# Privacy Statement

## Information about you: how we use it and with whom we share it

The information you provide will be used by the University to support NHS Scotland’s Test and Protect strategy and to protect the health and safety of the University of Edinburgh’s students and staff we will be processing staff and student data in a new way.

We will provide information to the Health Protection Team (HPT) at NHS Lothian, who manage the response to case(s) of covid-19 related to a University setting, where there is a request from HPT to do so.

In the event of a case or cases associated with University of Edinburgh staff / students, HPT may request the contact details of those who are identified as close contacts, or those who may have been in the vicinity of a positive case, in order to provide follow up contact / information to these groups (close contacts / other (vicinity) contacts).

We are using class lists from our timetabling system combined with contact details from our student records system to generate lists of students for Test and Protect purposes. The University of Edinburgh may also incorporate information sourced from attendance records, study space information (SeatEd), student accommodation records and other relevant staff or student records if these can assist HPT in identifying those potentially at risk during the period that an individual was on our campus whilst they were in the infectious stage.

Information collected for the purposes of Test and Protect should be held for 21 days. Data held on University of Edinburgh source systems will be retained as per their retention notices.

**Legal Basis for Processing**

Legitimate interest – protecting the health and safety of students and staff at the University of Edinburgh.

If you have any questions, please contact Paula Webster, Head of Student Analytics, Insights & Modelling, Student Systems and Administration.

This privacy statement is continued

[Continued privacy statement](https://edin.ac/privacy)