*This form should be submitted to the Graduate School Office:* *Gradschool.HCA@ed.ac.uk*

By submitting this application you are agreeing to abide by the terms of this fund as detailed on the Graduate School webpages. If successful in your application, you will be asked to write a brief report of the research activity undertaken.

## PART A: Applicant to Complete

|  |  |  |  |
| --- | --- | --- | --- |
| Name:  |  | UUN:  |  |
| Degree Programme: |  |
| Principal Supervisor: |  | Year of Study: |  |
| Date Request Submitted: |  | Total requested: | £ |
| Funding source for study [specify if self-funded]: |  |

**Please provide details of the conference you are presenting at** [spaces will expand with text]

|  |
| --- |
| **Research visit** |
| *Title of conference* |  |
| *Title of your paper/poster* |  |
| *Conference location* |  |
| *Conference dates* |  |
| *Web link to conference programme ( if available)* |  |

|  |
| --- |
| **Other Funding Applications** |
| *Please provide details of any other claims for this event you are making to other sources (include source, amount sought and anticipated date of notification)* |  |

|  |
| --- |
| **COST BREAKDOWN** [estimations are acceptable] |
| *Conference fee*  |  |
| *Accommodation*  |  |
| *Mileage (40p per mile up the cost of the most economical rail or air fare* |  |
| *Travel (most economical fare)* |  |
| *Other (please specify))* |  |
| **TOTAL AMOUNT REQUESTED:** |  |

PART PART B**: Supervisor to Complete**

|  |
| --- |
| Brief statement of support for this request from your Supervisor/Programme Director: |
|  |
| Name: |   | Date: |  |

The form should be sent electronically by the supervisor/programme director to the Graduate School Office: *Gradschool.HCA@ed.ac.uk*