



THE UNIVERSITY *of* EDINBURGH
Careers Service

Finding jobs for after graduation

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Action Planning: Your Final Year

Take charge of your future:

- **Search and apply for opportunities throughout the year** – start applications early, many advertised early but others vary throughout the year.
- **Get set for the recruitment process** – understand and prepare for the recruitment processes relevant to your next steps.
- **Put together a plan of action for the year** – be organised and plan for balancing study, career planning and other commitments.
- **Still unsure what you want to do?** - make the most of the Careers Service.
 - <http://www.ed.ac.uk/careers/your-future/year-by-year>



What we offer:

- **Information** – online and in person and regular updates through social media and email.
- **Advice and Guidance** – 20/45 minute appointments bookable in advance - available in person/phone/Skype.
- **Programme of events** – career fairs and festivals, employer led presentations, skills sessions, panel events and forums. Online/face-to-face personal development group sessions.
- **Access to internships, jobs and opportunities** - vacancies database of graduate jobs, internships, placements, vacation work, part-time and seasonal employment. Opportunity to meet prospective employers
- **Access support for up to 2 years after you graduate**



Key Messages for 4th Year HCA

- Graduate labour market is **more flexible** than you think
- Forward planning does not commit you to anything but makes subsequent decisions **easier**
- Employers are already **recruiting** for 2020 starts.
- Have a **positive mindset** for employment
- Maximise employer and career learning **opportunities**
- Think about next steps/goals in short, medium and long terms
- **HCA degrees very much valued by employers**





Understanding the Graduate Labour Market & Navigating it



Developed by Law & Watts (1977)





Graduate/non-graduate job market - what you need to know:

- **Graduate schemes: part, not all, of the graduate job market**
- Many graduate vacancies lie within small to medium sized enterprises (SME's)
- For many occupational areas, traditional graduate schemes don't exist
- Non-graduate roles are often a **stepping stone**
- Competitive market but more **diverse** than media representations
- Market information has more impact and value when its **personalised** – your individual research into occupations
- 40-50% non-degree specific: **firms hire your attitude, skills and experience**
- Minimum academic requirements vary across roles

HCA subject degrees are valued and sought by employers.



Key myths of graduate labour market

“I won’t get a graduate job without an internship”

Different ways of gaining experience and competing

Not an automatic route to interview shortlist

“I should only look for graduate jobs”

Terminology and accessibility varies across sectors

Concentrate on quality and depth, not the name

“Graduate jobs are hard to find”

Go beyond established graduate recruiters

Take a creative and multi-faceted approach

“There’s no point if I don’t know what to do”

Get help to generate ideas



Finding a job after graduation - Key questions to ask yourself:

- What experiences have you already had?
- What did you **learn about yourself** and your skills from these?
- What are your career **areas of interest**? What's on offer?
- Where are the opportunities? Are there **deadlines**? How do these employers recruit?
- What sorts of experience are **useful** to your areas of career interest?
- What **skills gaps** do you currently have? How do you address them?
- What do you want to get out of your **wider time at university**?
- What are my **short, medium and long term goals**?





HCA Broad options:

Linear Progression (Directly related):

- Academia, Teaching and Education
- Cultural Heritage

<http://www.ed.ac.uk/careers/your-future/options/degree-options/dlhc/chss-destinations>

Changing emphasis (applying skills elsewhere):

- Media and Culture
- Public Services, Charity and Development
- Legal Services
- Business and Finance
- Information Technology

New direction

- Defined by you and your interests: external interests, retraining or self-employment



Careers Service home

Looking for work

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Finding graduate jobs

Working for an SME

Finding unadvertised jobs

Finding jobs in specific locations

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Contact us

Graduate jobs

This section outlines a variety of options available to you as a graduate of the University of Edinburgh.

While graduate jobs are most often associated with graduate training schemes, structured programmes only represent a small proportion of the overall number of jobs suitable for graduates. Here we explain how to find both advertised and 'hidden' opportunities.

Finding graduate jobs

Learn the difference between a graduate scheme and graduate job, what you need to apply and how to find the opportunity that is right for you.

Working for an SME

SMEs offer an alternative to the graduate recruitment schemes and other graduate roles offered by larger organisations.

Finding unadvertised jobs

Proactive or creative job searching is about uncovering or creating potential opportunities which are not advertised and are therefore 'hidden'. It can be a powerful strategy when looking for work.

Finding jobs in specific locations

Information on finding graduate jobs in Edinburgh, Scotland and the rest of the UK.

Recruitment agencies

Using recruitment agencies is an increasingly popular method of job hunting for students and graduates.

[Recruitment agencies](#)

Related links

The graduate labour market:

Advertised:

- Part of strategy, myth that all opportunities need to be advertised.

Examples include:

- My Career Hub
- Meet employers on campus
- University opportunities (such as Employ.Ed)
- Scot Grad
- Prospects
- TargetJobs
- Grad Diary

Unadvertised:

- Significant proportion: many SME's, 3rd sector and local employers lack high-volume recruitment budgets. They offer alternative work experience: but you have to find them first.

How to go about it:

- Think about what you want & where
- Research suitable organisations
- Utilise contacts/networks
- Use LinkedIn
- Prepare tailored CVs/Covering Letters to send
- Be flexible
- Have a positive mindset and attitude
- Market yourself effectively





MyCareerHub ▾

Opportunities

Organisations

Events

Appointments

Resources ▾

Ask a Question

News

Dashboard

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Lyn ▾

Search Opportunities

Type Of Work

Location

e.g. Graduate, Analyst, Intern...

Any ▾

e.g. Edinburgh, Scotland, United Kingdom

Search

Bookmarked Opportunities

▾ More Search Options

Found 1396 Opportunities

Most Recent ▾

Geophysicist Intern (Potential Full-time Position for Graduates)

(new)

📍 London

Closes - 31 Dec 2020

DownUnder GeoSolutions

Geophysics, Physics, Maths and Electrical Engineering Degree, Master's and PhD 2018 graduates (or those graduating in 2019/2020) are invited to submit expressions of interest to join our Seismic Processing team in London.



Contribute towards sustainable development on Expedition with Raleigh

(new)

📍 Costa Rica 📍 Nepal 📍 Tanzania

Closes - 4 Jun 2020

Raleigh International

Volunteer with Raleigh on a 4 or 5 week Expedition over the summer in Nepal, Costa Rica or Tanzania. Join us in tackling the climate emergency, providing clean water and sanitation for all and promoting sustainable business and economic inclusion.



Accounts Receivable Associate

(new)

📍 London

Closes - 31 Dec 2019

AlphaSights

To support our continuous growth, we are looking for a dynamic Accounts Receivable Associate to join our global Finance team in our London HQ.



Search Employers

Quick Search



AmeriCamp

We are the largest growing cultural exchange program in UK, who sends hundreds of students and young
1 current opportunity

Indigo Volunteers

Indigo Volunteers are a development organisation and UK registered charity that help humanitarian
1 current opportunity

Teachers for Thailand

Teachers for Thailand is a teaching agency that specializes in uniting professional educators with
1 current opportunity

Search Employers



MyCareerHub

Inspiring futures

Search Opportunities

e.g. Graduate, Analyst, Intern...

Type of Work

Graduate - future start ▾

Location

e.g. Edinburgh, Scotland, United Kingdom

Search

Bookmarked Opportunities

▾ More Search Options

Found **803** Opportunities

Most Recent ▾

Graduate Recruitment Consultant (tech & trading) (new)

London

Stanford Black Limited

Closes - 30 Sep 2020

We're hunting for 2019 and 2020 graduates looking to make that all-important jump into a career within technology and trading recruitment - we are looking for top-achievers, game-changers and innovators to join our rapidly growing team of rockstars!



4-year MRes + PhD in Statistics and Operational Research in Partnership with Industry (new)

Lancaster

STOR-i CDT

Closes - 13 Mar 2020

The EPSRC Centre for Doctoral Training in Statistics and Operational Research in Partnership with Industry (STOR-i) based at Lancaster University, has 14 fully-funded PhD studentships available to start in October 2020.



Finance Graduate Programme (London, UK) (new)

London

Search Employers

Quick Search



Grosvenor

Grosvenor Group is one of the world's largest privately-owned property businesses. We develop, 1 current opportunity

Royal Bank of Canada Investor and Treasury Services

RBC Investor & Treasury Services is a specialist provider of asset services, custody, payments and 1 current opportunity

Southberg Holdings UK Ltd.

Southberg Holdings Ltd is a London based investment company focused on the agricultural sector

LOOKING TO KICK START
YOUR CAREER?

ScotGrad

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(MINIMUM LIVING WAGE
FOR STUDENTS)



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87%

ARE IN GRADUATE
LEVEL ROLES AFTER
THEIR GRADUATE
PLACEMENT



3 TO 12 MONTH
GRADUATE PLACEMENTS
8 TO 12 WEEK STUDENT
PLACEMENTS

ALL DISCIPLINES ACCEPTED
FROM HNC, HND, UNDERGRAD
AND POST-GRAD



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ONLINE
APPLICATION
PROCESS



SIGN UP FOR
PLACEMENT ALERTS
AND FOLLOW US ON
FACEBOOK AND TWITTER
TO KEEP UP TO DATE!



APPLY NOW:

WWW.SCOTGRAD.CO.UK

Employ.Ed in a Small and Medium Enterprises (SME)

- 30-40 internships per year,
 - Open to recent graduates and final year students
 - All positions are in Small, Medium Sized Enterprises
 - 10 weeks full-time £300 per week or part-time £120 per week
 - PT roles from late Nov/Dec, full-time roles from late March/April.
-
- Gain valuable experience in a varied role, with lots of responsibility, often work alongside the founders of the company.
 - Getting that first break can often give you a foundation on which to develop your career. If your internship goes well and you prove your capabilities there may also be opportunity for you to gain longer-term employment with the SME.



Using the Careers Service

Main Library, 3rd floor: 9.15am – 4.45pm (Tuesdays 11am - 7pm)

Drop-ins and bookable appointments available daily

MyCareerHub (<https://mycareerhub.ed.ac.uk>) - 'Q&A' function,
Appointments, events and opportunities

www.ed.ac.uk/careers - labour market information

Appointments - <https://mycareerhub.ed.ac.uk>

**Careers Drop-in - Thursdays 12-2pm, UG Common Room
(31st Oct – 1-2pm).**

MyCareerHub

