**Closed business: disclosure would constitute a breach of the Data Protection Act**

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| **College of** | **Arts, Humanities and Social Sciences** | **Date** | Click here to enter a date. |
| **School of** | Choose an item. |

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| **Name of Student** | **UUN** | **Programme of Study** | **Year of Study** |
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| **Concession type** |
| [ ]  UG: *(For all years)* Full-time repeat year; *(For honours students)* Part-time repeat year[ ]  UG: Change of mode of study[ ]  PGT: Extension of period of study[ ]  PGT: Submission of revised dissertation[ ]  Deviation from the Degree Programme Table [ ]  Assessment in subsequent session[ ]  Alternative assessment[ ]  Allow to graduate without the required number and / or level of credits[ ]  Other |
| **Detail of concession requested**Example 1: For the degree of MA with Honours in Politics, to be permitted to repeat the second year of studies full time in session 2018/19 enrolling for 100 credits.Example 2: For the degree of MSc in Economics, to be permitted an extension of one month to the total period of study in session 2018/19.* Note: For PG (T) extensions please include the appropriate start and end dates
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| **Reason(s) for concession**State reason(s) and include a brief account of the particular circumstances of the case. |
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| **Evidence submitted**List documentation submitted in support of the concession request. For example, relevant extract from Special Circumstances Committee, recommendations of the Board of Examiners, special circumstances forms, and medical evidence as appropriate. |
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| **SCHOOL APPROVAL** |
| **Authorised by***Senior Tutor,* *UG or PG Director* |  | **Position** |  | **Date**  | Click here to enter a date. |
| **Signed** |  |

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| **Submitted by** |  | **Position** |  | **Date**  | Click here to enter a date. |

**All enquiries and completed concession forms to CAHSS Academic and Student Administration Office:**

**CAHSS.Progression@ed.ac.uk****; Tel. 651 3900.**

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| **COLLEGE APPROVAL** |
| **Approved /** **Not approved** | **College Notes**  |
| **Position** | **Associate Dean (Academic Progress)** |
| **Signed** |  | **Date** |  |