



Literature and Medicine

Research Project Handbook

2018-19

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Key contacts

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Overview

Students enrolled on the Intercolated Degree (B. Med. Sci) in Literature and Medicine are required to undertake a 40 credit research project during their Honours year. This will lead to a portfolio of 9,000 words, to be submitted at the end of semester 2. The portfolio may take the form of a single piece of written work or smaller related pieces linked by an overall introduction. Students' projects will be overseen by a supervisor, with whom they will have individual consultations, but they will also benefit from workshops and peer assisted learning sessions. They will receive formative feedback on their introductions in draft form during semester 1.

Part 1: Deadlines and details

1.1 Important deadlines.

DATE	SEMESTER 1
Week 1	Workshop 1: Introduction to the Literature and Medicine Research Project Small group meeting with Supervisor to discuss research project topics, the approach to the research project, the formulation of research questions, how to conduct a literature review, the ways of gathering and presenting evidence, the forms appropriate for presenting arguments, answers and conclusions.
Weeks 3	Workshop 2: Progress report. Group meeting with supervisor to discuss progress on topic outline and research.

Week 5	Submit a 500 word outline of topic and texts, and annotated bibliography of 10 secondary sources, via Learn, by 5pm on Friday.
Week 7	Individual Supervisions The Supervisor will meet with students individually for half an hour to discuss outline, annotated bibliography, and progress towards introductions. Supervisor will provide written comments on outline.
Week 9	Submit 2000 word writing sample, via Learn, by 2pm on Friday. Supervisor will circulate writing sample to group to review before workshop.
Weeks 10	Workshop 3: Peer discussion of introductions. Facilitated by supervisor.

DATE	SEMESTER 2
Week 2	Individual Supervisions During this period the Supervisor will meet with students individually for half an hour to discuss general progress and preparation for presentations.
Week 6	Research Project Presentations Students will give a five-minute presentation on their work to their peers. There will be five to ten minutes for questions.
Week 8	Individual Supervisions During this period, the Supervisor will meet with students individually for half an hour to discuss general progress.
Friday 5th April 2019 before 2pm	DEADLINE: Submit final portfolio (9,000 words total, not including bibliography).

EXTENSIONS FOR THE RESEARCH PROJECT

If you are seriously unwell or suffering serious personal difficulties and unable to finish your Research Project by the deadline after which late penalties are applied, you must

apply for an extension in advance of the deadline. You should contact the relevant course administrator in the first instance by completing the extension request form on this link:

<https://www.ed.ac.uk/literatures-languages-cultures/current-students/extension-request>

Extensions of longer than 7 days are not permitted. If you are unable to submit work within the extended deadline for good reason, it is vital that you contact your Personal Tutor immediately with a view to submitting a Special Circumstance form. For more details see the following link:

<http://www.ed.ac.uk/academic-services/students/assessment/special-circumstances/procedure>

PENALTIES FOR LATE SUBMISSION OF THE RESEARCH PROJECT

It is University policy to penalise late work. Please note that late submission is penalised in the interests of fairness to those students, the vast majority, who work hard to get their work finished on time. The student who complains about being penalised for their essay being one hour late is complaining at not being given an extra hour to complete their essay that other students did not have: that is, they are complaining about not being privileged over their classmates by the department. You must submit your work in advance of the deadline.

Penalties are exacted for late submission using the following scale:

after 2 pm on Friday 5th April 2019 but before 2 pm on Saturday, 6th April	- 5
after 2 pm on Saturday 6th April, but before 2 pm on Sunday, 7th April	- 10
after 2 pm on Sunday 7th April, but before 2 pm on Monday, 8th April	- 15
after 2 pm on Monday 8th April, but before 2 pm on Tuesday, 9th April	- 20
after 2 pm on Tuesday 9th April, but before 2 pm on Wednesday, 10th April	- 25
after 2 pm on Wednesday 10th April, but before 2 pm on Thursday, 11th April	- 30
after 2 pm on Thursday 11th April, but before 2 pm on Friday, 12th April	- 35
after 2 pm on Friday 12th April	zero

If you are unwell or experience acute personal difficulties whilst undertaking the

assignment, you should contact your Personal Tutor, School Student Support Officers and the Chair of the Board of Examiners as a matter of urgency. You should also obtain documentary evidence, such as a medical certificate, covering the relevant part of the assessment period as soon as possible (see the Special Circumstances policy for guidance on suitable evidence). Your Personal Tutor or the Student Support Officers will be able to advise you whether you should make use of the University's Special Circumstances provision, and how to do so.

Computer problems are in no circumstances an acceptable reason for delayed or incomplete submission.

RESITS

In accordance with the Taught Assessment Regulations, Honours students are entitled to one assessment attempt for courses at SCQF level 9 to 12 (non-attendance or non-submission is considered an assessment attempt). This means no resits are permitted unless Special Circumstances are upheld.

MODERATION

In accordance with QAA expectations, as specified in Chapter B6 of the UK Quality Code for Higher Education, the primary purpose of moderation is to ensure that assessment criteria are being applied fairly and consistently and that there is a shared understanding of the academic standards that students are expected to achieve. Moderation also provides an opportunity to assure the quality of feedback provided to students on their assessed work, in terms of its sufficiency, clarity, helpfulness and timeliness, and to comment on aspects related to the design and implementation of the assessment that may feed into future enhancements of the assessment.

All Research Projects dissertations are double-marked; if the two markers cannot reach agreement, the dissertation goes to a third marker who can assign a final mark within the boundaries set by the first two markers.

Second markers review every piece of feedback produced by the first marker and the overall mark distribution for their batch to ensure that assessments have been marked in line with the marking scale, that the range of available marks is used appropriately, that the feedback properly explains the grade awarded, and that all problematic scripts (including fail marks, rubric infringements, etc.) have been carefully considered.

Exam Boards and External Examiners oversee the entire marking and moderation process.

1.2 Guidance on developing a research project/piece of extended writing

See the following:

Fabb, Nigel and Alan Durant. *How to Write Essays and Dissertations: A Guide for English Literature Students*. 2nd edition. London: Longman, 2005.

Gibaldi, Joseph, and Modern Language Association of America, Issuing Body. *MLA Style Manual and Guide to Scholarly Publishing*. Third ed. 2008. Print.

Gibaldi, Joseph, and Modern Language Association of America. *MLA Handbook for Writers of Research Papers*. Seventh ed. New York: Modern Language Association of America, 2009. Print.

1.3 Supervision and Support

The role of your supervisor:

Students are supported by a member of staff who acts as supervisor. Your supervisor may be able to give **advice** on practical issues such as: the subject and title of the Research Project, its organisation and structure, and on source material and a bibliography.

Your supervisor can also be expected to comment upon Research Project outlines and the writing sample submitted at the beginning of semester 2. A Research Project is intended to demonstrate a student's ability to **work independently**, and your supervisor is **not** expected to direct your work or to comment on any draft of it.

(NB Staff will not normally be available to provide supervision outwith the timetable specified above (1.1)).

Students' responsibilities:

It is up to you to make arrangements to meet your supervisor – within the guidelines provided in 1.1 -- and to submit work no later than the deadlines noted on 1.1. ***If you do NOT submit material by the stated deadline, your supervisor will not comment on it.***

- You should read the general guidelines on the research and writing process of the Research Project included in this booklet carefully.
- You should consider further advice about each part of the exercise which will be posted at appropriate times on Learn
- You may also wish briefly to contact a member of staff who is not your supervisor for

specific advice about texts or reading, but not about the design, construction or execution of your project – these issues are within your supervisor’s remit. All staff in English Literature have Office Hours during which they are available for consultation. Please see: <https://www.ed.ac.uk/literatures-languages-cultures/english-literature/staff> Click on the link via the member of staff’s name to see further information, including the Office Hour.

1.4 Submitting your Research Project

Students must submit the research project portfolio electronically by **Friday 5th April 2019, before 2 pm**. *Turnitin* drop boxes are located in the Literature and Medicine Research Project LEARN section, accessible via MyEd.

Before submitting your work, you should check that you have followed the guidance on the required style and format for written work, which is contained in the Literature and Medicine Course Handbook and also in the English Literature Writing Guide. Both are available on links from the following web page:

<https://www.ed.ac.uk/literatures-languages-cultures/english-literature/undergraduate/current/handbooks>

Your **Exam Number** should be the sole identifier on your work - this is printed on your student card and starts with a “B”. (Please make sure that you do not include your name or Student Number anywhere in your project.)

When you submit your assignment you **MUST**:

- Include the Exam Number in the ‘Submission title’ field, which you are asked to complete as you upload your research project to Turnitin on LEARN. The preferred format is <YourExamNumber>-Research Project Title e.g. B012345-Project-ThirdReich (It is fine to abbreviate a long Research Project title.)
- Include the Exam Number in the submission itself, e.g. in the header or footer. This is compulsory and failure to do so will result in the submission being de-anonymised. Once this has happened, there is no way to re-anonymise it, so it will not be marked anonymously.

Coursework assessment and feedback

Please remember that the fifteen-day timescale for feedback does not apply to the final in-course assessments. We will, however, return feedback as soon as possible. It is important to note that the initial marks provided on Learn in Grademark are **provisional** and are subject to moderation, application of penalties and final confirmation at the Exam Board.

Presentation

Font: For legibility, we prefer you to use Arial or Times New Roman or a similar font in 12 point.

Spacing: You should use double-spacing and leave ample margins (as per the layout in this document).

Page numbers: Pages should be numbered.

Length: The maximum length of the Research Project is **9,000 words**. This total is for **all** elements of the Research Project **except** the following: bibliography/works cited; any appendices; the abstract (see below).

It is worth noting that Research Projects which fall substantially short of the maximum length are unlikely to have fulfilled the required criteria, which will be reflected in the mark. Your Research Project may not receive a pass mark if it is less than half the required length. Excessively long Research Projects will not be marked beyond the limit set.

Contents: The Research Project should be presented as follows:

- **First page (cover page)** - Title of Research Project, Examination number, total word count (count only the main body of the research project and footnotes)
- **Abstract** – a summary statement of not more than 150 words. State the problem or issue being addressed, the key questions examined in the Research Project and the key findings.
- **Acknowledgments** – if you need to thank any organization or individuals who contributed to your research
- **Table of Contents, listing any chapters/subdivisions in your Research Project, with their titles and page numbers**
- **List of Tables or illustrations, if required.** This should correspond to the table or illustration number and give the page number on which these appear.
- **Abbreviations** – if necessary, list any you have used in references throughout your Research Project.
- Then main body of the Research Project
- **Bibliography/Works Cited** **
- **Appendices**, if needed.

** Note: This Bibliography/Works Cited should follow MLA style, as summarised on the Department's 'Stylesheet', to be found in the **English Literature Writing Guide** (available on a link from the following web page:

<https://www.ed.ac.uk/literatures-languages-cultures/english-literature/undergraduate/current/handbooksliterature/undergraduate/current/handbooks>).

Note that the Department's Stylesheet is a deliberately basic guide. If you find that you need further advice on eventualities it does not cover (referencing interviews, or material from

other media, for example) the Stylesheet offers a web address from which such advice should be available.

1.5 Plagiarism and Academic Misconduct:

Plagiarism is the use of material taken from another writer's work without proper acknowledgement, presenting it as if it were your own. While it is perfectly proper in academic study to make use of another person's ideas, to do so under the pretence that they are your own is deceitful. Plagiarism, whether in coursework or examinations, is always taken extremely seriously within the university as it is a form of cheating. Work found to be plagiarised may be penalised, assessed at zero, or not accepted, and in serious cases may lead to disciplinary action being initiated.

Work undertaken for our courses is designed to help you develop your knowledge and understanding, and your own powers of analysis and argument. Essays, exams and exam essays assess these skills. Plagiarism therefore undermines the whole purpose of the academic study of literature. For all work for the department's courses, it is important to be aware of, and to acknowledge the sources of arguments and words. This applies to material drawn from critical books and lectures, but also from the work of other students (including tutorial or seminar discussions) and from the internet and other electronic sources. Tutors will check web-based material, as well as other sources, where they have reason to suspect that the writing a student submits does not represent their own ideas, words and arguments.

While deliberate plagiarism involves an intention to deceive and is easy to avoid, it is possible to fall unawares into practices which could be mistaken for plagiarism if you are not familiar with the proper means of using and acknowledging material from other writers. Inadequate referencing and inappropriate use of others' material could inadvertently lay you open to charges of plagiarism. You should also be aware that the resubmission of previously submitted work is classed as misconduct, just like plagiarism, and will be treated as such. You can refer to work that you've previously submitted in a new submission, but you need to cite clearly this pre-existing material in your new submission.

Since different subjects involve different uses of material, and may have different conventions about how it should be acknowledged, it is important that in each of their subjects students consult departmental guidelines about the purpose and presentation of written work in that discipline.

Aside from plagiarism, you must also avoid all other forms of academic misconduct. These include **collusion**, the unauthorised and unattributed collaboration of students in a piece of assessed work; **falsification**, the attempt to present fictitious or distorted data, evidence, references, citations, or experimental results, and/or to knowingly make use of such material; **cheating**, the attempt to obtain or to give assistance in an examination or an assessment without due acknowledgement. This includes submitting work which is not one's own; **deceit**, the use of dishonesty to gain an advantage; and **personation**, the assumption of the identity of another person with intent to deceive or gain unfair advantage.

Further information can be found at:

<https://www.ed.ac.uk/literatures-languages-cultures/english-literature/undergraduate/current/academic-matters/plagiarism>

<https://www.ed.ac.uk/academic-services/students/conduct/academic-misconduct>

Part 2: Getting started

2.1 What is a Research Project?

A Research Project should be an independent piece of work. An undergraduate Research Project is not expected to be an original contribution to knowledge, but it must be original in the sense of being an independent piece of work, based on wide reading, and giving evidence of your own understanding and analysis of your subject. It usually covers a narrower field than a course based on lectures, and requires more thorough reading. Students are expected to demonstrate their ability to engage critically and analytically with primary texts, with literary criticism, and with other relevant sources of evidence. While the Research Project topic may vary in scope between individual submissions, all Research Projects must have a clear focus with definable boundaries. You will therefore need to find a research question, engage with relevant literature, and plan a schedule.

Assessment is based upon a 9,000 word portfolio of written work, which involves an in-depth exploration of a particular topic. ***Remember that a Research Project carries a 40 credit weighting: this means it is equivalent to both of your Medicine in Literature courses. You should therefore be putting as much time into it as you do to the equivalent courses.***

2.2 General Advice

- On any topic, there are often large numbers of books and articles you could be reading. Remember that you don't have to read everything. You need to be self-disciplined and know when to stop.
- In guiding your time and task management, draw up a list of tasks that you have to do, and draw up a realistic timetable in which to fulfil them. (You should use the deadlines for submission of different elements outlined in 1.1 to help here.)
- Remember that you can't expect to hand in a piece of work and get it back from your supervisor the next day. Make sure you check the guidelines in 1.1 on this.
- In the first semester, you will establish a topic, develop an appropriate methodology, familiarise yourself with primary texts, carry out a literature review of secondary material, and begin writing. You should begin to formulate your argument
- In the second semester, you should have a clear idea of the structure of your Research

Project and set yourself deadlines for covering the necessary materials. Build in time for slippage as it may take longer to do a particular piece of work than you planned.

- You also need to make sure that you leave enough time for completion of a final draft, and for editing it. You should aim to complete a final draft at least two weeks before the deadline, leaving the remaining time for editing and for checking – including ensuring that quotations you've used exactly match the original text in the source from which you've taken them. ***Editing and polishing is as important as writing: be sure to leave enough time for this. Try to make your Research Project a pleasure to read.***

2.3 Choosing a topic, determining methodology

These issues will be discussed in outline in the introductory session, and in detail in small group meetings with your supervisor. You will also find useful advice on different ways of approaching material in 'Devising your own topic' (Fabb and Durant, 2005).

In terms of form, content and structure, the closest model for your consideration might be journal articles or essays in collections.

2.4 Refining your topic and preparing an outline

You are required to prepare a **500-word** outline of your proposed topic and primary texts for submission to your supervisor by 5pm on the Friday of week 5 of the first semester.

2.5 Further Recommended Reading

As well as

Fabb, Nigel and Alan Durant. *How to Write Essays and Dissertations: A Guide for English Literature Students*. 2nd edition. London: Longman, 2005.,
the following may be helpful:

Fowler, Alastair. *How to Write*. Oxford: Oxford University Press, 2006

Graff, Gerald., and Cathy. Birkenstein. *They Say / I Say : The Moves That Matter in Academic Writing*. Second ed. New York: W.W. Norton &, 2010.

Greetham, Bryan. *How to Write Better Essays*. Basingstoke: Palgrave, 2001.

Taylor, Gordon. *A Student's Writing Guide: How to Plan and Write Successful Essays*. Cambridge: Cambridge University Press, 2009.

2.6 Guidance on Repetition of Material

The Research Project offers you an opportunity to write on an area of your own choice which you may not get the chance to study elsewhere in the curriculum. However, you may wish instead to expand on texts, theories or issues introduced in courses. Remember, though, that there is a general rule that material must not be repeated in final assessments; thus, you should make sure there is no direct overlap (if you are uncertain on this point, please make sure you discuss it with your supervisor).

School of Literatures, Languages and Cultures: Links to important information

This section is designed to provide details of common policies which will be important throughout your studies. Some apply across the university, while others are specific to the School of Literatures, Languages and Cultures (LLC). Students are expected to familiarise themselves with these policies. More information on the statements below can be found by following the relevant links.

If you require this document, or any of the internal University of Edinburgh online resources mentioned in this document, in an alternative format, please contact the Research Project administrator mentioned on page 3 of this Handbook.

POLICIES AND REGULATIONS

The Student Contract

<http://edin.ac/1hvcRas>

Successful study at University stems from a partnership between students and staff, and the University is committed to providing you with a learning environment and student services which enable you to fulfil your potential.

Use of Student E-mails

<http://edin.ac/13z6Lte>

We will communicate with you via your student e-mail account. It is **essential** that you check this **regularly**.

Attendance and Engagement Requirements

<http://edin.ac/1sJ0Ofo>

We monitor the engagement of students on our courses and programmes and this allows us to identify and offer help to those who may be experiencing difficulties. Failure to adequately engage can have a negative impact on your studies, and may ultimately lead to exclusion. There are additional and particular requirements for sponsored Tier 4 students – see <http://edin.ac/2aPixLi> for further information.

Obligations on Tier 4 Students

<http://edin.ac/2aPixLi>

As a Tier 4 student visa holder, it is your responsibility to comply with the conditions of your visa. Failure to follow these conditions will result in the University reporting you to the UKVI, a consequence of which will be the cancellation of your visa and withdrawal from the University of Edinburgh.

Taught Assessment Regulations

<http://edin.ac/1S73Hv7>

Information on the principles of assessment used by the University of Edinburgh.

Marking Scheme

<http://edin.ac/1pq2CXg>

An explanation of the marks and grades applied to coursework and exams.

Plagiarism and Academic Misconduct

<http://edin.ac/2cBDopr>

<http://edin.ac/2bl695P>

Plagiarism is taken very seriously and incurs penalties. Follow the links provided to make sure you know what plagiarism is and how to avoid it.

Coursework submission

<http://edin.ac/161lzRl>

Formal assignments must normally be submitted electronically through the course Learn area. Check your assessment instructions for details. All electronic submissions will be reviewed by the plagiarism detection service Turnitin.

Extension requests for coursework submission

<https://edin.ac/2NaUJms>

You can apply for an extension of up to 7 days by submitting a request before the assignment is due. Please note that penalties for late submission will be applied unless an extension request has been approved and this requirement applies to ALL students, including those who have an adjustment schedule.

Penalties for late coursework submission

<http://edin.ac/1S73Hv7>

Deductions for unauthorised late submission will be calculated as follows: 5 marks per calendar day for up to 7 days; zero awarded thereafter (Taught Assessment Regulation 28).

Coursework feedback

<http://edin.ac/1S73Hv7>

Feedback on in-course assessed work will be provided within 15 working days of submission, or in time to be of use in subsequent assessments within the course, whichever is sooner, but please note the following exceptions:

- This timescale does not apply to final in-course assessment, including exams.
- The University Christmas closure period is excluded from the 15 working day calculation.

(Taught Assessment Regulation 16)

Accessing marked coursework and feedback

<http://edin.ac/2tmFxc0>

After a piece of coursework has been marked, you will be able to view it – along with the mark and all related feedback – in Learn. You will find the assessment in the same location that you submitted it.

Exam Diet Dates

<http://edin.ac/1mtVGn9>

You will find dates of forthcoming exam diets at the link here, as well as exam timetables once available. Please note that exam diets are scheduled centrally and the School is unable to influence this.

Past Exam Papers

<http://edin.ac/1ogJkgn>

You can look at exam papers from previous years at the link here.

Use of dictionaries in examinations

<http://edin.ac/1oUMqMZ>

Please note that this is not permitted, except in a few specific cases where all students on a course are allowed to do so.

Degree Progression Requirements

<https://edin.ac/2LcyISs>

You will find full details of progression requirements in the Degree Programme Table for your degree. Please note that entry into Honours is normally by achievement of a mark of 50 or higher at the first attempt in all the compulsory second-year courses of your registered degree. There may be additional requirements for language students.

RESOURCES AND SUPPORT

Living and studying in Edinburgh

<http://edin.ac/1cFv39N>

A valuable source of information on all aspects of student life.

Learn

<http://edin.ac/1hVD6jA>

Learn is the University's Virtual Learning Environment (VLE) and is used for course information, discussion forums, coursework submission and so on.

Support for Success in LLC

<http://edin.ac/1hVD6jA>

This Learn site has been designed to provide you with the information, tools and resources you need to get the best out of your degree. Here you will find content related to study skills, academic and professional development, useful software, employability, and pastoral care and support.

Students on a degree programme with LLC as the home subject area will be automatically enrolled on this course, visible when you launch Learn.

Path

<http://edin.ac/1oUJqQN>

Path is a neat tool to allow you to view your course selections and possible options throughout your degree programme.

Your Timetable

<https://edin.ac/13z6Lte>

You can gain secure, private access to your personalised timetable via MyEd, and your Office 365 Calendar. To request changes to tutorials, use the Timetabling request form:

<http://edin.ac/2vivbhC>

Library and computing facilities<http://edin.ac/1JKRyZ5>

Information on library services, computer facilities and basic computer training.

LLC Resource Centre<http://edin.ac/1npNrbo>

The Resource Centre at 50 George Square provides access to films and documentaries, video and audio editing facilities, and more.

Edinburgh University Students' Association (EUSA)<http://edin.ac/19uBr2s>

Find out how to seek help from or get involved with your students' association.

Careers Service<http://edin.ac/15gDcSM>

Useful links to information on part-time, vacation and graduate jobs, year abroad opportunities and general careers advice.

Student Disability Service<http://edin.ac/14iCSCf>

All students with a long-term or chronic condition (physical or mental) should contact the Student Disability Service as early as possible in order to take advantage of the help and advice available.

Support and advice for students in LLC<http://edin.ac/1BGcklz>

General advice and FAQs for students studying in the School of Literatures, Languages and Cultures.

Student Support and Personal Tutors<http://edin.ac/1ogOIQv>

Your Personal Tutor will be your first point of contact for all academic matters relating to your degree programme and choice of courses. Your Personal Tutor will also provide academic references. All students will have one meeting with their Personal Tutor each semester, and group meetings may also be arranged.

The LLC Student Support team will be the first point of contact for all administrative matters and pastoral care. The Student Support team deal with status letters, degree transfers, concessions and authorised interruption of studies; they can also offer guidance and information on all support services available to students at the University.

Special Circumstances<https://edin.ac/2N8ab2O>

If your academic performance is affected by circumstances such as illness, you will find advice here.

Study advice and support

<http://edin.ac/1Lh2d16>

Students are encouraged to take advantage of the study support offered by the Institute for Academic Development.

Counselling Service

<https://edin.ac/2N33Wxb>

The Counselling Service aim to support you to make the most of your student experience at the University of Edinburgh. They offer a wide range of support including instant access self-help resources, drop-in presentation workshops, short term counselling and consultation.

Emergency Contacts and Nightline

<https://edin.ac/2N7FkDM>

If you need assistance as a matter of urgency either during normal working hours (Monday-Friday, 9a.m. to 5p.m.) or in the evening or at the weekend and you are uncertain who to contact, please consult the information available at the link above.

Peer support

<https://edin.ac/2N5thXs>

Peer Support in the context of the University means a student with more experience sharing their knowledge, skills, abilities and expertise with a new or less experienced student. Peer Support may focus around advancing your academic work, providing opportunities to socialise with other students within your School or offering additional support to ensure your wellbeing while at University. Edinburgh University Students' Association (EUSA) and the University have been widely developing the Peer Support Project across the University since 2012.

Different forms of Peer Support are available throughout LLC; if you would like to become involved in a peer support scheme, please speak to your Course Organiser or Personal Tutor or contact EUSA for more information: peer.support@eusa.ed.ac.uk.

Student feedback and Staff-Student Liaison

<http://edin.ac/2pkJuir>

Students have various opportunities to provide feedback, both informally (e.g. by speaking to staff) and formally (e.g. through end-of-course questionnaires). Staff members at the University of Edinburgh work closely with student representatives. Edinburgh University Students' Association (EUSA) coordinates student representation and provides training and support for student representatives across the University. Student representatives ('Reps') listen to you to identify areas for improvement, suggest solutions, and ensure that your views inform strategic decisions within the University, building a stronger academic community and improving your student life. Schools share students' emails with their student representatives as a matter of course; any student wishing to opt out from this should inform the Course Secretary.
