print out a Bank Introductory Letter)	Page 15
✓	TASKS TO DO WHEN YOU START (additional for students outside the UK, if required)	
	Attend the International-Check In registration event (in McEwan Hall during Welcome Week)	Page 06
	Make an appointment online (www.ed.ac.uk/global/police-registration) to register with Police	Page 11
	Take the Test of English at Matriculation (TEAM) during Welcome Week	Page 11

If you require this document in an alternative format, such as large print or a coloured background, please contact us: induction@ed.ac.uk