



## ENLIGHTENMENT SCHOLARSHIPS

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### Terms and Conditions

#### 1. Introduction

- 1.1 A University of Edinburgh Enlightenment scholarship holder will be enrolled at the University as a full-time or part-time postgraduate research student for a Doctor of Philosophy (PhD) degree programme under the University's Postgraduate Degree Regulations and the Programme Assessment Regulations for Research Degrees. In addition, all scholars will be subject to the following terms and conditions.
- 1.2 The University reserves the right to make minor amendments to these terms and conditions without prior notice.

#### 2. Agreement

- 2.1 You will be required to confirm the formal offer of the scholarship by agreeing to the terms and conditions set out in this document and any supplementary conditions as set out in the scholarship offer letter. You are advised to keep a copy of the Terms and Conditions for your records.
- 2.2 The scholarship offer letter will specify the start date of the scholarship, the amount of the scholarship, and the method and frequency of payment.

#### 3. Benefits

##### 3.1 Length of scholarship

The benefits that apply to your Scholarship are specified in your scholarship offer letter and will cover your full tuition fees, any additional research costs, and a living allowance as stated in your scholarship offer for a maximum period of four years (48 months) for full-time scholars or seven years (84 months) for part-time scholars, subject to satisfactory progress and continued enrolment at the University.

##### 3.2 Career development tracks

As an Enlightenment Scholar, you will engage in a personal development programme, under the advice and direction of the Enlightenment Scholarship Management Group (ESMG). You will be assigned to one of two personal development tracks, the Teaching Track or the Professional Development Track. These tracks will include a wide range of activities, including the possibility of paid employment. You will be required to spend the equivalent

of one day per week in these activities. Transfers between the two tracks will only be possible with the approval of the ESMG.

### 3.3 **Living allowance (stipend)**

Living allowances, equivalent to the current RCUK minimum stipend, are paid monthly from the commencement date of the Scholarship. Part-time students will usually receive the living allowance at 50% of the full-time student rate up to the maximum full-time equivalent duration of the Scholarship.

### 3.4 **Tuition fees**

Tuition fees will be covered in full for the maximum duration of the Scholarship. This will cover three years of tuition fees followed by one year matriculation fee for full-time scholars or six years of part-time tuition fees followed by one year matriculation fee and one year continuation fee for part-time scholars. Students who remain enrolled beyond the end date of their scholarship will become liable for paying any relevant fees.

## 4. **Conditions**

### 4.1 The Scholarship is conditional on:

i) Maintaining enrolment on your postgraduate research degree programme at the University of Edinburgh; and

ii) Continued engagement (as determined by the ESMG) with either the Teaching Track or the Professional Development Track at a level equivalent to approximately one day per week.

### 4.2 **Commencement**

You must commence the Scholarship in the year for which the scholarship was awarded; commencement may not be deferred until a later year.

### 4.3 **Mode of study**

Scholarships may be offered for full-time or part-time study. The mode of study will be agreed in advance of enrolment and the award of the scholarship, and will be accepted and agreed with these terms and conditions. Any change to the mode of study may affect your funding and approval should be sought from your Principal Supervisor and Scholarships and Student Funding Services before changing your status.

### 4.4 **Change to your research project**

If you wish to change your research project, you must seek prior approval from your School. Changing your research project may affect your entitlement to continue to receive your Scholarship. Approval to continue to receive your Scholarship for a different research project is at the discretion of the relevant School and is not accepted as grounds for an extension of your Scholarship.

### 4.5 **Acknowledging scholarship funding**

You must acknowledge the contribution of the source of funding as specified in your scholarship offer letter when, at any time during or after completion of

your programme of study, you or your supervisor or any other party, publishes or produces material such as books, articles, newsletters or other literary or artistic works which relate to the research project for which the scholarship was awarded.

## **5. Scholarship leave and Interruption of study**

5.1 a) If you are granted leave of absence (unless this is to carry out work in connection with your research project) or suspended from your programme of study by the University of Edinburgh, your living allowance will be suspended until you return from leave, unless you are entitled to one of the following paid leave provisions:

i. up to 13 weeks, within any 12-month period, during absences due to illness which are covered by medical certificates. After 13 weeks, the scholarship will be suspended until the scholar resumes their full-time research.

ii. for each child, up to 52 weeks maternity, or shared parental, leave for students who are giving birth or are the main carer of a recently adopted child. The first 26 weeks will be paid at the full stipend rate. The following 13 weeks will be paid at a level commensurate with employee entitlements to statutory maternity pay. The final 13 weeks are not paid.

b) Requests for paid leave must be supported by relevant supporting documents, e.g. a medical certificate.

c) The duration of your Scholarship will be extended by the duration of the scholarship leave, unless you continue to be enrolled in your programme of study during the scholarship leave.

### **5.2 Holidays**

You are entitled to a maximum of six weeks holiday per annum without having to apply for an interruption of study. Holidays should be agreed in advance with your supervisors and School Postgraduate Office.

### **5.3 International Students**

If you hold a Tier 4 visa you are normally required to carry out all of your studies on University premises. It is therefore important that Tier 4 students seek full advice from Edinburgh Global before proceeding with a leave of absence request.

## **6. Monitoring**

6.1 Continuation of your scholarship is subject to satisfactory annual progress in your research training and in the preparation of your thesis.

6.2 You are required, along with your supervisor, to complete an online annual progression monitoring report in accordance with Section B of the Postgraduate Assessment Regulations for Research Degrees. At the end of

each academic session, your supervisor must recommend whether or not you should be permitted to continue to receive the scholarship. This recommendation will be considered by the University's Enlightenment Scholarships Management Group. Should the recommendation be satisfactory then the scholarship will be renewed for a further 12 months, or until the end of the period of registration, whichever date is sooner. If your progress is found to be unsatisfactory, the supervisor, in conjunction with members of the University's Enlightenment Scholarships Management Group, will agree either:

a) that the scholarship should be renewed for a further limited period (e.g. three months) after which the scholar's progress will be reviewed again to determine whether or not the scholarship should be renewed for the remainder of the academic session, or

b) that the scholarship be terminated.

## **7. Submission of thesis**

- 7.1 You are expected to submit your thesis within the maximum period of study (4 years full-time or pro rata for part-time). Extensions to this period will only be given in grave and exceptional circumstances and in accordance with College guidelines.
- 7.2 If you submit your thesis before the end of the scholarship period, the scholarship will be terminated at the end of the month in which submission takes place.