**[Name of School]**

**Request to University Library for Materials to be Digitised for e-Reserve**

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| --- | --- | --- | --- |
| Course Title |  | Course Code |  |
| Course Organiser |  | Course Organiser Email |  |
| Requestor (if different from CO) |  | Requestor Email |  |
| Course Duration |  | Student Numbers |  |
| Subject Area |  | Date of Request |  |

**Bibliographic References:**

*Please include* ***Library location and******shelf mark*** *for each book or journal and, if possible, list readings by the* ***week*** *they are required.*

**Example:** B. Gordon and P. Marshall, ‘Introduction’ in B. Gordon and P. Marshall (eds), The Place of the Dead: Death and Remembrance in Late Medieval and Early Modern Europe (Cambridge: Cambridge University Press, 2000), pp. 1-19 **Main Library  (HUB RESERVE) - Ground floor (GT3242 Pla. )**