Import research output records from online sources

You can search for research outputs and import them from a variety of sources including Scopus, PubMed, ArXiV and Web of Science.

1. From the personal overview screen, click the large green Add new button.
2. From the resulting Add item screen, click Research output, then Import from online source, then click on the source you wish to use:

3. Selecting the online source opens a new screen. Enter your search terms, name or keywords and click Search. The results, if found will be displayed in a list. Sometimes it’s possible to refine your search by including the organisation name in the box provided. For instance, in the Web of Knowledge import you should use the name ‘Univ Edinburgh.’

4. The results may include items that relate to authors with similar names to you. PURE will also alert you if the record is already in PURE/has been imported into PURE before. In both cases, just click the Remove button:
5. Click the **Import** button next to the ‘correct’ import candidate in the result list to bring it into your PURE profile.

6. The import screen will display the publication’s authors and possible matches of internal authors in PURE. Where there are matches, select the correct internal authors (if applicable) using the drop down lists. Where there is no match in PURE, new external records will be created for authors and publishers.

7. After checking the Import screen, click **Import & Review** blue button at the foot of the screen.

8. A template populated with data from your chosen online source will appear. Check the fields closely to correct errors or to make additions.

9. Apply the correct status at the foot of the Research output template, choosing either **Entry in progress** or **For validation**.

**Entry in Progress** means you are still working on inputting this record and it is not yet ready to be validated or be viewed publicly.

**For validation** means the output is ready to go to the local PURE editor (your School or College support staff) and will be picked up by them in due course. In the meantime, the item will be visible to anyone searching or browsing PURE.
10. Remember to click **Save** at the bottom of the Research output template screen.