Fair Trade Policy

1. Purpose

The University of Edinburgh made a commitment to fair trade in 2004 by becoming a Fairtrade University, following a student vote in favour in 2003. The Fairtrade University scheme administered by the Fairtrade University requires an affiliated university to have a fair trade policy.

2. Background

Fair trade is about improving livelihoods for producers through them receiving higher prices for their goods, and through providing additional benefits such as a Fairtrade Premium, training programmes, long-term contracts, and pre-financing. Well-known approaches to fair trade include the Fairtrade mark, and the World Fair Trade Organisation. The University’s commitment to fair trade is part of a wider commitment to social responsibility and sustainability, and is reflected in our Procurement Strategy.

3. Scope

This policy approaches fair trade in a holistic manner, relating to the University’s procurement, catering, communication and engagement, research and teaching, and wider collaboration. Our commitment is not focused on particular labelling schemes or approaches, but is about fairness in trade in a broader sense.

4. The Policy

The University of Edinburgh aims to contribute to meeting the global poverty challenge by:

1. Expanding the range of fair trade products procured or available at all campus shops, canteens, cafés, meeting rooms, restaurants and bars.
2. Ensuring fair trade tea and coffee is used at all meetings and encouraging consumption of fair trade products in offices.
3. Raising awareness on issues of fairness in global trade through events and online content.
4. Carrying out and disseminating research on fairness in trade, and encouraging associated teaching.
5. Collaborating with the Edinburgh Fair Trade City Initiative and the Scottish Fair Trade Forum on what it means for Scotland to be a Fair Trade Nation, and with other relevant groups such as public procurement consortia and networks.

The SRS Department will regularly review and make recommendations to revise the University’s approach to fair trade policy and awareness raising, taking into account the latest developments in fair trade and fair work practices in procurement and in academia.
5. Procedure and responsibility

The Department for Social Responsibility and Sustainability and Procurement Office are jointly responsible for implementing this policy, also linking to Edinburgh University Students Association (EUSA), which is equally committed to fair trade through the Fairtrade University scheme.

6. Equality and diversity

No Equalities Impact Assessment has been carried out in relation to this policy, as equality and diversity issues are embedded in the principles of fair trade.

7. Support systems

The Department for Social Responsibility and Sustainability can provide advice to staff and students regarding the different aspects of this policy.

8. Approval and review

<table>
<thead>
<tr>
<th>Date policy approved</th>
<th>07/02/2017 minor amendments to 2013 version approved by Directors of Social Responsibility and Sustainability and Procurement</th>
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<tbody>
<tr>
<td>Final approval by</td>
<td>2013 version approved by University Court</td>
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<tr>
<td>Consultations held</td>
<td>Fair Trade Steering Group including representatives of a wide range of departments, EUSA and student societies</td>
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<tr>
<td>Date of commencement of policy</td>
<td>2004</td>
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<tr>
<td>Dates for review of policy</td>
<td>February 2019</td>
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<tr>
<td>How policy will be reviewed</td>
<td>SRS Department to lead review</td>
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<tr>
<td>Policies superseded by this policy</td>
<td>Fair Trade Policies 2013, 2010 and 2004</td>
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9. Contact

For further information, or if this policy is required in an alternative format, please contact the Department for Social Responsibility and Sustainability on 0131 650 4065 or email SRS.Department@ed.ac.uk.