

Internal Review

14 week response report on recommendation actions

TPR of: Social Work

Date of Review: 20 & 21 February 2017

The subject area is responsible for reporting on progress with all recommendations, including those remitted to other areas of the University for action. Please report on progress towards meeting each recommendation. Any urgent recommendation should be highlighted along with a deadline for response. If any recommendation has been fully addressed please record the action taken and date completed. Any barriers to progress should be highlighted on this report.

Recommendation	Timescale for completion	Comment on progress towards completion and/or identify barriers to completion	Completion date
<p>1. The review team recommends that the School and subject area work together to ensure progress achieved in practice learning work is sustained, in particular by maintaining and developing the Practice Learning Fellow role. (School and Subject Area)</p>	<p>September 2018</p>	<p>This post has now been filled on a permanent basis and the post-holder will commence on 1st September 2017. The head of subject and the new practice learning fellow will liaise with the School to ensure that the progress identified in the TPR report is sustained.</p>	
<p>2. The review team recommends that the School and subject area review and extend existing mechanisms of support for postgraduate tutors to achieve a more consistent experience for both postgraduate tutors and students, and to ensure that all postgraduate students have undertaken sufficient training before taking up tutoring roles. (School and Subject Area)</p>	<p>June 2019</p>	<p>The School has defined a plan for the general induction, training and support of PG Tutors. A teaching and student development fellow has now been appointed and an explicit part of their job description is to work on cross-school initiatives around tutor development. As part of this, the graduate school have now started a policy for 2017/18 allowing subject areas to offer 3 hours of subject-specific tutor training.</p> <p>The graduate school are also looking at how tutor training can result in some form of accreditation to help tutors in their future careers, this will take a few more years to consolidate.</p> <p>At the Social Work, Subject Area level, each UG non honours course organiser facilitates three meetings per course with PG tutors in order to provide specific course induction and to provide support and guidance to each tutor. Often this will involve an assessment/marking and</p>	

		feedback session. We have been undertaking observation of tutors but following a school pilot that there may be a move to change this to peer observation in future. In general, we aim to engender a collegiate and supportive culture for our PG tutors. As course organisers we support PhD students to progress their teaching careers, including writing references to support PG Tutors submissions towards the Edinburgh Teaching Award.	
3. The review team recommends that the subject area and School consider how the work on assessment and feedback and learning can be enacted, and integrated into School-level strategic planning. (School and Subject Area Learning and Teaching Committee)	June 2019	This recommendation will be on the agenda of the Subject Area Teaching and Learning Committee, the graduate school (through programme directors groups), under-graduate schools and relevant School level committees in 2017/18.	
4. The review team recommends that the School consider how the subject area can be further supported and integrated; for example the School undergraduate and postgraduate offices should continue to consider ways to harmonise operations where possible, and the School could support the subject area in its development of internationalisation in the curriculum. (School Management Team)	June 2018	In the coming academic year, the undergraduate and post-graduate offices will be working to harmonise procedures. The School and Subject Area will be discussing School support for internationalisation in the context of the subject's strategic plan. The student recruitment officer will be supporting targeted international marketing of new programmes. The recruitment of a new Centenary Chair and head of Social Work, expected to commence in January 2018, will support concretisation of these plans.	
Please report on steps taken to feedback to students on the outcomes of the review	Emails sent thanking students for their contribution and informing them of the outcomes. Dissemination via student-staff liaison committees.		