# Edinburgh University Library Open Journals

# New Journal Proposal form

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| **Contact details** |  |
| Principal contact 1:  (please provide email and affiliation to the University of Edinburgh) |  |
| Principal contact 2:  (please provide email and affiliation to the University of Edinburgh) |  |
| **Journal details** |  |
| Proposed journal title |  |
| If this is a new journal, have you checked for existing journals with the same or similar titles? Please provide details. |  |
| Proposed Language(s) of the journal |  |
| Journal Editor | Name:  Email:  Affiliation to the University of Edinburgh: |
| Provide details of the Editorial and Advisory board |  |
| Proposed Journal URL:   * By default the URL will be: <http://journals.ed.ac.uk/JOURNAL> NAME GOES HERE   (In certain circumstances, alternatives may be used.) |  |
| Journal email:  (to be published on journal site for contacting editor/editorial team) |  |
| Is this a new journal? **YES/NO**  Does it already exist:   * in print? **YES/NO** * On an alternative online platform? **YES/NO**   If yes, please provide details and web address if applicable. |  |
| Journal scope/description: |  |
| If this is a new journal, have you checked for existing journals with the same or scopes? If yes, please identify similar journals currently publishing. |  |
| Does the journal have an existing ISSN (print or online)? If yes, please provide, if not, the Library will apply for one on your behalf in due course. |  |
| **Journal management** |  |
| Publisher (School responsible for journal content):   * A link to the school will be added to the journal footer |  |
| Is this a student-led or academic-led journal? |  |
| If the proposal is for a student-led journal,   1. Please provide details (including email address) for a supporting academic 2. Please outline how succession planning will be managed. |  |
| Will the journal be peer reviewed? **YES/NO** |  |
| If yes, please describe the peer review process. |  |
| **Publication schedule** |  |
| When do you propose to publish the first issue? |  |
| How many issues will you publish per year? |  |
| **Design\*** |  |
| Please provide the following:   * A banner image for the journal * A colour palette * A background image and favicon if required. * Indicate if you would like right hand or left hand navigation. * A logo, if required   Please look at the other journals on the platform and elsewhere for an idea of what’s possible. Please note there are some restrictions on what we can do with the design of journal. **\*The Library can work with you on design. Please include links to other journals you like or send us some images or ideas to work with.** |  |
| **Open Access** |  |
| All the Journals on the Library’s Open Journal are fully Open Access.  The service will **not** support a subscription model.  Does this meet your needs? **YES/NO** |  |
| **Licensing** |  |
| We recommend using the [Scottish Creative Commons CC-BY licence](http://creativecommons.org/licenses/by/2.5/scotland/deed.en_GB)  Do you agree to use this licence? **YES/NO**  If not, please indicate which Creative Commons you would like to use with the new journal.  [More information on Creative Commons](http://creativecommons.org/) |  |
| **DOIs (Digital Object Identifiers)** |  |
| The Library uses the DOI prefix 10.2218 and manages DOI export and submission to CrossRef. Will the journal use DOIs? **YES/NO**  More information on DOIs: <http://www.doi.org/> |  |
| **Marketing** |  |
| Will the journal have a:   1. A Facebook page 2. A blog 3. A Twitter account?   If yes, please provide details. |  |
| Please provide details of your target audience:  For example:   * Is it UK, US, Worldwide? * Likely to have access to fast internet connections? * Are there specific societies and organisations you would like to reach? |  |
| The Library will apply to DOAJ (Directory of Open Access Journals) on behalf of the journal. Please list any other indexes or directories with which you would like to register. |  |