Present:  J Seckl (Convener), J Iredale, P Jones, H Macandrew, A Mount, L Plowman, T Slaven
By invitation:  N Bradley, B Laing (CAM); AM Laegran, A Noble (ERI); S Lewis, D Tate, J Upton (Library)
In attendance:  S Cooper (Secretary), L Forsyth, P McGuire, J McMahon
Apologies:  M Frame

1  Note of last meeting and matters arising
   Paper A (Closed)

   Approved:

2  Learning from REF2014 and preparing for REF2020

   2A Open Access Update
      Paper B (Open)

      S Lewis introduced Paper B.

      The Convener stressed the importance of ensuring that REF-able outputs covered by the incoming Open Access rules were uploaded to PURE within the allowable time period to ensure they could be returned to the next REF.

      Action  On the Deans of Research to ensure that Schools/ Research Centres have agreed a workable plan for ensuring REF open access compliance.

      In this period before the full compliance was obligatory, it was agreed that regular reports should be generated that would show at School, College and University level how many outputs that were subject to the Open Access rules had been published and how many of these had been made available via PURE within the prescribed period.

      Action  The Scholarly Communications team to report to all future RPG meetings.

      Each College outlined the approach that they were taking to ensure compliance and promote good practice. The current Open Access Group had served its purpose well, but in a rapidly changing field there was still work needed.

      Action  Convener to discuss Open access approach with Prof Jo Shaw

   2B Communicating Edinburgh’s Research
      Paper C (Open)

      N Bradley spoke to Paper C.

      The Research Communications Strategy should reflect the following:

      • must reflect the University’s strength lies in the breadth and depth of our research illustrated by our performance in REF2014;

      • The format, content and level of communication must be varied to suit a diversity of audiences including our funders as well as politicians and other policy makers, current and potential staff, donors and other stakeholders;

      • must emphasise the international nature of our research and its impact as well as collaborations with global academic institutions and bodies outwith academia which promotes innovation;

      • internal communications are also important so that staff understand how their contribution fits into the overall vision;

      It was agreed that the topic of communicating Edinburgh research should be regularly considered at RPG.

      Action  RPG secretary to invite a senior member of CAM to attend RPG.
2C Accessing information about Edinburgh Impact in development  
AM Laegran introduced Paper D.

Agreed: It was agreed that impact information recorded in PURE should not be viewable in Research Explorer and that usage of the PURE impact modules should be monitored.

| Action | P Jones to arrange regular usage reports on the PURE impact module after it comes on stream. |

2D REF 2014 – next steps  
P Jones introduced her paper.

3B EU Horizon 2020 update  
A Noble presented Paper F.

The Convener reiterated the importance of taking up every relevant opportunity to apply for Horizon 2020 funding.

4 RMAS update  
H Macandrew spoke to Paper G.

The main issue that RPG wished to be considered at a workshop intended for Research Directors would be how reports could be derived from the system. Deans were asked to inform H Macandrew if they identified other issues of interest that should be considered.

| Action | H Macandrew/ A Mount to update members on progress at the next meeting |

5 AOB

None